

**Prabhjot Shinh**  
Vice President of Finance

**To: ASI Board of Directors**

**From: Prabhjot Shinh**  
Vice President of Finance

**Subject: 2020-21 End of Year Board Report**

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## **General Information**

### **Contact Information:**

#### Office Hours:

Zoom ID: 87493064060  
Monday: 9:00 am – 10:00 am  
Tuesday: 9:00 am – 10:00 am  
Wednesday: 9:00 am – 10:00 am  
Thursday: 9:00 am – 10:00 am

#### Contact Information:

P (916) 278-7921  
IG @sacstateasivpf  
E [asivpfinance@csus.edu](mailto:asivpfinance@csus.edu)

## **A Special Note to Our Hornets**

*Hello Hornets,*

*Hope you are all staying safe and doing well.*

*Firstly, I want to thank you all for letting me serve you as your 2020-21 Vice President of Finance. I am glad to be one of the student leaders who get the chance of staying on the Board for two years. I still remember how I was elected as the Director of Business Administration and with the support of my previous Board, ASI staff, and my mentors, I took the initiative and applied for the VPF position. Honestly, it has been one of the best decisions that I have made. I learned so much and I can myself see the growth in my skillset and confidence.*

*This year's Board faced so many challenges. The two biggest challenges for me were working during the pandemic and updating the rules with respect to the viewpoint neutrality. But even with all the challenges, the Board set up great priorities for the year and fulfilled all of them. Fortunately, with help of staff and other Board members, ASCSUS was one of the ASI's to have*

*all the rules updated on time. I am proud of all the accomplishments for this year – the work that all the department directors put in to stay open during the pandemic and the work the committee members did to help us making decisions. I thank all the people I met and worked with during this semester.*

*I encourage you all to stay connected with ASI. ASI offers so many resources to students, benefitting students in each possible area. So, please use those resources and reach out to the next Board of Directors in case you have any questions.*

*Congratulations to the 2021-22 Board of Directors. I wish you all a very successful year!*

*Signing off,  
Prabhjot Shinh*

## **Internal Committee Accomplishments**

### **ASI DOC Committee**

*Dissolved. The process of DOC (Dollars for Organizations and Clubs) was changed and now the staff checks the applications and approve them based on a given set of guidelines. The Board was updated on the DOC funds in my Board reports. The DOC workshop was recorded and the recording is posted on ASI website for the club members to check anytime. Overall, now we have an extremely easy DOC application process.*

### **ASI Finance & Budget Committee**

*The committee finalized the ASI Budget and the ASI Student Employment grant application and the process. The Board voted on it and approved it as well. The committee also gave feedback before any reallocation legislation was brought to the Board to get student perspective. Members of F&B committee also gave feedback when the application process and the operating rules with respect to the ASI Student Employment Grant (previously known as the External grant) were being updated.*

### **ASI Scholarship Committee**

*The committee worked on getting all the scholarships graded for both the Fall and the Spring semester. Fortunately, we were able to use the extra DOC funds to double up the scholarships for the Spring 2021 semester and support our hornets.*

### **ASI Audit Committee**

*Attended the meeting to learn about the decision-making process.*

## **University Committee Accomplishments**

**SHAC: Student Health Advisory Committee:** *I was able to learn a lot more about wellness and the methods that CSUS is using to ensure the wellness of our students by being part of this committee.*

**University Sustainability Steering Committee:** *I am big on sustainability efforts and love to stay updated on what is going-on on campus with respect to sustainability. Student groups and professors are part of this committee and it is great to see them collaborate and be part of important campus decisions regarding sustainability.*

**University Committee on Internationalization:** *No meetings were held for this semester.*

## **2020-2021 Vice President of Finance Strategic Priorities**

*1.1.1 Survey all students to identify areas of financial hardships, with a particular focus on Black, Indigenous, people of color (BIPOC), first-generation college students, and underserved students.*

Student marketing and outreach committee worked on this.

*1.1.2 Collaborate with campus partners (Financial Wellness, Academic Colleges, etc.) on initiatives and resources to help the fiscal burden endured by students.*

Complete – shared resources from financial wellness and other financial aid related information.

*1.2.1 Support training related to online tools to increase digital literacy.*

Complete - Shared info about online learning resources – collaborated with IRT.

*1.2.2 Partner with IRT to investigate feasibility of long-term laptop loans, textbooks, and mailing out Wi-Fi hotspots to students.*

Complete - Karla met with IRT – feasibility investigated – campus is working on this.

*1.4.1 Share available resources for students, through collaboration with campus partners.*

Complete – continued till the end of the year to share resources with the students via IG.

*2.3.1 Partner with University Foundation to fundraise for emergency grant.*

Complete – met with University Foundation members in a discussion-based setting.

*2.4.1 Support workshops on topics such as financial literacy and budgeting to aid students with managing their finances.*

Complete – did a workshop with Financial wellness with all the budgeting topics covered in one.

*3.5.2 Review campus cost of attendance policies.*

Complete – reviewed policies with Noah and Joshua.

*4.7.1 Increase student attendance at ASI Board meetings*

Complete – Did a giveaway for students attending the Board meetings. Also, added attendance to Board meeting as a way for students to get credits for Leadership Initiative.

**Noteworthy Achievements**

***Reallocation:***

*\$50,000 from DOC funds allocated to the ASI Student Employment Grant funds*

*\$42,500 from DOC funds allocated to the Transfer Peer Coaches Program*

*\$16,400 from DOC funds allocated to the ASI Spring 2021 Scholarships*

*\$13,600 from DOC funds allocated to the Provost's Summer Graduation Initiative Grant*

*\$10000 from the Travel funds to the CARES funds (Seth Nelsen Student Emergency Grant and Student Emergency Housing Fund)*

***Events and Initiatives:***

*Addition of appeals process to most of the existing processes*

*Updates to ASI Dollars for Organizations and Clubs (DOC) rules and application*

*Updates to the ASI Student Employment Grant process and application*

*Organized a presentation in collaboration with the Financial wellness team*

*Added ASI Board meetings to the Leadership Initiative calendar*

*Promoted DOC funds to clubs*

*DOC workshops on zoom*

*ASI IG takeover*

*Planned a give-away to increase attendance to ASI Board meetings*

*Doubled the ASI scholarships for Spring 2021 and promoted them to get enough applications*

*Attended CSSA meeting*

*Gave remarks for AAPI circles*

*Collaborated with Bharat to work on a carpool application idea for CSUS*