

To: ASI Board of Directors
From: Mari Ruiz, Interim Director of Finance and Administration
Subject: April 8, 2026 Board Report

With my transition back to Associate Director role I will not be attending Board meetings on a regular basis, if the agenda entails fiscal matters, I will be present. But, I'm available anytime in my office or via email.

Finance/Accounting:

- The 403(b) audit has been completed and the 5500 Form has been filed (annual report with the Department of Labor, IRS and Pension Benefit Guaranty Corporation).
- Sacramento States internal audit of the Executive Directors expenditures requested on February 8, 2026 has been completed. We have not heard back from campus regarding audit findings.
- ASI continues to collaborate with CSUEU regarding new union employee representation proposals.
- Accounting and Human Resources meet weekly with Voya, our retirement provider, to review participant interests and plan updates.
- We are awaiting campus guidance on the appropriate Bursar's Office cash account to use for processing cash donations- continued. Have not heard back from the Bursar's Office.
- ASI continues to be in full budget season. We have met with all departments multiple times to review budgets. We have made vigorous efforts to decrease expenditures across all departments. I presented what should be the final version of the final operating budget to F&B today and it was approved. The budget will be presented to working Board 4/15 and approved 4/22.
- Accounting Services is hiring student staff to help the Aquatic Center for their annual rowing regattas; the Western Intercollegiate Rowing Association Championship (WIRA) will be held April 25 and 27, the USRowing Southwest Youth Championship will be held May 1, 2 and 3 and Intercollegiate Rowing Association held May 29, 30 and 31.

Committee/Meetings:

- Union Negotiations
- Bi-Weekly Management Work Team
- Weekly ASI & Voya Compliance Meetings
- Weekly Accounting Services Admin Meeting
- Weekly Citrus Lime Implementation Meeting
- Bi-Weekly 403b Audit Meetings

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- Weekly F&B Committee Meetings