



**To:** ASI Board of Directors  
**From:** Hoan Nguyen, Executive Director  
**Subject:** September 10, 2025 Board Report

**ASI-wide Initiative:**

- ASI is working with Campus Audit Team complete the implementation of audit recommendations from the Chancellor's Office with first deadline of September 28, 2025.

**Business Administration/Accounting/HR/IT/Student Shop:**

- ASI Accounting Services have been in the annual Financial Statement audit with CliftLarsonAllen (CLA) for the Fiscal Year 2024-25. This audit results and opinion have been presented to the ASI Audit Committee and will be presented by CLA to the ASI Board on September 10, 2025. ASI received a clean audit opinion with no findings.
- CLA conducted SO1 and SO2 Interim Audit of ASI controls and systems over Summer 2025. ASI received no findings.
- ASI Accounting Services completed its fiscal year end close for 2024-25. Net margin was 155% of budget. Revenue exceeded \$14 million with assets of \$17 million.
- ASI Accounting Services also help the Union WELL achieve a clean financial statement audit for FY2024-25.
- ASI IT completed several projects over Summer 2025: Keywatcher security system, departmental LCD screen installations, and PCI compliance.

**ASI Government:**

- ASI Board Retreat at a private Airbnb near Nevada City on August 17-20, 2025. The retreat included the introductions to ASI auxiliary history and governance, team building activities, and workshops like True Colors, Mental & Emotional Wellness, Leadership, board meeting training and board roles & responsibilities. Led by Dr. Michael Nguyen, Margaret Hwang and Jennifer Wagelie, Board members also developed their strategic priorities for the 2025-26 term. Several Campus administrators and staff also visited and contributed presentations to the Board – Samuel Jone, Shawki Moore, Reena Lewis, and Jason Cataldo.
- The ASI Election Planning Group kicked off the 2025-26 planning cycle for the Spring 2026 ASI Election on September 8, 2025. The group is working on the implementation of the new slate election approved by the Board on July 29, 2025. It will meet bi-weekly through the April 2026 election.

- The ASI Scholarships for the Fall 2025 Semester will open on September 19, 2025.
- The ASI VPF Textbook Grant for the Fall 2025 Semester will open on September 26, 2025.

### **ASI SEO:**

- The Food Pantry team of the ASI Student Engagement and Outreach (SEO) Department started the 2025-26 Academic Year with two consecutive record weeks in student visits. The Food Pantry also held a Free Grocery Pop-Up on September 8, 2025 in the Library Quad and plan another on September 29, 2025. This Free Grocery Pop-Up will be help several times a month throughout the academic year.
- The ASI SEO KSSU contributed to the New Student Orientation program over Summer 2025 and performed at 27 sessions. KSSU also held a K POP contest on August 23, 2025.
- The ASI SEO team is also working on the ASI Day on the Quad at the end of September.

### **ASI Children Center:**

- Despite its staffing challenges, the CC will open the academic year with all 9 classes for children between 6 months old to pre-Kindergarten.
- The CC playground project received a CalFire grant extension until March 2027 to complete.

### **ASI Aquatic Center:**

- The ASI Aquatic Center held the Hornet Day on the Lake on August 23, 2025 with record attendance - 708 students.
- The ASI Aquatic Center is taking the Capital Crew to the Head of the Charles competition in Boston, MA in September 2025.
- The AC Summer 2025 Summer Camps were very successful with most weeks in full capacity with waitlists.

### **ASI Peak Adventure:**

- The ASI Peak Adventures (PA) began its Challenge Center slab and canopy capital project is in September 2025. Its expected completion date is December 15, 2025.
- The PA Outdoor Events team kickoff its fall season last week with most trips totally booked.
- PA added electronic scooters to its sale offerings in time for the Fall 2025 semester.

### **Committee/Meetings:**

- Accounting Services Monthly
- Quarterly Pension Plan Reviews
- Student Affairs Managers' Meeting, periodically
- ASI Marketing and PR Meeting, periodically
- SALC (Student Affairs Leadership Council) Team Meeting, weekly.
- ASI Finance and Budget Committee Meetings, weekly between late January and April,
- ASI Working Board Meetings, biweekly
- ASI HR-Accounting Services Collaboration Biweekly Meetings
- ASI Children Center Parents Advisory Committee (PAC), monthly.
- Elections Planning Group (EPG) Meeting, periodically
- MWT (Management Work Team), biweekly
- ASI Board Meeting, biweekly
- Auxiliary Organizations Association Annual Conference in January
- 1:1 sessions with senior staff and ASI Board members, biweekly and monthly
- Quarterly Auxiliary Leadership Council