

To: ASI Board of Directors

From: Denisse Garcia
Vice President of Finance

Subject: January Board Report

General Information:

Office Hours:

Monday: 12:00PM-2:00PM
Wednesday: 1:30PM-2:00PM
Thursday: 10:00AM-11:30AM
Or by appointment

Contact Information:

P: (916) 278-7921
E: asivpfinance@csus.edu

News:

Hello Hornets!

I hope all of you had a great start to the semester! Midterms are approaching soon, so be sure to stay on top of your classwork and also take some time for yourselves. This month has been a very busy and proactive month as the Board of Directors have been working diligently on many priorities. ASI will be collaborating with multiple clubs and organizations on campus to host an event on March 17th to promote the Census to the student body. Be on the lookout for information coming out soon! The ASI Scholarship applications are also open, don't miss the chance to apply for those. Applications are due by March 13th. I hope all of you continue having a great semester!

Committee Updates:

ASI Finance and Budget Committee:

The Finance and Budget Committee began the semester with its first meeting on Tuesday, January 28th. The committee will be meeting on a weekly basis every Tuesday this semester. Prior to the end of last semester all External Grant applications were due by campus programs. A total of 41 External Grant applications were received, requesting a total of \$1,196,241. I look forward to working with the committee this semester.

Dollars for Clubs and Organizations Committee:

The DOC Funding Committee had its first meeting on February 3rd. Once again the committee will be meeting every other Monday to hear the student applications. There will be a total of 6 meetings and an additional Summer DOC Funding meeting towards the end of the semester. We will also be hosting 3 DOC Funding Workshops throughout the semester. The dates to the

workshops are February 10th, February 21st, and March 19th. Be sure to attend the workshops for more information on DOC Funding.

ASI Scholarship Committee:

I am currently in the process of looking for committee members to join the ASI Scholarship Committee this semester. Scholarship applications are now open and are due no later than March 13th at 5 p.m. Earlier this year the Board of Directors approved to move the ASI Department Scholarships to the ASI General Scholarships. This means that the Department Scholarships will no longer be available, but 6 more scholarships will be available in the general ASI Scholarship awards.

Instructionally Related Activities

The IRA Committee has met twice this semester to finalize all IRA material application. The applications are live on the website and hopefully we will begin receiving them. After Spring Break we will begin meeting on a weekly basis to review the applications.

Green Team

Green Team held its first meeting on January 27th and discussed ideas that we would like to explore throughout the spring semester. Some of the ideas brought up were putting together another River Clean up and continuing the theme of “Don’t Litter our River” campaign.

UEI Board of Directors

The UEI Board of Directors had a mid-year retreat at the Sac State Downtown location. We discussed many topics including Sac State’s Anchor University Initiative, Graduation Initiative, and Follet Access. We will continue discussing these topics at the next Board Meeting and provide feedback.

Commencement Ceremony Committee

Met with Gladys Glaude, Commencement and Special Events Coordinator, regarding ASI participation at commencement ceremonies. ASI will be assisting with the recruitment of student volunteers. Volunteer sign ups have officially began if you are interested in participating please reach out to me.

Aquatic Center Committee

The Aquatic Center Committee met on Wednesday, December 4th. Meeting this semester is to be determined.

Strategic Priority Updates:

1.0 Participate in Advocacy Efforts

1.1 Promote Voter Engagement

1.1.2 Support/market voter registration to Sac State students

Participated in Community & Civic Engagement Resource Fair tabling for ASI and registering students to vote.

1.2 Census 2020

1.2.1 Collaborate with other campus partners in support of census education

Have begun meeting with ASI staff and campus partners to discuss possibility of collaboration for event supporting census education. Israel, ASI VP Academic Affairs, and I have begun meeting with student clubs.

1.2.2 Promote census education

Working with different campus partners to collaborate on an informational event.

1.5 Promote attendance to CSSA Events

1.5.1 Promote CHESS Conference Attendance

CHESS Conference flyers are being promoted by the Board on social media.

1.6 Advocate for environmental sustainability

1.6.1 Support the continued efforts of the “Don’t Litter Our River” campaign

Attended 2 American River clean ups last semester, and hoping to attend another one this semester.

2.0 Promote ASI to the campus

2.1 Increase student participation in Green Team

2.1.1 Increase number of student participation in Green Team

Officially appointed to Green Team and in the process of recruiting students to the committee.

2.2.3 Spotlight one ASI department each month

The Board has been working on promotional videos.

