

2025 Timesheet and Pay Day Schedule



<u>MONTH</u>	<u>PAYROLL</u>	<u>PERIOD START</u>	<u>PERIOD END</u>	<u>TIMESHEETS / AUTHORIZATIONS DUE</u>		<u>PAYDAY</u>	
JANUARY	1	12/15/2024	12/28/2024	Monday 12:00 PM	12/16/2024	Friday	1/3/2025
	2	12/29/2024	1/11/2025	Monday 10:00am	1/13/2025	Friday	1/17/2025
FEBRUARY	3	1/12/2025	1/25/2025	Monday 10:00am	1/27/2025	Friday	1/31/2025
	4	1/26/2025	2/8/2025	Monday 10:00am	2/10/2025	Friday	2/14/2025
MARCH	5	2/9/2025	2/22/2025	Monday 10:00am	2/24/2025	Friday	2/28/2025
	6	2/23/2025	3/8/2025	Monday 10:00am	3/10/2025	Friday	3/14/2025
	7	3/9/2025	3/22/2025	Monday 10:00am	3/24/2025	Friday	3/28/2025
APRIL	8	3/23/2025	4/5/2025	Monday 10:00am	4/7/2025	Friday	4/11/2025
	9	4/6/2025	4/19/2025	Monday 10:00am	4/21/2025	Friday	4/25/2025
MAY	10	4/20/2025	5/3/2025	Monday 10:00am	5/5/2025	Friday	5/9/2025
	11	5/4/2025	5/17/2025	Monday 10:00am	5/19/2025	Friday	5/23/2025
JUNE	12	5/18/2025	5/31/2025	Monday 10:00am	6/2/2025	Friday	6/6/2025
	13	6/1/2025	6/14/2025	Monday 10:00am	6/16/2025	Friday	6/20/2025
JULY	14	6/15/2025	6/28/2025	Friday 10:00am	6/27/2025	Thursday	7/3/2025
	15	6/29/2025	7/12/2025	Monday 10:00am	7/14/2025	Friday	7/18/2025
AUGUST	16	7/13/2025	7/26/2025	Monday 10:00am	7/28/2025	Friday	8/1/2025
	17	7/27/2025	8/9/2025	Monday 10:00am	8/11/2025	Friday	8/15/2025
SEPTEMBER	18	8/10/2025	8/23/2025	Monday 10:00am	8/25/2025	Friday	8/29/2025
	19	8/24/2025	9/6/2025	Monday 10:00am	9/8/2025	Friday	9/12/2025
	20	9/7/2025	9/20/2025	Monday 10:00am	9/22/2025	Friday	9/26/2025
OCTOBER	21	9/21/2025	10/4/2025	Monday 10:00am	10/6/2025	Friday	10/10/2025
	22	10/5/2025	10/18/2025	Monday 10:00am	10/20/2025	Friday	10/24/2025
NOVEMBER	23	10/19/2025	11/1/2025	Monday 10:00am	11/3/2025	Friday	11/7/2025
	24	11/2/2025	11/15/2025	Monday 10:00am	11/17/2025	Friday	11/21/2025
DECEMBER	25	11/16/2025	11/29/2025	Monday 10:00am	12/1/2025	Friday	12/5/2025
	26	11/30/2025	12/13/2025	Monday 10:00am	12/15/2025	Friday	12/19/2025