

**Gabriel Conejo Gallegos**  
ASI Vice President of University Affairs

**To:** ASI Board of Directors

**From:** Gabriel Conejo Gallegos  
ASI Vice President of University Affairs

**Subject:** March 2024 - April 2024 Board Report

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### **General Information**

**Office Hours:**

Wednesday: 9:00 am – 1:00 pm

**Contact Information:**

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### **A Special Note to Our Hornets**

Hi Hornets!

I hope you're all doing well as we gear up for finals! Just remember, that you've been learning and growing all semester, and that growth is evident.

To all the seniors who are about to graduate, congratulations! This is such an exciting time in your lives, and I'm so proud of everything you've accomplished. Whether you're heading off to college, starting a new job, or taking some time to explore your options, I know you're going to do amazing things.

For the rest of us, let's keep pushing forward. Finals might seem daunting, but remember, you're not alone. We're all in this together, supporting each other every step of the way. So, keep studying, keep asking questions, and keep believing in yourself.

And hey, don't forget to take care of yourselves too. Make sure to take breaks, get enough sleep, and do what makes you happy.

With love,

G.C.G. VPUA

## **Internal Committee Updates**

### ***ASI Wellness, Safety, and Sexual Assault Awareness Committee***

3/28/2024 – 5<sup>th</sup> Meeting of this Semester

Strategic planning for Spring Semester. This meeting was focused on the AFSP Out of the Darkness Walk. We had new members, so we introduced everyone again and chose from our options to promote the walk. Our options were to make a video like ASI made with the peer counselors or make a slide post sharing more in-depth reasons why we walk. We agreed to make a post and we shared the reasons why we walked. Our post went out on April 9<sup>th</sup> and was a success.

## **University Committee Updates**

### ***Sexual Violence Awareness Team***

No meetings were held due to SAAM and OOTDW.

### ***Union WELL Inc. Board of Directors***

Next Meeting 4/24/24

### ***Executive Safety Committee***

3/25/24- 2<sup>nd</sup> Meeting of the Semester

During the meeting, Gary Rosenblum reminded everyone about the Executive Safety Committee's landing page on the Risk Management website where archived meeting agenda, minutes, and reports are posted dating back to 2017. He mentioned that every December, he sends a summary of the year's meetings to the President.

In the open forum, Michael Keenan raised concerns about a recent police activity on campus, involving helicopters and a perimeter set up along the river. He noted delays in communication from campus police and suggested discussing it. Gary then asked Lt. Harvey Woo from the police department to share details.

Lt. Woo explained that the police were called for backup regarding a pursuit stemming from a shooting incident. Initially reported as a carjacking, it was connected to a homicide, with the suspects fleeing towards the campus area. Despite limited staff due to Spring break, the campus security reviewed footage, adjusted perimeters, and communicated with incoming students.

Manuel Lopez from a campus union highlighted concerns about older buildings' doors not being lockable from the inside, posing risks during emergencies like active shooter situations. Gary mentioned ongoing efforts to upgrade locks in older buildings, though the specifics on progress were uncertain.

Harvey and Tim Bair discussed the challenges of retrofitting older buildings with upgraded locks due to varying door types and systems. They acknowledged the necessity and the ongoing work to find solutions, balancing budget constraints.

Gary noted the annual spring break active shooter training drill coordinated by Sacramento State PD, involving multiple buildings on campus and regional law enforcement. Harvey detailed the training, which encompassed various emergency scenarios and involved around 60 law enforcement officers from CSU campuses and local agencies. The training tested emergency response, EOC activation, business continuity, and recovery. Valuable learning opportunities emerged from debriefs, and the training received strong community participation. Gary mentioned the EOC's role in coordinating non-police operational functions during emergencies, serving as a command center for decision-making.

#### 4/16/24- 3<sup>rd</sup> Meeting of the Semester

During the April ESC meeting, it was noted that it would be the last one of the semester unless an emergency occurred.

Bill Macriss raised a question about the notification process for accidents on campus. He emphasized the importance of Risk Management being informed, mentioning incident report forms and the logging of injuries. He clarified that employees involved in accidents typically don't receive care from the WELL; instead, PD serves as the first responders. This topic came up as there was an incident with a student riding an electric scooter who fell. This student was ok, but they wanted to emphasize that every incident should be reported.

