



To: ASI Board of Directors
From: Hoan Nguyen, Executive Director
Subject: November 5, 2025 Board Report

ASI-wide Initiative:

- ASI is working with Campus Audit Team complete the implementation of audit recommendations from the Chancellor's Office with last deadline of November 28, 2025.
- ASI contracted Gina Curry to assist ASI departmental leadership to develop a 5-year Strategic Plan. The first session will be at an offsite location on December 15, 2025.
- ASI will close during the week between the Christmas Holiday and New Year. Most ASI departmental operations will also shut down the three days before Christmas - 12/22-24/2025.

Business Administration/Accounting/HR/IT/Student Shop:

- ASI Accounting Services is undergoing the annual audit by CliftonLarsen Associates (CLA) for the ASI pension plan – 403b.
- ASI Student Shop continues with sales to students' caps and gowns for the December 2025 graduation.
- ASI IT is implementing CitrusLime for the Bike Shop/Rental by the end of 2025.

ASI Government:

- The ASI Board Director of Arts and Letter has been working with Dr. Chao Vang and Campus CARC leaders to complete a legislation for board approval and to plan for the collaborating event of the Multi-Cultural Festival in Spring 2026. The ASI Finance and Budget Committee endorsed the legislation on October 28, and it will be presented at the November 5th Board meeting for approval.
- Several of the ASI Board participated in the Fall Legislative Campus Visit hosted the CSU Chancellor's Office and Campus Office of the President on October 9, 2025.
- The ASI Scholarship Committees are reviewing and grading the essays from students who applied for the Fall 2025 semester scholarships. The winners will be announced at the last Board meeting of 2025.
- The \$100 check payments for the Fall 2025 ASI VPF Textbook Grant were distributed to the 50 eligible recipients October 28, 2025.

ASI SEO:

- The ASI Food Pantry along with Campus Basic Needs Resource Center were featured in a news interview by KCRA TV on November 3, 2025.
- The ASI KSSU team received a 3rd place award for Best Promotional Video at the College Broadcasters Incorporated National Convention in Denver, Colorado in October 2025. Sacramento State KSSU is the only California college radio to receive the award this year among over 600 radio stations across the country. Congratulations to our ASI Team!
- The ASI Safe Rides program operated by ASI SEO announced at the October 29th ASI Board meeting that they increased the reimbursement amount to \$100 per academic year and made the process simpler for the students with acceptance of Apple Pay.
- The following events are planned ASI SEO for the remaining 2025:
 - Coffee with Commuters 11/4
 - ASI Pen Pals Program 11/10-12/5
 - Friendsgiving Feast
 - Winter Wonderland 12/5
 - Winter Commencement

ASI Children Center:

- The Parents Advisory Council (PAC) of the ASI Children's Center held its November monthly meeting on November 3rd. The group discussed the recent licensing visit, staffing challenges, and the merging of Casa programs. The PAC discussed the continuing work with the Sacramento County Office of Education on the IEEEP program (CA Quality Rating and Improvement System) and the potential grant funding opportunity. Director Subuyuj also mentioned the CC's plan for the NAEYC re-accreditation in 2026.
- The Children's Center completed its application for the CDSS Continued Funding Application for 2026-27.
- The Children's Center will hold events for the remaining 2025 year – the Harvest Festival on 10/31/2025 and the Family Luncheon on November 25, 2025.

ASI Aquatic Center:

- The ASI Aquatic Center will hold the Capital Crew Erg-a-thon Fundraiser and the Sac State Women's Rowing dual race with St. Mary's and Humboldt Cal Poly on 11/8/2025.
- The ASI Aquatic Center completed successfully a major annual regatta called the Head of the American on October 25. This event hosts competitions for high school, college and master rowing programs.
- The Aquatic Center was featured in an online article from Gold Country Media in October on the rowing national championships. The intercollegiate Rowing Association's (IRA) National Championships will return to Lake Natoma for the 2026 regatta to be held

May 29-31, 2026.

ASI Peak Adventure:

- ASI Peak Adventures (PA) is planning for the shade structure construction at the Challenge Center to commence in December with a completion date of early January.
- PA is implementing the CitrusLime software to improve its service processes for rental and bike shop repairs.

Committee/Meetings:

- Accounting Services Monthly
- Quarterly Pension Plan Reviews
- Student Affairs Managers' Meeting, periodically
- ASI Marketing and PR Meeting, periodically
- SALC (Student Affairs Leadership Council) Team Meeting, weekly.
- ASI Finance and Budget Committee Meetings, weekly between late January and April,
- ASI Working Board Meetings, biweekly
- ASI HR-Accounting Services Collaboration Biweekly Meetings
- ASI Children Center Parents Advisory Committee (PAC), monthly.
- Elections Planning Group (EPG) Meeting, periodically
- MWT (Management Work Team), biweekly
- ASI Board Meeting, biweekly
- Auxiliary Organizations Association Annual Conference in January
- 1:1 sessions with senior staff and ASI Board members, biweekly and monthly
- Quarterly Auxiliary Leadership Council