



To: ASI Board of Directors

From: Hoan Nguyen, Director of Finance

Subject: April 24, 2024 Board Report

Finance/Accounting:

- Updating Financial Policy Manual after Board approval
- Completing ASI FY23/24 403b Retirement Plan Audit & 5500 Form filing. Preparation underway for IT interim audit to start next week (late April-early May)

Committee/Meetings:

- Finance & Budget Committee, April 23 & 9
- MWT (Management Work Team), April 23 & 9
- Campus SALC (Student Affairs Leadership Council), April 22 & 15
- ASI Elections Planning Group, April 19
- IT Pre-Audit Meeting with auditors, April 19
- ASI Working Board Meeting, April 17
- ASI Public Records Act Meeting, April 12
- CapRadio HR & Payroll Meeting, April 12
- Student Elections Monitoring, April 10 & 11
- ASI Board Meeting, April 24, 10 & March 27
- ASI Board Election Night Preparations, April 8
- FY23/24 Cost Allocations Meeting with Campus, April 8
- Auxiliary Leadership Council Meeting, April 5
- HR/Business Office Collaboration Meeting, April 3
- CalFire Grant Meeting, April 2
- Student Affairs Directors Meeting, April 2