

Saray Aguirre
Director of Education

To: ASI Board of Directors

From: Saray Aguirre
Director of Education

Subject: April – May 2024 Board Report

General Information

Office Hours:

Monday: 12:00PM – 1:15PM

Tuesday: 12:00PM – 1:15PM

Thursday: 1:15PM – 2:45PM

Contact Information:

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A Special Note to Our Hornets

Hello Hornets!

As the 2023-2024 academic year comes to an end, I want to congratulate every single one of you for pushing through! Some of you will be completing your first year, and some of you will be completing your degrees (if that is you, congratulations!). No matter what phase of your academic journey you are at, remember you are deserving of this opportunity and can achieve everything you are willing to work for. My time as Director of Education has taught me so much and I want to thank everyone who was a part of this journey for making it memorable. To anyone reading this special note, I encourage you to take on new opportunities, get out of your comfort zone, and challenge yourself with new experiences, for that is how growth happens. Have a great summer Hornets!

Office Hours

- Sent/replied to emails
- Worked on strategic priorities
- Social Media Engagement
- Update calendar (committees, meetings, etc.)

Internal Committee Updates

Student Academic Senate

02/02/2024 - First meeting of the semester. Reviewed the purpose of the Student Academic Senate discussed items on the Faculty Senate agenda and planned for the rest of the semester.

02/16/2024 – Second meeting of the semester. Had a Grade Appeal presentation by Emily Wickelgren which was very eye-opening. We discussed the process, and timeline and reviewed the information on their website. We hope to provide suggestions soon.

03/01/2024 – Third meeting of the semester. We had a Financial Aid presentation by Tina Lent. She shared lots of important information. The uncertainty with the FAFSA/CADAA applications is concerning. Look forward to learning more.

03/15/2024 – Fourth meeting of the semester. Had a conversation with Faculty Chair Adam Rechs. He reviewed the purpose of Faculty Senate and its process. We also touched on a few items including grades and how many professors do not provide an updated grade until very late in the semester.

03/29/2024 – Fifth meeting of the semester. Had a presentation about Student Employment and careers on campus from Human Resources. Discussed the benefits of working on campus and the differences between being a state employee and not. Also discussed the hardships international students face when graduating and searching for jobs.

ASI Scholarship Committee

01/19/2024 - Appointed to ASI Scholarship Committee

02/20/2024 – Posted social media graphics on Instagram

02/22/2024 – Asked Interim Associate Dean to share Scholarship information via a SacSend

03/15/2024 – ASI scholarship application closed

03/25/2024 – Received scholarships to review

04/08/2024 - Reviewed and graded scholarship essays all week

04/11/2024 - Submitted rubrics to VPF, Eveli & Harbir.

University Committee Updates

Parental Advisory Committee

02/05/2024 - First meeting of the semester. Reviewed minutes from the previous meeting and discussed agenda items including vacancy positions, enrollment/funding and classroom updates. Were granted the Cal-Fire Grant!

03/04/2024 – Second meeting of the semester. Reviewed and adopted minutes from the previous meeting. We discussed Enrollment/Funding/Events and Sherry Velte’s experience with the Cal-Fire Grant. Also touched on classroom updates and had an open discussion for Open House.

04/08/2024 – Third meeting of the semester. Reviewed and adopted minutes from the previous meeting. We discussed the vacancy full-time position and Sandra’s last day. We also touched on Enrollment/Funding/Events. This week is National Week of the Young Child 4/6 - 4/12. Children’s Center used to transfer the daycare to the library quad pre-pandemic. Looking into

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doing something next April. Shared Kevin McCarty Mother's Drive ends May 6. Diaper Distribution may lose funding, will know more in May. Also discussed classrooms and how all student supervisors are graduating in May. Open House to happen sometime in May.

05/06/2024 - Fourth and final meeting of the semester. Children Center's Director, Sherry Velte, discussed the newly hired associate teacher, scheduled to begin at the end of the month. She also shared employment opportunities for students. The Children's Center is looking to hire student teachers. Sherry also walked us through the Cal-Fire Grant process which has been frustrating for her. She has poured countless hours and effort into the grant and not much has happened. They highlighted the student parent speakers and how much their stories impacted the student assistants. They are thinking of hosting them earlier in the academic year. They also touched on the Open House which was a success. Lastly, we worked on thank you cards for all teachers since it's Teacher Appreciation Week.

Intercollegiate Athletic Advisory Committee

02/09/2024 - First meeting of the semester. Heard from SAAC, the coaches, and there was a DEI/SWA update. The Athletic Director provided several updates and touched on conferences, NCAA, Facilities in the Union, and The WELL, Combat U.

05/03/2024 – Second and final meeting of the semester. SAAC shared potential plans for next year, with new committees being formed under SAAC. They touched on different strategies for more student-athlete involvement with SAAC. Softball coach, Lori Perez, highlighted the success different teams have experienced this year. Mental health for staff and coaches was a point of concern especially with the staff being limited. The committee also discussed the opportunity of intentional academic courses specifically for athletes since GE Area E will no longer be required. Senior Associate Athletics Director, Pamm Zierfuss-Hubbard, shared about training all student-athletes will be required to complete regarding hazing and sexual violence. Director of Athletics, Mark Orr talked about budget cuts, and the change in leadership among the cabinet. He also provided updates about the new gymnastics facility, The WELL Events Center and Combat U.

