

Sabrina Charleston
Vice President of University Affairs

To: ASI Board of Directors

From: Sabrina Charleston
Vice President of University Affairs

Subject: Novemeber 2024 Board Report

General Information:

Office Hours:

T & TH: 12pm – 2pm

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A Special Note to Our Hornets:

Peace & Prosperity Hornets!

As we approach the final stretch of the semester, take a moment to remember why you started this journey. Your dedication, your dreams, and your commitment have brought you to this point—and they'll carry you through to the finish line.

In times like these, when things feel challenging, let your “why” guide you. Every late night, every moment of effort, and every small victory counts. Your determination and hard work are building something meaningful, not just for today but for your future and the ones that follow after you.

Remember, you're not alone. We're a community, and support is here whenever you need it. Keep your focus, hold onto your purpose, and believe in the strength you've shown all along. You are capable of incredible things.

Stay strong, keep going, and finish this semester with pride—you're almost there!

#EmpowerYourVoices

**Best Regards,
S.C VPUA**

Committees that I Serve on:

Alcohol Advisory committee:

- **Current Issues Related to Alcohol & Other Substances**
 - Reviewed the latest NCHA (National College Health Assessment) data on substance use trends.
- **Policy Updates**
 - Discussed the *Campus Opioid Safety Act (SB 367)* and the *Student Safety Fentanyl Test Strip Act (AB 461)*, including Sac State's efforts in implementing these policies.
- Examined proposed legislation:
 - *AB 1841*: Requirements for annual communication to students and RA training on substance safety.
 - *AB 1996*: Mandates for naloxone availability at stadiums and venues with trained staff.
- **Planning for 2024-25 Health Initiatives**
 - Outlined plans for the Health & Wellness Promotion Program, focusing on:
 - **Hornet Nights** and **Social Norming Campaigns** to promote safe behaviors.
 - Exploring additional collaboration opportunities across campus.
- **Upcoming Training & Events**
 - Scheduled Narcan and fentanyl test strip training sessions for October 17th and November 19th.
- **Homecoming Preparation**
 - Discussed support and coordination needs for Homecoming events.
- **Additional Support & Collaboration Opportunities**
 - Identified areas for further support and potential partnerships across campus.

Parent Advisory Council:

- **Staffing Updates**
 - Three staff members (Mariah Russell, Theresa Gropp, and Samantha Subuyuj) are undergoing specialized training funded by SCOE grants.
 - Current staffing includes four full-time teachers and one full-time cook.
- **Hiring Challenges**
 - Efforts are ongoing to fill four full-time teacher vacancies, with two teachers currently on leave. Retention is an issue as some hires have left shortly after due to job demands.
 - No applicants for Associate Teacher positions; alternative staffing suggestions, like the sub system, have been challenging due to low pay and permit requirements.
- **Enrollment Details**
 - The center has exceeded the 10% threshold for children with special needs. Some ABA agencies have withdrawn due to new procedural requirements for specialists.
- **Funding**
 - Funding for the fiscal year (July 1–June 30) is secured.
- **Playground Renovation**
 - A \$1 million gift from Kevin McCarty is being used for outdoor classroom renovations based on teacher input.
- **Cal-Fire Grant**

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- \$998,745 grant fully funded for playground redesign, with equipment orders pending due to long build times.
- **Program Events**
 - *More Than Just Scribbles* event was well-received by parents and staff.
 - *Harvest Festival* scheduled for October 31 (no costumes), exclusively for center families.
 - *Diaper Program*: 50 diapers per child monthly, available only for center families.
- **Open Discussion**
 - Ciobha McKeown, experienced in special needs, and Sherry plan to host a parent workshop focused on supporting special needs children.

Council for Preparation on School Personnel:

Course Approvals

College	Department	Course	Type of Proposal
HHS	CSAD	CSAD 295S: Internship: Special Class Authorization Eligibility	Change
HHS	CSAD	CSAD 500C: Culminating Experience: Comprehensive Exam	Change
HHS	CSAD	CSAD 500T: Culminating Experience: Thesis	Change
NSM	BIO	BIO 184: General Genetics	Change
COE	GPSE	EDC 216: Counseling Theory	Change
COE	GPSE	EDC 231: Diagnosis and Treatment Planning	Change
COE	GPSE	EDC 244: Trauma and Crisis Counseling	Change
COE	TC	EDUC 175A: Pedagogy and Academic Language Skills in Spanish for Bilingual Educators (Multiple Subjects)	Change
COE	TC	EDUC 175B: Pedagogy and Academic Language Skills in Spanish for Bilingual Educators (Single Subject)	Change
COE	TC	EDSS 394: Advanced Strategies for the CTE Classroom	Change

Program Approvals

College	Department	Program	Type of Proposal
COE	GPSE	Ed.S. in School Psychology	Non-Substantive
COE	TC	Career Technical Education Credential	Substantive

Executive Safety Committee:

- New Business:
 - a. Driving on University Business Safety and Insurance Program
 - b. Foreign Travel Insurance Program (FTIP) Procedures
 - c. CSU Chancellor's Office, Youth Programs (FY 2023/24) Audit Update

Women of Influence Committee

Office Hours:

*Drafting University Committee legislation
Meeting with students interested in committees
Email, text, messages, correspondence
Drafting social media posts and promo for events*

Strategic Priority Updates:

1.1 Support OGA Civic Engagement Efforts

1.1.1 Actively engage in voter registration. Completed

1.3.2 Promote ASI Financial Resources I have been actively informing students about the ASI Scholarships and providing guidance on where to access further information. Promoted advertisements on social media

1.3.3 I am in the process of generating collaborative ideas with SHAC committee and student engagement resources.

2.1.1 I have met with the team and campus partners to discuss necessary adjustments and to coordinate on this priority action for ideas in spring.

2.2 I have been actively collaborative in creating strategies and plans with committees and student engagement resources.

2.2.2 I am engaged in generating ideas with committees and other student engagement resources to enhance our initiatives.

3.3.1 I have discussed plans with college directors on addressing experimental education opportunities and looking forward to collaborating with other directors in the efforts. The plan is to focus on identifying and exploring existing opportunities to enhance our educational offerings.

Meetings, Events, & Presentations:

October

• **Meeting:**

- Oct 4th: Met with AICP Advisory Council to discuss expansion on student representation and demographics to cover
- Oct 9th: Provost Search
- Oct 11th: Provost Search
- Oct 21st: Provost Search

• **Event:**

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- Sept 30-Oct 5th: ASI Week
- October 2nd: Bingo w/ the Board
- Oct 9th: ASI Board Meet & Greet
- Oct 14th: ASI Homecoming Pep Rally
- Oct 19th: Homecoming Tailgate
- Oct 29th: Boba & Break voter registration tabling

Upcoming Events/Calendar:

November

□ ***Board of Directors Working Meeting***

- ***Date:*** Wednesday, November 13th
- ***Time:*** 2:00 PM – 5:00 PM
- ***Location:*** Green and Gold Room, UU 3rd Floor

Board of Directors Formal Meeting

- ***Date:*** Wednesday, November 20th
- ***Time:*** 2:00 PM – 5:00 PM
- ***Location:*** Green and Gold Room, UU 3rd Floor