To: **ASI Board of Directors**

From: **Tejkumar Panchal**
Director of Engineering and Computer Science

Subject: **[October/2023] Board Report**

General Information

Office Hours:
Thursday: - 1pm – 4pm
Friday: - 3:30pm – 4:30pm

Contact Information:
Email: asi-ecsd@csus.edu
Instagram: @sacstateasiecs
Phone Number: (916) 278-6784

A Special Note to Our Hornets

Hello, hornets! I hope you are having blast and a wonderful midterm month. We are almost halfway through our semester. I am glad that we did finish our half of the semester with great learning from classes. Time is flying right, hang in there, you got it. I can assume that you all are attending wonderful events on campus and there will be more better and exciting events this semester. I also want to remind those who are struggling in the class that you got it, buddy, it's life sometimes you have, you don't but always think everything is happening for a reason and I am here for you. Life is like a rollercoaster sometimes it looks scary and sometimes it's fun but, in the end, we will reach our destination if we stay focused.

If you have any questions related to the ECS College, please stop by ASI Office during my office hours or you can send me an Email.

Stay Safe and Healthy Hornets!

Stingers UP!

Internal Committee Updates

Student Social Justice & Equity Council:

- After a very long and good discussion we are doing a forum for the student social justice and equity council committee. It will be on the 14th of November from 3 pm to 5 pm. It's a safe place for people to share their experiences and tell stories about their life and their experience on campus. We have also decided to invite some campus partners to attend this forum for students.

University Committee Updates

Academic Information Technology Committee (AITC):
We had 3 meetings so far and in the recent meeting, we talked about the update on the OnBase form, Tool Assessment Working Group update, Virtual Lab: Azure, and Sassafras. We have decided to survey the faculties on their software so we can decide whether we want to update it or not.

IT Advisory Board
In the recent meeting, we talked about the IRT Annual report and their projects for 2022-23. Along with that, we refresh the proposals for a computer workstation, computer labs, and classroom refreshes. We also talked about updating printing machines, virtual labs, and DET/CHE conference campus tour hosts.

Strategic Priority Updates

I have chosen 3 Strategic Priorities to work on.

- 1.2.1 collaborate with Alumni Center/Association and other campus partners on speed networking events for students.
    We have started on this priority I have asked the president of the ECS Alumni chapter, and they will come and participate in that event. We will have one more meeting later this week to discuss the event.

- 2.2.2 Explore placing a permanent link on Portal (My Sac State) for basic needs.

    Nataly has met with the VP of IRT, and they agreed to put the basic needs link on my sac state portal. We will get it done with that very soon.

- 3.2.1 Support Sacramento's States participation in the California State Student Association (CSSA)

    COMPLETED Attended 3 hours of CSSA meeting on 8th October from 9 am to 12 am.

- 3.2.2. Support the Office of Governmental Affairs (OGA) with active participation in events and initiatives

    Did 1 hour of tabling to promote election registration.

- 3.3.1 Promote Board Meeting

    <mark>COMPLETED</mark> and still promoting

- 3.3.4 Connections with commuters.

    We have discussed it and will organize this event in November during the day and evening times. We will provide them with free coffee, Hot Chocolate, and donuts as breakfast and evening snacks.

Office Hours

- Updated Bulletin Board in Riverside Hall.
- Attended some campus events.
- Did a class presentation for one of the first seminar classes.
- Interview the applicant for the VP of IRT position.
- Meeting with some campus departments and partners.
- Met with some club officers for the ECS Joint Council kick-off event.

Meetings, Events, & Presentations

(To this date I have participated in around 18 ASI and Campus events, and 4 hours of tabling to promote ASI)

September 2022

9/27/22	*Basic Needs Resource Fair*
9/29/22	*ASI Classroom Presentation for Intro to Public Speaking*

October 2022

10/3/22	*VP IRT candidate interview*
10/3/22	*Social Justice and Equity Council (Internal Committee)*
10/4/22	*Dreamer Ally Training*

Tejkumar Panchal
Director of Engineering and Computer Science

10/4/22	Met with ECS Dean
10/5/22	Facilities AVP search meeting
10/5/22	ECS Joint Council Meeting
10/6/22	VP IRT candidate interview
10/7/22	AITC Meeting (University Committee)
10/7/22	VP IRT candidate interview
10/8/22	CSSA Plenary Meeting
10/9/22	Navratri Festival (Indian celebration of Dance)
10/10/22	ASI Tabling at Library Quad
10/11/22	CSU Title IX Systemwide Assessment
10/13/22	Chicano Indigeneity and Resistance
10/13/22	ASI Class Presentation for CSC-21
10/13/22	Filipino event in the union.
10/14/22	Astronomy Club special showing at Planetarium
10/17/22	Safe Zone Training
10/17/22	ASI Class Presentation for GNST 21
10/18/22	IT Advisory Board Meeting
10/18/22	Monthly Meeting with ECS Associate Dean
10/18/22	NSM Student Research Symposium
10/19/22	Meeting for strategic priority 1.2.1 with President, Director of Business, Director of Undergrad studies and EVP
10/19/22	Legislation Training with Laura
10/20/22	Special Board Meeting for legislation
10/20/22	Pride Fair
10/20/22	Faculty senate committee
10/21/22	ECS Carrier Fair
10/21/22	AITC Meeting (University Committee)
10/21/22	ASI BOD and CSU Trustee Rodriguez meeting
10/24/22	Meeting with Associated Dean