

**To: ASI Board of Directors**

**From: Denisse Garcia**  
Vice President of Finance

**Subject: December Board Report**

---

**General Information:**

Office Hours:

Monday: 1:30PM-2:00PM

Tuesday: 1:30PM-3:00PM

Thursday: 1:30PM-3:30PM

Or by appointment

Contact Information:

P: (916) 278-7921

E: [asivpfinance@csus.edu](mailto:asivpfinance@csus.edu)

**News:**

**Committee Updates:**

*ASI Finance and Budget Committee:*

The Finance and Budget Committee ended the semester by attending the ASI Aquatic Center for the department presentation. Committee meetings will begin again on a weekly basis during the spring semester. Currently ASI External Grant applications are being accepted and the deadline to submit them is by December 13<sup>th</sup>.

*Dollars for Clubs and Organizations Committee:*

ASI hosted a total of two DOC Workshops in August during the SO&L Leadership Conference. Feedback was received from the two workshops, and I will be working on making improvements to the workshop presentations. An additional 3 DOC Workshops have were held throughout the fall semester. Currently planning is occurring for the upcoming DOC Workshop presentations.

*ASI Scholarship Committee:*

The committee reviewing the scholarships consisted of 3 students at large, ASI Staff member, ASI Board member, and myself. The committee reviewed over 110 scholarships received and graded them based off a rubric. Scholarship recipients and non-recipients were notified of awards via email.

### *Instructionally Related Activities*

Meetings have been occurring on a monthly basis to discuss proposed changes to the IRA application. Met with Chief of Staff and VP/CFO IRA Committee Designee regarding proposed changes.

### *Green Team*

Green Team held the American River Clean Up in collaboration with Peak Adventures and Residence Hall Association. The clean-up took place on Saturday, November 16<sup>th</sup> from 9 a.m. to 12 p.m. The clean-up was very successful with over 40 volunteers and plenty of trash collected.

### *UEI Board of Directors*

Last meeting of the semester will be held on December 5<sup>th</sup>.

### *Commencement Ceremony Committee*

Met with Gladys Glaude, Commencement and Special Events Coordinator, regarding ASI participation at commencement ceremonies. ASI will be assisting with the recruitment of student volunteers. Once volunteer sign ups commence, ASI will be recruiting students throughout committee interactions.

### *Aquatic Center Committee*

The Aquatic Center Committee met on Wednesday, December 4<sup>th</sup>.

## **Strategic Priority Updates:**

### **1.0 Participate in Advocacy Efforts**

#### **1.1 Promote Voter Engagement**

##### **1.1.2 Support/market voter registration to Sac State students**

*Participated in Community & Civic Engagement Resource Fair tabling for ASI and registering students to vote.*

#### **1.2 Census 2020**

##### **1.2.1 Collaborate with other campus partners in support of census education**

*Have begun meeting with ASI staff and campus partners to discuss possibility of collaboration for event supporting census education.*

##### **1.2.2 Promote census education**

*To be worked on.*

#### **1.5 Promote attendance to CSSA Events**

##### **1.5.1 Promote CHESS Conference Attendance**

*CHESS Conference flyers are currently being created by the Office of Governmental Affairs, once flyers are finalized Board members will begin promoting.*

#### **1.6 Advocate for environmental sustainability**

##### **1.6.1 Support the continued efforts of the “Don’t Litter Our River” campaign**

*Attended American River clean up on September 21<sup>st</sup> along with the Director of Graduate Studies. Green Team will be hosting an American River Clean Up in collaboration with other campus partners in November.*

## **2.0 Promote ASI to the campus**

### **2.1 Increase student participation in Green Team**

#### **2.1.1 Increase number of student participation in Green Team**

*Officially appointed to Green Team and in the process of recruiting students to the committee.*

#### **2.2.3 Spotlight one ASI department each month**

*To be worked on*

### **2.3 External Grant Collaboration Opportunities**

#### **2.3.1 Assess the feasibility to require ASI presentation to External Grant recipients**

*Finance & Budget committee has approved application edits requiring External Grants recipients to co-market ASI.*

### **2.4 Promote the Board**

#### **2.4.1. Purchase Board specific Hornet gear for advocacy efforts**

*In the process of voting on legislation to purchase Board specific Hornet gear.*

## **3.0 Support Basic Needs Initiatives**

### **3.1 Support efforts of the Food Pantry**

#### **3.1.1 Research feasibility of “Donate the Change” for the ASI Food Pantry**

*Idea has been discussed and proposed, further discussions are set to occur.*

#### **3.1.2 Hold a drive for the ASI Food Pantry**

*To be discussed*

### **3.3 Support Basic Needs Campus Programs**

#### **3.3.3 Assess the feasibility of an “Epicure Extras” type of program for the Dining Commons**

*Meeting has been held with Dining Services Director, ASI Student Engagement and Outreach Director, and Director of SSIS to discuss ideas. First phase, donation of “grab and go” items from eateries will be donated to the food pantry, will begin within the next few weeks.*

### **3.4 Provide Menstrual Products in the University Union- trial basis**

#### **3.4.1 Assess opportunities with University Union to supply products**

*Held a meeting with University Union Administration to discuss strategic priority.*

*Permission has been granted to host trial beginning on November 12<sup>th</sup> through November 22<sup>nd</sup>.*

## **4.0 Enhance Academic/Student Success**

### **4.2 Promote, participate & partner with campus resources that support academic & student success**

#### **4.2.1 Educate Board regarding SMART planner usage**

*Academic Advising Center has been contacted to present at a Board meeting, date to be determined.*

#### **4.2.2 Promote & Attend Diversity & Inclusion Events/Programs**

*Board has promoted on social media platforms events focused around Diversity & Inclusion*

### **4.3 Support the Graduation Initiative Programs**

#### **4.3.1 Raise awareness of existing Graduation Initiative efforts**

*SMART planner has been promoted at college kick-off events. ASI President attended Graduation Symposium.*

#### **Events/Calendar:**

11/5 One on One with ASI Executive Director  
11/5 Finance and Budget Committee Meeting  
11/6 Formal Board Meeting  
11/8 Meeting with Dr. Diaz, AVP for Strategic Diversity Initiatives, Student Academic Success & Educational Equity Programs, and ASI VP Academic Affairs  
11/8 ASI Elections Code Task  
11/12 CSU Chancellor Search Open Forum  
11/13 Education College Kick Off Event  
11/13 Working Board Meeting  
11/14 Meeting with Gladys Glaude regarding ASI Contribution at Commencement Ceremonies  
11/14 Board Evaluation Meeting with ASI President  
11/14 2020 Census Collaboration Meeting with Campus Partners  
11/15 ASI Elections Code Task Force Meeting  
11/16 River Clean-Up  
11/18 Resolution Presentation to Central Downtown Food Basket during Pop-Up Food Pantry  
11/18 DOC Meeting  
11/18 Voter Registration at the Residence Halls  
11/19 Different Yet United Diversity Panel  
11/20 Formal Board Meeting  
11/21 Elections Code Task Force Meeting with Dr. Mills, Vice President of Student Affairs  
11/22 ASI Elections Code Task Force Meeting  
11/27 Working Board Meeting  
12/2 Meeting with Latinx Leadership Council President

*If you have any questions or concerns, please do not hesitate to contact me by phone (916) 278-7921  
or by email at [asivpfinance@csus.edu](mailto:asivpfinance@csus.edu).*

**Denisse Garcia**  
Vice President of Finance