

Bertha Vega Castellanos

ASI Vice President of Academic Affairs

To: ASI Board of Directors

From: Bertha Vega Castellanos
ASI Vice President of Academic Affairs

Subject: October 10th , 2023 – November 7th 2023 Board Report

General Information

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A Special Note to Our Hornets

Hi Hornets,

I hope you all had fun this Halloween season. It's time for Pumpkin spice lattes, hot chocolate, warm blankets, cozy clothes, cozy nights and everything in between. Before we know it, we will be celebrating thanksgiving and Christmas is right around the corner. I wish you all the best for the rest of the fall semester. It has been a true honor serving as your VP of Academic Affairs and look forward to keep serving you in spring 2024.

Don't wait until the fourth Thursday in November, to sit with family and friends to give thanks. Make every day a day of Thanksgiving – Charmaine J Forde

Stingers up!

Internal Committee Updates

Student Academic Senate

Oct 20th , 2023-

- Student senators went over the Faculty Senate Agenda that took place on Oct 19th. We briefly went over the budget update presentation and reviewed the CSU Academic Senate Update. We also went over the new programs that passed and discontinued programs. We discussed that EBT is accepted at the courtyard market but there is not a lot of student traction in that area to get the word out.

Nov 3rd 2023 –

- Our vice chair Sidra Nawaz ran the meeting. She went over the Faculty Senate Agenda that took place on November 2nd. She went over Provost important updates. I was able to provide her with details regarding the presentation to present to student senators regarding the new update budget presentation. And presentation on office for Disability Justice. VC went over the second reading approval.

University Committee Updates

Faculty Senate Executive Committee

Oct 10th 2023 –

- In open forum, it was asked if there is any presence or guidelines that the Senate can use in preparing faculty and students for a potential strike. It was requested that a contingency plan be put in place so in the event of a strike students don't scramble. Provost mention a committee that is in place working on a plan.
- From the Provost; The University was recognized: 2023 Higher Education Associate Degree for Transfer.
- Department of business-
 - New Programs added to faculty senate approved
 - Minor in Finance
 - MS in Quantitative Economics

Oct 17th , 2023 –

- The following programs were put on consent action on the Oct 19th Senate agenda
- Minor in Family an consumer Sciences program <https://www.csus.edu/academic-affairs/senate/executive-committee/23-24ex-cmte/23-24ex-a-m/10-17-23/23-24ex-13.pdf>
- New Non-degree Program –Certificate in Play Therapy <https://www.csus.edu/academic-affairs/senate/executive-committee/23-24ex-cmte/23-24ex-a-m/10-17-23/23-24ex-19.pdf>
- Programs that will be discontinued

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- MA in Education (Educational Technology)
- Subject Matter Program (French)
- Subject Matter Program (German)
- Subject Matter Program (Spanish)

Oct 24th, 2023–

Meeting was cancelled

Oct 31st, 2023–

- Discussion on Hornet Launch
- Section 8 and 9 of agenda were moved to consent action for Nov 16 Faculty senate meeting
<https://www.csus.edu/academic-affairs/senate/executive-committee/23-24ex-cmte/23-24ex-a-m/10-31-23/23-24exm10-31-f.pdf>

Nov 7th, 2023-

Meeting if after board reports, will add to following board report

Faculty Senate

Oct 19th, 2023-

Agenda: <https://www.csus.edu/academic-affairs/senate/senate-info/23-24senate/23-24fs-am/10-19-23/23-24fsa-10-19-f.pdf>

Nov 3rd, 2023 –

Agenda: <https://www.csus.edu/academic-affairs/senate/senate-info/23-24senate/23-24fs-am/11-02-23/23-24fsa-11-2-f.pdf>

There were three presentations.

- Budget update presented by VP Bowman and Officer Jennifer.
- Office for Disability Justice present by Jennifer, Executive Director for Universal Access an inclusion.
- UEI Presentation by John Melikian, Executive Director of UEI.
- Faculty Senate recommended approval of the Readmission and Reinstatement of Undergraduate Students Policy. With some minor adjustments. Policy link
<https://www.csus.edu/academic-affairs/senate/senate-info/23-24senate/23-24fs-am/09-07-23/23-24fs-09.pdf>

Academic Policies Committee (APC)

Oct 20th, 2023 –

- Reviewed and edited the following policies
 - Course Syllabus Policy
 - Student Excused Absence Policy