The meeting also discussed the installation of 134 electronic locks, with labor costing \$93,726.55 and materials costing \$284,956.61. It was emphasized that this was an ongoing process to improve campus security.

The meeting then moved on to discuss the Heat Illness Prevention (HIP) program, which included a QR code for accessing information about heat illness prevention. With the approach of the heat season, the importance of preventing heat illness in outdoor activities was highlighted. Early symptoms of heat illness versus life-threatening symptoms were discussed, along with recommendations to avoid heat exposure as much as possible and to avoid alcohol and coffee.

#### ***Instructionally Related Activities (IRA) Committee***

Since March 28<sup>th</sup>, there have been five meetings for the IRA committee. This committee consists of students, faculty, and staff. Every student has a student fee labeled as IRA and this money gets put into a pool from which organizations, clubs, programs, etc. can request funding from. There are specific requirements needed to apply for funding and there is a grading rubric from which

we grade the applications. During these meetings, we are given an application to “champion,” meaning we explain in detail to our committee members what information is on the application and the request. Our deliberation meetings are approaching which consist of the final allocation of the resources. So far, we have reviewed over 25 applications.

### **Strategic Priority Updates**

#### **1.1.1 Promote and Support Inclusive Excellence Antiracism and Inclusion Campus Plan (AICP) – ALL BOARD**

##### **1.2.1 Advocate for the Advancement Equity and Affinity Centers**

#### **3.1.2 Promote Board Activities – ALL BOARD**

Promoted ASI Events on Social Media.

#### **3.1.3 Table at Campus Events – ALL BOARD**

Tabled at SAAM Day of Action Fair & Mental Health Mondays.

#### **3.2.1 Support and Engage with OGA in Promoting Civic Engagement – ALL BOARD**

#### **3.2.2 Support and Engage with OGA in Voter Registration Efforts – ALL BOARD**

#### **3.3.1 Organize a form of appreciation for students on Committees**

Working with the Director of EDUC, HHS, and A&L to ensure the event runs smoothly. The event is Wednesday, April 24<sup>th</sup>.

#### **4.1.1 Ensure that safety committees have student representatives.**

SVAT is full, and ASI WSSAA is filled.

#### **4.2.1 Promote and advocate for the enhancement of campus partner’s safety programs and campus emergency programs.**

In collaboration with the WELL, we were able to organize and fund a Self-Defense Event. The event took place on April 19<sup>th</sup>.

### **Office Hours**

- Working on presentations.
- Responding to emails.
- Met with students interested in University Committees.
- Sent emails recruiting students to join committees.
- Communicated with board members about strategic priorities.
- Worked on committee responsibilities and agendas.
- Sent emails spreading awareness of University events.

### **Meetings, Events, & Presentations**

#### ***END OF MARCH:***

3/26/24 – March 2024 ESC Meeting

3/26/24 – Meeting w/ CSSA Liasson

3/27/24 – SWANA Center Launch

3/27/24 – ASI Formal Board Meeting  
3/28/24 – IRA Committee Intro Meeting  
3/28/24 – ASI WSSAAC Meeting

***BEGINNING OF APRIL:***

4/2/24 – SAAM Day of Action Fair Tabling  
4/3/24 – ASI Presentation Commit to Study  
4/3/24 – Meeting w/ Vice President of Student Affairs Aniesha Mitchell  
4/3/24 – ASI Working Board Meeting  
4/4/24 – ASI Meeting w/ Student Trustee Aguilar-Cruz  
4/5/24 – IRA Committee Meeting  
4/8/24 – IRA Committee Meeting  
4/8/24- Mental Health Mondays  
4/9/24- Out of the Darkness Committee Meeting  
4/9/24- ASI Classroom Presentation & Tour of Office  
4/10/24- ASI Formal Board Meeting  
4/11/24- Out of the Darkness Walk  
4/15/24- Meeting w/ CSSA Liasson Planning for AB 1818  
4/16/24- April 2024 ESC Meeting  
4/16/24- WEAVE Got You Training  
4/16/24- IRA Committee Meeting  
4/17/24- ASI Working Board Meeting  
4/19/24- ASI x WELL Self-Empowerment Event

**ASI Tabling**

4/2/24- SAAM Day of Action Fair  
4/8/24- Mental Health Mondays

**Classroom Presentations**

4/3/24 – ASI Presentation Commit to Study  
4/9/24- ASI Classroom Presentation & Tour of Office