

Sabrina Charleston  
Vice President of University Affairs

**To: ASI Board of Directors**

**From: Sabrina Charleston**  
Vice President of University Affairs

**Subject: September 2024 Board Report**

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**General Information:**

**Office Hours:**

T & TH: 12pm – 2pm

**Contact Information:**

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**A Special Note to Our Hornets:**

*Peace & Prosperity Hornets!*

*Welcome to a brand new semester! Whether you're returning to familiar grounds or stepping onto campus for the first time, we're thrilled to have you here. Each of you plays a crucial role in making our community vibrant and dynamic.*

*As we dive into this semester, remember that it's okay to face challenges head-on. We have resources and support systems in place to help you navigate any obstacles that come your way. Our board is here to listen, assist, and advocate for you.*

*Let's embrace the journey with curiosity and resilience. Take things one step at a time, and don't forget to check in with yourself—balance and self-care are key. Remember, you're part of a supportive community, and together, we can make this semester both meaningful and memorable.*

*Here's to a great start and a wonderful semester ahead!*

***#EmpowerYourVoices***

**Best Regards,**  
**S.C VPUA**

**Internal Committee Updates:**

To appoint students discussed to the indicated committees:

*ASI Finance & Budget Committee*  
*ASI Scholarship Committee*  
*ASI Memorial Scholarship Committee*  
*Lobby Corps*  
*Student Academic Senate*  
*Student Marketing and Outreach*

**University Committee Updates:**

To appoint students discussed to the indicated committees:

*Academic Affairs Strategic Planning and Budget Advisory Committee*  
*Academic Information Technology Committee (AITC)*  
*Academic Policies Committee (APC)*  
*Aquatic Center Advisory*  
*Council on Preparation of School Personnel (CPSP)*  
*Committee on Diversity and Equity*  
*Curriculum Policies Committee*  
*Faculty Senate*  
*Faculty Senate Executive Committee*  
*Faculty Policies Committee (FPC)*  
*Friends of the Library*  
*General Education/Graduation Requirement Policies Committee*  
*Graduate Studies Policies Committee (GSPC)*  
*NSM Academic Council*  
*NSM Diversity, Equity, and Inclusion Committee*  
*State Hornet Publications Board*  
*Union WELL Audit Committee*  
*Union WELL, Inc. Board of Directors*  
*University Disability Advocacy Committee*

*Recommendations for students to be appointed to the **Grade Appeals Panel***

*Recommendations for students to be appointed to the **Procedural Advisory Board***

*Recommendations for the following committees to the **President for appointments/Designees:***

*Alcohol Advisory Committee*  
*Anchor University Advisory Council*  
*Campus Strategic Planning Taskforce*  
*Critical Response Team*  
*Honorary Degrees Committee*  
*Instructionally Related Activities Committee*  
*Intercollegiate Athletics Advisory Committee*  
*Police Advisory Committee*  
*University Foundation Board*

**Office Hours:**

*Drafting University Committee legislation  
Meeting with students interested in committees  
Email, text, messages, correspondence  
Drafting social media posts and promo for events*

**Strategic Priority Updates:**

*1.1.1 I am currently developing collaborative strategies with committees and student engagement resources, with a focus on voter registration efforts for this month.*

*1.3.2 I have been actively informing students about the ASI Baraiya Textbook Reimbursement Program and providing guidance on where to access further information.*

*1.3.3 I am in the process of generating collaborative ideas with committees and student engagement resources.*

*2.1.1 I am working with the team to make necessary adjustments and to coordinate on this priority action. I am also in the process of organizing a meeting with all relevant parties to ensure the successful execution of this priority.*

*2.2 I am actively brainstorming collaborative strategies with committees and student engagement resources.*

*2.2.2 I am engaged in generating ideas with committees and other student engagement resources to enhance our initiatives.*

*3.3.1 I have discussed plans with college directors on addressing experimental education opportunities. These discussions, held with college deans, focus on identifying and exploring existing opportunities to enhance our educational offerings.*

**Meetings, Events, & Presentations:**

**June**

- **Meeting:**
  - June 7th: Attended ASI Special Board Meeting
- **Event:**
  - June 5th: Sworn into position
- **Presentation:**
  - Completed ASI Orientation

**July**

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- **Meeting:**
  - July 26th: Attended Special Board Meeting
- **Event:**
  - July 29th-30th: Table for Orientation
- **Presentation:**
  - None

## August

- **Meeting:**
  - Met with board directors regarding Committee Appointments
- **Event:**
  - August 9th-11th: Attended ASI Annual Board Retreat
  - August 22nd: Attended New Student and Family Convocation
  - August 23rd: Attended Hornet Nest Fest
  - August 28th: Attended APIDA Center Welcome Week Event
  - August 29th: Planned and co-hosted ASI x Athletics Kickoff Football Watch Party vs CSU San Jose
  - August 30th: Attended Swarm Day
- **Presentation:**
  - August 22nd: ASI Event Presentation in Epicure (Promoted ASI Resources)
  - August 30th: Classroom Presentation in Mendocino Hall (Promoted ASI Resources)

## September

- **Meeting:**
  - September 3rd: Submitted Committee Appointment Legislations
  - September 9th: Held internal committee meeting for The Wellness, Safety, and Sexual Assault Committee
- **Event:**
  - September 9th: Grocery Pop-Up Tabling Event for Voter Registration Efforts
  - September 5th: Attended More Than Scribbles Reception Event
  - September 9th: Co-hosted Football Watch Party vs CSU Fresno with Athletics
- **Presentation:**
  - September 9th: Classroom Presentation in Mendocino Hall

## Upcoming Events/Calendar:

*Septemebr*

- ☐ **Board of Directors Meeting**
  - **Date:** *Wednesday, September 11th*
  - **Time:** *2:00 PM – 5:00 PM*
  - **Location:** *Green and Gold Room, UU 3rd Floor*
- ☐ **3rd Annual WEUSI Music Festival**
  - **Date:** *Friday, September 13th*
  - **Time:** *12:00 PM – 6:00 PM*
  - **Location:** *Serna Plaza*

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- **Intro to Outrigger Canoe**
  - **Date:** Saturday, September 14th
  - **Time:** 10:00 AM – 1:00 PM
  - **Location:** Lake Natoma
- **Outdoor Yoga**
  - **Date:** Wednesday, September 18th
  - **Time:** 1:00 PM – 3:00 PM
  - **Location:** Main Quad
- **Finance and Budget Committee**
  - **Date:** Tuesday, September 17th
  - **Time:** 3:00 PM – 4:00 PM
  - **Location:** Summit Room, UU 3rd Floor
- **Wellness, Safety, and Sexual Assault Awareness Committee**
  - **Date:** Monday, September 23rd
  - **Time:** 3:00 PM – 4:00 PM
  - **Location:** Summit Room, UU 3rd Floor