



**To:** ASI Board of Directors

**From:** Hoan Nguyen, Director of Finance

**Subject:** November 08, 2023 Board Report

**Finance/Accounting:**

- ASI is developing a quarterly forecasting report to submit to the University CFO to meet a new campus requirement.
- ASI has completed the annual audit process for the Children's Center with its auditors – CliftonLarsonAllen (CLA). ASI received an unqualified opinion (clean audit – no findings and no recommendation). The final report is due to the California Department of Education by November 15, 2023.
- Staff is nearing the completion of the 2022/23 990 tax returns and expects final reviews before the holidays.
- ASI completed the renewal application for FY24/25 Liability Insurance.

**Committee/Meetings:**

- Auxiliary Projections with Jennifer Harris, Oct 16
- Student Affairs Managers' Meeting, Oct 17
- Business Partners Round Table, Oct 25
- Accounting Services Monthly, Oct 26
- CLA (Auditors) and ASI FY24 Audit, Oct 27
- ASI and University Accounting, Oct 30
- Finance & Budget Committee, Oct 17 & 31.
- University Budget Town Hall, Nov 3
- MWT (Management Work Team), Oct 24 and Nov 7.