

To: ASI Board of Directors

From: Donna Walters
Director of Business Administration

Subject: October 2019 Board Report

A Special Note to Our Hornets

Hello Hornets!

We are half way done with the semester already and quickly approaching the end of the year! I have been working hard daily to ensure Sac State students have the tools they need to succeed; through the development of this year's strategic priorities. So far, I have been able to pin point a few great resources to help bridge the college-to-career gap and I am working with the other Directors to ensure everyone's voices are equally heard.

My door is open to all students so please don't hesitate to reach out or come say hi!

General Information:

Office Hours:

Wednesday: 10:00 am – 12:00 pm, Office of Student Engagement, Tahoe Hall 1030
Friday: 10:00 am – 02:00 pm, ASI Government Office, University Union 3250

Contact Information:

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College Updates

- Working with CBA's Office of Student Engagement (OSE) for the Joint Council.
- Contacted Spring 2019 Business Club leaders with an invitation to present their organization and network with the Advisory Council during the council's December 10th luncheon.
 - Followed up regularly with Business Clubs on this invitation to gain more interest.
 - The presentation luncheon for December 10th was moved to February 11, 2020.
 - Notified the RSVP'd Business Club leaders of the date change.
- Reached out to the OSE for an updated Business Club roster.
- Met with Associate Dean Wilson on strategic initiatives.

Meetings & Presentations

September 2019

- 24 Finance and Budget Committee meeting.
- 25 ASI Board meeting.
- 27 Search Committee meeting for Associate Dean of Academic Programs

October 2019

- 2 ASI Board meeting.
- 2 ASI Executive Committee meeting.
- 8 Finance and Budget Committee meeting.
- 9 ASI Board meeting.
- 15 Met with Associate Dean Marty Wilson on strategic initiatives.
- 16 ASI Board meeting.
- 16 ASI Strategic Initiatives.
- 22 Finance and Budget Committee meeting.
- 23 ASI Board meeting.

Committee Updates

Search Committee for Associate Dean of Academic Programs

- Appointed to the committee and attended the first meeting.
- Reviewed and voted to approve the position description and interview questions.
- Major adjustments include the acceptance of equivalent work experience and education; familiarity with the AACSB accreditation process; and the importance of modifying the language to expand the talent pool and capture highly qualified candidates.

University Foundation Committee

- Appointed to the committee as the recorder & reporter for ASI President, Christian Landaverde.
- No meetings have been held.

Finance and Budget Committee

- Appointed to the committee and attended meetings.
- Major items included requirements for ASI grant recipients, DOC funding information, and the committee's expected timeline for 2019/2020 academic year.

Strategic Priority Updates

Our Strategic Priorities were approved during the ASI Formal Board Meeting held on September 11, 2019. I am excited to start working on these priorities throughout the academic year, as they align with my passion of ensuring longevity of on campus programs aimed at improving student success. The following are the priorities in which I have decided to participate:

2.2.1 Collaborate with campus partners to promote ASI events and programs.

- Started researching opportunities to partner with campus partners.
- Connected with ASI Tries and agreed to participate in their videos.
- Worked with ASI Peak Adventures to provide equipment to the State Rock Climbing Club.
- Worked with ASI Aquatic Center for Board Member promotional event.

2.2.4 Advocate for ASI to utilize the screens around campus to advertise ASI events and departments (University Union, WELL, Lassen Hall)

- Started researching opportunities to partner with campus partners.
- Researched information on how to utilize the screens in the Union to advertise events.
- <https://theuniversityunion.com/about-the-union/promo>

4.1.3 Investigate current strategies being used by departments to support career/academic success.

- Started researching opportunities to partner with campus partners.
- Scheduled and met with the ASI Directors on this priority to discuss possibilities.
- Spoke with CBA's Dean and Associate Dean on supporting success.
- Requested other Directors connect with their Deans on this priority and report back during next meeting.

4.1.4 Assess the feasibility of interdisciplinary Alumni/Professional speaker program.

- Met with ASI Directors on this priority to investigate the currently existing programs.