



**ASI Executive Committee Meeting  
November 8, 2023  
Green & Gold Room, 3rd floor, University Union  
Following the adjournment of Formal Board Meeting**

**AGENDA**

**I. CALL TO ORDER- 4:22 PM**

Executive Committee Meetings are held every other Wednesday following the close of the ASI Regular Board Meetings. Therefore, the start time for executive committee is uncertain but will roughly start five minutes after board meetings adjourn on the condition that the board meetings end by 4:30pm.

**II. PUBLIC COMMENT- *None***

Public comment is intended as a time for any member of the public or any ASI Director to address the Executive Committee on issues affecting ASI and/or California State University, Sacramento.

**III. ASI DIRECTOR UPDATE**

**A. Secretary**

*Director Concerns with favoritism, opportunities are offered to certain directors, there are certain conversations that happen that aren't inclusive. There isn't a safe space when there is no open conversation. If there is a particular personal conversation that needs to be had separately to avoid feelings of seclusion.*

**IV. NEW BUSINESS**

**A. Board Updates**

*VPF: We received the highest applications for scholarships this year. Also proposed a grant/scholarship for textbooks using strategic priority funding*

*President: Since VPAA is taking the lead on affordability with textbooks VPF and VPAA can collaborate*

*VPF: requests that Andrade-Dominguez pulls in advisement from President Wood*

*VPAA: When students are appointed to committee, chairs are not sending calendar invites are not receiving much information or support or calendar invites at times. A grad student from faculty senate brought ideas of onboarding for students onto committees*

**B. Committee Updates**

*EVP: Refreshers of committee expectations are needed for students. The refreshment of the spreadsheet helped a lot and further says once students became aware of expectations of committee appointments, some dropped from the committee. Recommends freshmen to join internal committees instead of university committees to get a foundation of the expectation. It is also important to provide contact information, so students don't feel as intimidated by Maintenance of a relationship.*

**VPAA:** reiterated that committee chair provides no introduction and there is a recurring issue of committee chairs not sending emails to students.

**President:** recommends VPAA reaches out to the provost so he can hold the committee chairs accountable.

**EVP:** Reiterates the importance of maintaining a relationship with students who are appointed to committees.

**VPAA:** requests that exec board holds a discussion to provide a universal onboarding process

**ASSOCIATE DIRECTOR:** Memos are sent out with contact information in case there is any issue. Stresses that maintain a relationship are extremely important because all issues from committee chairs will be brought to her.

**SECRETARY:** There are only a few dates listed for students and later meeting dates are not posted

**VPAA:** Dates were not added until contracts were in place, but dates have been added.

**VPUA:** election complaints and appeal committee students need to be appointed

**ASSOCIATE DIRECTOR:** Stresses that these appointments need to be made before Winter Break

**VICE CHAIR:** Maybe implement a universal training to address Roberts rules of order  
Tammy: offers an hour training for Robert's rule for students is appointed

**VPF:** Remove Requirements for student employees

**EVP:** we could make scholarship requirements universal for consistency in our opp rules

**EXECUTIVE DIRECTOR:** If a student is removed another student should be appointments, we cannot make committees smaller

**PREISDENT:** Tabled discussion as it got too much into details

### **C. Accountability**

**PRESIDENT:** asking exec members to review opp rules and make sure all requirements are fulfilled. Points our report required from VPAA. VPUA needs to host a town hall. These opp rules are required before the end of the semester so it is important, we take the time to make sure these get done.

**VPUA:** The townhall cannot be found in our opp rules

**VPAA:** She is trying her hardest to fulfill her opp rules, she needs to put her life first. She is trying her best; however, this is not a priority at times.  
Conversation is tabled because time has run out.

### **V. ANNOUNCEMENTS**

**ASSOCIATE DIRECTOR:** *We don't have a board meeting on the week of thanksgiving  
The 14<sup>th</sup> is the last day to submit legislation to make it before the last semester.*

**PRESIDENT:** *family feud event with cabinet and the BOD in March, please send out which day  
works best.*

**VPF:** *Legislation regarding scholarship recipients, it is important to keep it confidential*

## **VI. ADJOURNMENT- 5pm**

Associated Students, Inc. of Sacramento State is committed to providing universal access to all of our events. Please contact Harbir Atwal at [h.atwal@csus.edu](mailto:h.atwal@csus.edu) or 916-278-6784 to request disability accommodation (e.g., ASL interpretation, wheelchair accessible seating) no later than five (5) business days prior to the event. Advance notice is necessary to arrange for some accessibility needs