

October 6, 2023

TO: Associated Students Board of Directors
FR: Sandra Gallardo, Executive Director
RE: October Report to the Board

ADMINISTRATION

- **Board of Directors** – I will soon approach each of you for mid-semester check-ins with all Board members. Please remember that you are students first!
- **ASI 2023-2024 Strategic Goals** have been completed and published on the ASI website:
<http://www.asi.csus.edu/about-us/strategic-plans/>

Department Highlights

- **ASI-Wide**
 - **Annual Report.** Working with Kayla Koroush and her team on a draft Annual Report – it will be uploaded next month. Lots of great work accomplished this past year.
 - **Updated HR Policies.** The Management Work Team and Human Resources worked hard on updating the HR Manual, bringing it up to compliance with current laws.
- **Accounting Services**
 - Welcomed **Hoan Nguyen**, Director of Finance; Planned two-week introduction to ASI
 - Hoan (Don) Nguyen joins Associated Students Inc. (ASI) as Director of Finance in October 2023 to oversee the organization’s financial operations and fiscal health and to serve as a professional advisor to the ASI Board of Directors.
 - Hoan comes to ASI with deep experience as a business leader for over 30 years and in multiple industries. As a Certified Public Accountant and Chartered Global Management Accountant, he has professional experience in financial accounting, strategic planning and performance, management information systems and analysis, supply chain management and workflow modeling. Additionally, Nguyen has extensive government contract, nonprofit management, leadership and performance improvement history and has been a university adjunct faculty member. As ASI’s Director of Finance, he will oversee accounting and IT, budgeting, auditing and business services as well provide advisory services to ASI management, the ASI Board of Directors and liaise with campus partners.
 - [Clifton Larson Audit Report is available online now](#)
- **Aquatic Center**
 - Advisory Committee Meeting scheduled for next week
 - **NEXT Student Free Rental Date – October 13, 2023!**
 - **August Rental Numbers**
 - General Public- 5,321
 - Students -765
 - Affiliates-255

- Total = 6,341

- **September Rental Numbers**

- General Public- 2,719
- Students -245
- Affiliates-286
- Total = 3,250

- **Children's Center**

- The first PAC meeting of the year was held on October 1, 2022
- **62** new children from **56** new families have been enrolled for fall semester; **101** families with **115** children are participating in the Child Care Subsidy program. A total of **170** children are being served at this children center this fall.
- **Diaper Distribution!** Get up to 50 diapers per month for free. Diapers are available in sizes three, four, and five. This program is open to everyone in Sacramento County with young children. This program is brought to you by the ASI Children's Center and Sacramento Food Bank & Family Services. Interested? Stop by the center's front desk and ask for assistance.

- **Peak Adventures**

- Hired Laura Murray as Operations Manager, please drop by and say hello to welcome her! Laura comes to ASI with extensive experience working bike shops across the country.
- The bike shop has experienced an increase in users/purchasers this term. A positive impact of being fully back.
- A few highlights to promote:
 - October 18th – **Shuttle to Barnflix Outdoor Movie Night**, Hocus Pocus @ Drakes, the Barn (\$15 for students)
 - October 26th, 4-7pm – **Harvest Fest Open Climb @ Challenge Center (Free!)**



- **October 27th- Corn Maze @ Dixon** (\$40 for students, includes transport)
- **SEO**
 - **Midterms Grab and Go – October 10, 2023 @ 10-11am – Library Quad**
 - In September, we saw a **record 2,070 food pantry visits** – which is a big start to the semester. We have had two record-breaking days – with 160 and 180 visits in one day.
 - Wil Chen and I visited the Sacramento Food Bank on September 11th to meet and increase the partnership.
 - **KSSU**
 - **Monster Mash – Dance Marathon @ Harper Alumni Center, 9-12am**



- **Total Listening Hours**
 - June 2023- 92,686 minutes; 1,442 sessions
 - July 2023- 138,164 minutes; 1,909 sessions
 - August 2023 – 150,851minutes; 2,150 sessions

UNIVERSITY & ASI EVENTS

- Phlagelblast, September 6th
- ASI Block Party, September 15th
- Student Affairs Managers Meeting, September 21st
- Visit to the Sacramento Food Bank, September 11
- Sac State Concerted Activities Committee, Weekly
- Green and Gold Speaker Series, Belonging at Sac State, September 26th

COMMITTEE & TASK FORCE APPOINTMENTS

- **ASI Internal Committees & Task Forces**
 - Finance & Budget Committee – Bi-Weekly
 - Executive Committee – Bi-Weekly

- Children's Center Parent Advisory Council –Monthly
- Elections Planning Meeting, Bi-Weekly
- ASI Audit Committee Meeting, September 8th

▪ **University Committees & Task Forces**

- Student Affairs Leadership Council – Weekly
- Student Affairs Managers Meeting – Bi-Weekly
- Student Affairs MPP Meetings – as scheduled
- University Enterprises, Inc., Campus Grant Award Committee – TBD