



To: ASI Board of Directors
From: Hoan Nguyen, Executive Director
Subject: April 23, 2025 Board Report

ASI-wide Initiative:

- CliftLarsonAllen (CLA) auditors presented the 990 Informational Return to the Board on April 16, 2025. Executive Director signed the Form 990 (2023) to file with the IRS before the May 15, 2025 deadline.
- ASI is working with our legal counsel to plan for CSUEU election on May 6 and 7, 2025.

Business Administration/Accounting/HR IT/Student Shop:

- The annual audit by CliftLarsonAllen (CLA) on the Fiscal Year 2023-24 ASI 403b/Pension Plan and the 5500 Form were completed and filed with the IRS on April 11, 2025.
- The ASI Interim Director of Finance will present the Operating Budget to the ASI Board on April 23, 2025 for approval. After Board approval, the Operating Budget will be sent to the University President for final approval.

ASI Government:

- The election took place on April 16 and 17, 2025 with 16.0% turnout. Election expenditures were due at 4:00 pm on April 21, 2025, and the deadline for election complaints will be on Thursday, April 24, 2025.
- The Spring 2025 Term ASI scholarship winners will be presented to and approved by the Board for approval on April 23, 2025.
- The ASI Finance & Budget Committee held its last meeting on Tuesday, April 22, 2025.

ASI SEO:

- The ASI Food Pantry is searching for a new space for food storage. It currently resides in the Campus Library.

ASI Children Center:

- ASI Children's Center has announced the retirement of Sherry Velte, Director of the Center effective May 1, 2025. Samantha Subuyuj, currently the Associate Director, has been named Interim Director of the Children's Center.

- ASI Children’s Center is undergoing an organizational restructure to be completed by the end of the fiscal year.
- The investigation into the allegations of discrimination and hostile environment has completed. ASI is working on personnel and training plans to address concerns.

ASI Aquatic Center:

- The AC had a successful Spring Break Camp on April 14-17. It is preparing for the Western Intercollegiate Rowing Association (WIRA) regatta on April 26-27, 2025. The University Women’s team and the Campus co-ed club will participate in this competition.
- The AC is also preparing for the US Rowing Southwest Youth Classics on April 30-May 4, 2025. The high school groups and our Capital Crew will compete in this large regatta.

ASI Peak Adventure:

- ASI Peak Adventures organized a Spring Break trip to Olympic National Park in Washington State on March 30 – April 5, 2025.
- ASI Peak Adventures summer outdoor trips are almost sold out.

Committee/Meetings:

- Accounting Services Monthly
- UKG Implementation Weekly Meeting
- Student Affairs Managers’ Meeting, periodically
- ASI Marketing and PR Meeting, periodically
- SALC (Student Affairs Leadership Council) Team Meeting, weekly.
- ASI Finance and Budget Committee Meetings, weekly between late January and April,
- ASI Working Board Meetings, biweekly
- ASI HR-Accounting Services Collaboration Biweekly Meetings
- ASI Children Center Parents Advisory Committee (PAC), monthly.
- Elections Planning Group (EPG) Meeting, periodically
- MWT (Management Work Team), biweekly
- ASI Board Meeting, biweekly
- Auxiliary Organizations Association Annual Conference in January