2.3 External Grant Collaboration Opportunities

2.3.1 Assess the feasibility to require ASI presentation to External Grant recipients

Finance & Budget committee has approved application edits requiring External Grants recipients to co-market ASI.

2.4 Promote the Board

2.4.1. Purchase Board specific Hornet gear for advocacy efforts

The Board has long sleeve t-shirts to promote the Board.

3.0 Support Basic Needs Initiatives

3.1 Support efforts of the Food Pantry

3.1.1 Research feasibility of “Donate the Change” for the ASI Food Pantry

Idea has been discussed and proposed, further discussions are set to occur. I have contacted San Diego State and I am awaiting a response from them.

3.1.2 Hold a drive for the ASI Food Pantry

Jen, ASI EVP, and I have begun discussions on holding a drive.

3.3 Support Basic Needs Campus Programs

3.3.3 Assess the feasibility of an “Epicure Extras” type of program for the Dining Commons

Meeting has been held with Dining Services Director, ASI Student Engagement and Outreach Director, and Director of SSIS to discuss ideas. First phase, donation of “grab

and go” items from eateries will be donated to the food pantry, will begin within the next few weeks.

3.4 Provide Menstrual Products in the University Union- trial basis

3.4.1 Assess opportunities with University Union to supply products

Held a meeting with University Union Administration to discuss strategic priority.

Permission has been granted to host trial beginning on November 12th through November 22nd.

4.0 Enhance Academic/Student Success

4.2 Promote, participate & partner with campus resources that support academic & student success

4.2.1 Educate Board regarding SMART planner usage

Academic Advising Center has been contacted to present at a Board meeting, date to be determined.

4.2.2 Promote & Attend Diversity & Inclusion Events/Programs

Board has promoted on social media platforms events focused around Diversity & Inclusion

4.3 Support the Graduation Initiative Programs

4.3.1 Raise awareness of existing Graduation Initiative efforts

SMART planner has been promoted at college kick-off events. ASI President attended Graduation Symposium.

Events/Calendar:

12/4 Formal Board Meeting
12/5 UEI Board Meeting
12/5 ASI Marketing Committee Meeting
12/5 Census Collaboration Meeting
12/6 President’s Holiday Party
12/10 Census Collaboration Meeting w/ RHA
12/12 Census Collaboration Meeting
12/17 Instructionally Related Activities Committee Meeting
1/17 Meeting w/ Tim Fong & ASI Staff to Discuss Potential API Census Grant
1/9 Census Collaboration Meeting
1/13 Review of HR Policies Meeting
1/14 ASI Election Code Discussion w/ Dr. Mills
1/16 Campus President’s Spring Address
1/16 ASI Board Mid-Year Retreat
1/17 UEI Board of Directors Retreat
1/22 Meeting w/ Gladys Claude Regarding ASI Commencement Volunteers
1/22 PEAK Marketing Video
1/23 Meeting to Discuss ASI Scholarships
1/23 How To Run For Office Meeting Discussion

1/24-26 CSSA Plenary Meeting at East Bay
1/27 Green Team Meeting
1/27 Visited Clubs at Booths w/ VP Academic Affairs Regarding Census 2020
1/28 ASI Finance & Budget Meeting
1/29 ASI Working Board Meeting
1/30 IRA Committee Meeting
1/31 Clothing Drive Collection Planning Meeting
2/3 DOC Funding/External Grant Discussion Meeting
2/3 Menstrual Product Conversation with Mujeres Ayudando la Raza
2/3 Census Collaboration Meeting with International Friends Association
2/4 Census Collaboration Meeting with Chinese Culture Organization
2/5 Census Collaboration Meeting with RHA
2/5 ASI Formal Board Meeting
2/6-7 Basic Needs Conference
2/10 How To Run for Office Prep Meeting
2/10 DOC Workshop
2/10 Census Collaboration Meeting with Black Student Union
2/11 ASI Finance & Budget Committee Meeting
2/12 ASI Working Board Meeting
2/13 Meeting with VP/CFO Jonathan Bowman to discuss Basic Needs Initiatives
2/14 How to Run for Office Workshop
2/17 Census Collaboration Meeting with clubs/organizations
2/17 DOC Funding Meeting
2/18 ASI Finance & Budget Committee Meeting

*If you have any questions or concerns, please do not hesitate to contact me by phone (916) 278-7921
or by email at asivpfinance@csus.edu*

Denisse Garcia
Vice President of Finance