Garima Sharma
Director of Engineering & Computer Science

To: **ASI Board of Directors**

From: **Garima Sharma**
Director of Engineering & Computer Science

Subject: **March 2022 Board Report**

General Information

Office Hours:
      Wednesday 12:00PM – 1:30PM
      Friday 11:00AM – 12:00PM & 1:00PM – 2:30PM

Contact Information:
      Email: asiecsdirector@csus.edu
      Instagram: @sacstateasiecs

A Special Note to Our Hornets

Hello Hornets,

The semester seems to be flying really fast but I hope you are doing great in your classes. We are about a month away from finals but it will fly in the blink of an eye. Please take some time to meet with an academic advisor to plan for the classes next semester. I know it gets difficult to make appointments with advisors when registrations start, it will help you get the classes you need if you are prepared now.

And to all my graduating seniors out there, how exciting is it to not worry about the class registration dates. I have heard a lot of students mention graduation goggles. Do not let those make you sad, instead look at it as a positive light, use it as your last push and finish the semester strong. Also, take a moment to reflect on what you would like to do that you haven't already before you graduate – maybe it is visiting the planetarium or the challenge center.

Either a first-year student or a graduating senior, be proud of yourselves for coming this far. You are a semester closer to your long-term goal. I hope you have a great rest of your semester.

Best Wishes,
Garima Sharma

Internal Committee Updates

Student Academic Senate Committee
- Discussed the role/struggle of student housing on academics; discussed the survey results presented by Samuel Jones
- Discussed class modality, pros and cons of in-person & virtual classes
- Discussed about course workload

University Committee Updates

Grade Appeals Procedural Board
- No updates

Institutional Scholarship Committee
- Completed training for grading
- Grading in progress
- Currently 87 scholarships assigned to grade

Strategic Priority Updates

1.1.2 Host an Alumni Panel to support the 65th anniversary of ASI (past presidents, employees, etc.)
- Met with Director of Business to learn about the priority

1.1.3 Promote Alumni Center & Alumni Associations' initiatives on social media
- Promoted the ECS Alumni Mixer
- Connected with ECS Alumni Chapter President
- Connected with Sam Lee from Alumni Chapter

1.2.1 Host at least (2) two academic specific events
- Connected with an ECS Alumni extending the event invitation
- Met with Director of NSM to learn about the priority

1.3.1 Promote internship, job & volunteer opportunities on social media
- Reaching out to departments with flyers
- Scheduled to post on social media

2.1.2 Promote financial resources through social media and marketing

3.3.3 Review University Police Department policies and practices and advocate for transparency and accountability
- Connected with President

4.1.2 Promote ASI positional accounts
- Increased Instagram following to 516
- Increased Instagram following by 97 followers from March 4 to March 8

4.1.4 Collaborate with ASI departments on ASI 65th Anniversary initiative
- Met with Director of Business to learn about the priority

4.4.1 Increase student engagement with CSSA through their meetings and initiatives
- Attended CSSA Plenary

5.1.1 Share Food Pantry & Free Groceries Pop Up information
- Reshared posts and uploaded reminders

5.1.2 Support CARES office on housing initiatives

5.1.4 Promote and advocate for initiatives to bridge the digital divide

Office Hours
- *Caught up on emails*
- *Connected with ECS Clubs and Joint Council*
- *Helped a student*
- *Updated the Bulletin Board*
- *Connected with all 26 ECS Clubs to increase communication within department*
- *Helped an ECS student establish an ECS Honor Society*
- *Graded Directors' Scholarships – 22 graded*
- *Grading Institutional Scholarships – 87 in progress*
- *Watched recording for VP IRT & Admin Committee meeting*

Meetings, Events, & Presentations

ASI Meetings
February 2022
23   ASI Board Meeting
23   ASI Special Working Board Meeting
23   ASI Special Board Meeting
28   Board Orientation with Lisa
29   Board Orientation with Sandra

March 2022

2	ASI Board Meeting
2	ECS Joint Council Meeting
2	Met with Professor Cook
4	Met with Veronica (ECS Administrative Support)
4	Quick meeting with Dr. Arad (ECS Interim Associate Dean for Student Affairs)
4	Quick introductions with Dr. Shafizadeh (ECS Interim Dean)
7	Quick meeting with Director of Business
7	Quick meeting with Director of NSM
9	Engineering & Computer Science Alumni Chapter Meeting
10	Meeting with Society of Women Engineers
12	CSSA Meeting
16	Meeting with Meagan Piermarini
17	Meeting with Dr. Arad (ECS Interim Associate Dean for Student Affairs)
24	Meeting with Robert Tran (training for grading institutional scholarships)
29	Meeting with Dr. Shafizadeh
30	Meeting with Alyssa Rendon

April 2022

5	Meeting with Dr. Markovic (Department chair for Electronic & Electrical Engineering)
6	Initial Meeting for VP IRT & CIO Recruitment
6	ECS Joint Council Meeting

Committees
March 2022

11	Student Academic Senate

April 2022

5	Student Academic Senate

Campus Events
March 2022

7	Quadcast
7	ASI Pop-Up Pantry
10	Unique Jeki Yoo Magic Show
19	ECS Alumni Mixer

April 2022

1	ECS Career Fair

ASI Presentations

Garima Sharma
Director of Engineering & Computer Science

March 2022
8 CSC 130
10 CSC 35