Strategic Priority Updates

✓ **2.2.2 – Collaborate and promote campus partner’s initiatives for professional development**

- Created a Microsoft Teams page with responsible party to begin planning.
- Brainstorming potential campus partners, will connect with them soon.
- Actively sharing on social media.
- Currently in communication to potentially collaborate on a Networking & Mentoring event.
- Drafted and proposed legislation which the board passed on 03.27.24 to fund catering for the Networking & Mentoring event scheduled for Tuesday, April 30th. Will advertise the event and attend as well.
- Worked with Eveli to submit food order weeks before event.
- Advertised and attended the event.

✓ **2.3.1 – Engage and promote wellness initiatives and/or activities**

- Created a Microsoft Teams page with responsible party to begin planning.
- Meeting scheduled with Student Health and Counseling Services.
- In communication with Financial Wellness for potential collaboration.
- Promoted and engaged in the Paint Your Purpose Event hosted by Financial Wellness.
- There is a social media plan to promote the Out of the Darkness Walk in collaboration with the Peer Counselors.
- Collaborated and engaged in a video promoting the Out of the Darkness Walk.
- Tabled for the Mental Health Resources Fair happening before the walk took place.

✓ **3.3.1 – Organize a form of appreciation for students on committees**

- Created a Microsoft Teams page with responsible party to begin planning.
- Brainstorming potential dates for an event.
- Date, time & location set. Room reserved. Working with the group on the remaining details.
- Legislation was passed on 03.27.2024 to pull funding for the event. RSVP forms have gone out. The event is scheduled for Wednesday, April 24th.
- Worked with priority group to host the Students on Committees Appreciation Ceremony.

✓ **1.1.1 – Promote and support Inclusive Excellence Antiracism and Inclusion Campus Plan (AICP) (ALL BOARD)**

- Sharing events on social media.
- Attended Green & Gold Speaker Series: Dr. Anthony Ocampo
- Attended AICP Showcase

- ✓ **3.1.2 – Promote Board Activities (ALL BOARD)**
 - Repost ASI events on social media throughout the week.

- ✓ **3.1.3 - Table at campus events (ALL BOARD)**
 - Tabled at BizFling
 - Tabled at SAAM
 - Tabled at the Mental Health Resource Fair

- ✓ **3.2.1 – Support and engage with OGA in promoting civic engagement (ALL BOARD)**
 - Actively sharing social media posts
 - Tabled for Civic Engagement Resource Fair

- ✓ **3.2.2 – Support and engage with OGA in voter registration efforts (ALL BOARD)**
 - Encouraged students to register to vote during Civic Engagement Resource Fair.

Meetings & Events

REST OF APRIL

04/08/2024 - PAC Meeting
04/09/2024 - Office Hours
04/10/2024 - ASI Board Meeting
04/11/2024 - Office Hours
04/11/2024 - Mental Health Resource Fair Tabling (2.3.1)
04/11/2024 - Classroom Presentation to ETHN 94
04/12/2024 - Women’s Leadership Summit
04/15/2024 - Office Hours
04/16/2024 - Office Hours
04/17/2024 - ASI Working Board Meeting
04/18/2024 - COE Meeting with Associate Dean
04/18/2024 - Office Hours
04/18/2024 - COE – SSOAR Committee Meeting
04/19/2024 - Grade Appeal Website Meeting
04/23/2024 - Office Hours
04/23/2024 - Scholarship Meeting with VPF and Eveli
04/24/2024 - ASI Board Meeting
04/24/2024 - Appreciation Ceremony for Students on Committees (3.3.1)
04/25/2024 - Office Hours
04/25/2024 - COE Spring 2024 Dean’s Advisory Council

04/29/2024 - Office Hours
04/30/2024 - Office Hours
04/30/2024 - Networking & Mentoring Event (2.2.2)

MAY

05/01/2024 - ASI Working Board Meeting
05/02/2024 - Office Hours
05/02/2024 - ASI meet w/ VPUA finalist
05/03/2024 - IAAC Committee Meeting
05/06/2024 - PAC Meeting
05/08/2024 - ASI Board Meeting
05/08/2024 - ASI Board Celebration
05/09/2024 - Makeup Office Hours

Tabling & Presentations

03/10/2024 – Asked Professor Jessica Martinez to share scholarship information with her class since a classroom presentation was not feasible.
04/11/2024 - Mental Health Resource Fair Tabling (2.3.1)
04/11/2024 - Classroom Presentation to ETHN 94
04/29/2024 – Provided Dr. Kristen Alexander with an ASI Programs & Opportunities presentation PDF to share with her class since a classroom presentation was not feasible.
04/30/2024 – Reached out to Dr. Mark Carnero to share ASI Programs & Opportunities presentation PDF with his class.
04/30/2024 – Reached out to Professor Michelle Durden to share ASI Programs & Opportunities presentation PDF with her class.