- Undergraduate Requirement for Graduation Application
- Priority Registration

Nov 3rd, 2023 –

- Reviewed, discussed, edited the following policies
 - Student Excused Absence Policy
 - Priority Registration

Grade Appeals Panel

Nov 1st, 2023 –

Final Grade Appeal decision meeting

- Reviewed professor appeal responses and students Rebuttal Statement

Strategic Priority Updates

- 2.2.1 Advocate for the expansion and improvement of study spaces for student parents
 - i. Meet with campus departments to see feasibility
 - a. Microsoft Team Chat activated to prepare meetings
 - b. Awaiting to meet with team to discuss individual findings
- 2.2.2 Collaborate and promote campus partners' initiatives for professional development
 - ii. Collaborate on an event
 - a. Microsoft Team Chat activated to prepare meetings
 - b. Prospecting meeting with Dean, college of Business Dr. Jean-francois Coget
- 4.2.2 Advocate for additional employee training
 - iii. Meet with appropriate campus partners to explore the feasibility
 - a. Microsoft Team chat activated to prepare meetings and discussions
 - b. Awaiting to meet with team to discuss individual findings

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- 4.2.3 Promote and Support Inclusive Excellence Antiracism and Inclusion Campus Plan (AICP) – ALL BOARD-Completed
- iv. Attend Inclusive Excellence event (one a semester, more is welcomed)
 - a. Green & Gold Speaker Series – September 26th Las Cafeteras (Interactive Workshop)
- 2.2.1 Promote Board Activities – ALL BOARD
- v. Promote weekly board meetings and ASI events
 - a. Post meetings on positional IG account
 - b. Word of mouth to students I speak to at events, and gatherings
- 3.1.3 Table at Campus Events – ALL BOARD-Completed
- vi. Table at 3 campus events
 - a. Tabled at first year event *twice*
 - b. Tabled at Healthy Relationships event
- 3.2.1 Support and Engage with OGA in Promoting Civic Engagement – ALL BOARD
- vii. Attend one CSSA Plenary Meeting (3 hours)
 - a. Attending in person meeting at San Luis Obispo in Jan 2024
- 3.2.2 Support and Engage with OGA in Voter Registration Efforts – ALL BOARD
- viii. Support OGA voter registration contest (2,500 registrations as BOD)

Office Hours

- Office hours are up to date. All make-ups are completed
- i. Priorities for the day
 - a. Review legislations
 - b. Review Resolutions
 - c. Emails
 - d. Review approved forms of students to sit on committees
 - e. Emailed students regarding committees
 - f. Prepare for S.A.S meetings
 - g. Met with students
 - h. Social Media
 - i. Working on S.A.S flyers
 - j. Work on Board Report
 - k. Living doc of Strategic plan for operating rules to stay on track
 - l. Living doc of S.A.S to plan agendas accordingly
 - m. Made up office hours for Oct 6th, Oct 23rd, and Nov 3rd.

Meetings, Events, & Presentations

OCTOBER:

10/10/2023- Executive Faculty Senate
10/11/2023- ASI Board Meeting
10/12/2023- Meeting with Angela
Radar
10/13/2023- Office Hours
10/16/2023- Office Hours
10/17/2023- Executive Faculty Senate
Committee
10/18/2023- ASI Working Board
Meeting
10/18/2023- ASI Board Listening
10/20/2023- Office Hours
10/20/2023- Student Academic Senate
10/20/2023- Presentation with Alec
and Shachee Multicultural Center
10/20/2023- Academic Policies
Committee
10/30/2023- Office Hours
10/31/2023- Executive Faculty Senate

NOVEMBER:

11/01/2023- Grade Appeal Meeting
11/01/2023- ASI-Decorate Tote bags for a
good cause event
11/01/2023- ASI Working Board
11/02/2023- 1:1 with Machel Martin- VP,
Human Resources
11/02/2023- Make up Office Hours for Oct
27th
11/02/2023- Faculty Senate
11/02/2023- 1:1 Meetings with student
11/02/2023- Visit Dia de Los Muertos Altar
Exhibition
11/03/2023- 1:1 with Sandra
11/03/2023- Make up Office Hours Oct 6th
11/03/2023- Make up Office Hours Oct 23rd
11/03/2023- Regular Office Hours
11/02/2023- Annual Budget Town Hall
11/02/2023- APC Meeting

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11/06/2023- Meeting with David Zeigler
11/06/2023- Office Hours
11/06/2023- Meeting with Student regarding
Grade Appeal
11/07/2023- Executive Faculty Senate
Committee