



**To:** ASI Board of Directors  
**From:** Hoan Nguyen, Executive Director  
**Subject:** March 19, 2025 Board Report

**ASI-wide Initiative:**

- The Chancellor's Office auditors will complete their field work by March 21, 2025.
- ASI is working with our legal counsel to navigate through the unionization efforts by CSUEU.

**Business Administration/Accounting/HR IT/Student Shop:**

- The annual audit for ASI Accounting Services and HR Departments with CliftLarsonAllen (CLA) on the Fiscal Year 2023-24 ASI 403b/Pension Plan will complete by March 31, 2025, and the 5500 Form will be filed with the IRS by April 15, 2025.
- ASI Accounting Services went to Union WELL Board with CliftLarsonAllen (CLA) on 3/12/2025 to present the 2023/24 annual 990 Information Form of the University Union WELL. The team will present the ASI 990 at the Board meeting in mid-April, then submit to the IRS by May 15 tax extension filing deadline.
- ASI went live UKG, our new HRIS system, in March, and have not identified thus far any major glitches.
- The ASI Capital Budget has been presented to the Finance & Budget Committee on March 18 and will presented to the Board on March 26, 2025.
- The ASI Operating Budget will be presented to the ASI Board Finance & Budget Committee and the University CFO on March 25, 2025 with invitations to the other Campus VPs for attendance. The ASI Interim Director of Finance will present the Operating Budget to the ASI Board on April 23, 2025 for approval. After Board approval, the Operating Budget will be sent to the University President for final approval.
- The ASI Student Shop and Accounting Teams participated in the Spring 2025 Grad Fest on March 11 and 12, 2025, and earned \$20K more than last year at the same event.

**ASI Government:**

- Elections applications were due March 14th at 4PM. The election will take place on April 16 and 17, 2025. ASI Mandatory ethics workshops taking place March 24 and 26. All

eligible candidates will be notified prior that they need to attend. All eligible candidates can begin campaigning at 7am on 3/27.

- The Spring 2025 Term ASI scholarship application process was opened on February 15 and closed on March 7, 2025. The scholarship committee will review the submitted essays and present to the Board for approval in April on the scholarship winners.
- The Staff of Government Department assisted the Board to host the reception event March 8, 2025 for the CHESS Conference organized the CSSA.

### **ASI SEO:**

- On March 7, both KSSU and SEO outreach team participated in APIDA College Day. Staff interacted with over 1,000 potential Sac State students at the open house event.
- On February 19, SEO events team hosted “Puzzles and Pizza” introducing the board members to their constituents and drumming up interest for other students to consider running in the spring election. The outreach team also produced a series of board members' biographies and Instagram posts released on March 7.
- ASI Food Pantry will receive all the proceeds of this year's Sac State 5K Fun Run on April 17. Please encourage students in your college to register and participate!

### **ASI Children Center:**

- Celebrate Friendship day with a visit from the Children's Museum on 2/14. The Children's Museum came to use and provided a variety of hands on friendship themed activities for the preschool children. The other children participated in friendship themed activities in their classroom.
- Added two new full time Associate Teachers in February (Anna and Martha).
- CC is preparing for the CACFP Audit March 17.
- The investigation into the allegations of discrimination and hostile environment is still ongoing, and we expect completion by the end of March.

### **ASI Aquatic Center:**

- The ASI Aquatic Center worked to prepare its Capital Crew teams to compete at the San Diego Crew Classic in March 9, 2025. Both boys and girls teams brought home several trophies. The Sac State Women's dual races against Portland, St. Mary's and Orange Coast College and won 4 out of 5 races.
- The AC is preparing for the Spring Break Camp on April 14-17. Staff hiring and training is under way.
- The AC Summer 2025 Summer Camps registration is getting to a good start with a half of the 2500-capacity kids booked in the first two hours of registration opening. It is very likely that the camps will be in full capacity with waitlists.

### **ASI Peak Adventure:**

- The snow is falling students have been taking advantage of our rental snowboards, snowshoes, and snow tubes.
- All of our snow trips have this semester have filled to 95-100% occupancy.
- This week (March 12th) kicks off a series of free workshops, Wednesdays @ 6:30pm in the PA lobby. Each workshop covers a different aspect and helps prepare students to adventure on their own.
- Spring Break trip to Olympic National Park in Washington state: March 30<sup>th</sup> – April 5<sup>th</sup>

### **Committee/Meetings:**

- Accounting Services Monthly
- UKG Implementation Weekly Meeting
- Student Affairs Managers' Meeting, periodically
- ASI Marketing and PR Meeting, periodically
- SALC (Student Affairs Leadership Council) Team Meeting, weekly.
- ASI Finance and Budget Committee Meetings, weekly between late January and April,
- ASI Working Board Meetings, biweekly
- ASI HR-Accounting Services Collaboration Biweekly Meetings
- ASI Children Center Parents Advisory Committee (PAC), monthly.
- Elections Planning Group (EPG) Meeting, periodically
- MWT (Management Work Team), biweekly
- ASI Board Meeting, biweekly
- Auxiliary Organizations Association Annual Conference in January