

**To: ASI Board of Directors**

**From: [Lovepreet Kaur]**  
[Vice President of University Affairs]

**Subject: [2020-2021] End of Year Board Report**

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### **General Information**

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### **A Special Note to Our Hornets**

*Here comes another ending and time to close another chapter. I want to say it was an amazing chapter of my life. There were many ups and downs but if we would not have these difficulties in life then we might stop appreciating life. There are many things I could say and those things might not be different then what others mostly tell you. But take this, never regret anything in life because walking on path that you already know about is no fun and wouldn't teach you anything new so, if ever you get lost, don't worry you were suppose to get lost only so you can find your better self. Remember, sometimes what feels like the end, could be just the beginning.*

### **Internal Committee Accomplishments**

As the VPUA, you are supposed to serve on at least one internal committee. These committees are to support ASI services and provide additional action on issues. However, board members are allowed to sit on as many as committees as their schedule allow them. I was involved with three internal committees for the first semester but in the spring semester, there was no meeting for ASI DOC committee. I will go in little detail for each committee I served on.

#### **(Committee # 1Wellness, Safety and Sexual Assault)**

The Student Wellness & Safety Committee (SWSC) shall be an advisory board to the Vice President of University Affairs to assist with communication about university issues pertaining to student health and wellness. Topics may include basic needs initiatives, mental health resources, campus safety, etc. Throughout the year, we had chance to discuss the resources that are available virtually for the students and what other resources we might need when the students return to campus for in-person experience.

**(Committee # 2 ASI Scholarship Committee)**

This committee offers scholarship to the students and help them with their academic fee's requirements. This year, ASI Scholarship committee increased the number of scholarships. And the members responsibility is to grade the scholarships and submit the rubric on time so that the scholarships be given to students on time.

**(Committee # 3 ASI DOC Committee)**

This committee provides money to hold any events on campus to clubs/organizations. Due to the COVID problem, there were no meetings held throughout the year, but the applications were still open to offer some amount to each club/organization.

**University Committee Accomplishments**

One of the biggest responsibilities of VPUA is to appoint students on committees and get them filled as soon as possible. VPUA has the responsibility to meet with students and appoint them to their specific interested committees so that they can serve the committee perfectly and fulfil the requirement.

**Committee #1 Union WELL Inc. Board of Directors**

For the VPUA it is in the operating rules that you sit as the ASI Representative on the Union/Well Inc. Board of Directors or have a designee sit in your place. I was serving on it by myself because this committee analyzes the operations of the facilities and oversees the budget and spending of the organization. This committees works on many projects and issues that are for students so, this committee will keep you educated and help you to represent students better.

**(Committee # 2 ASI Bookstore Advisory Committee)**

This committee serves as an advisory committee to the operations and services of the bookstore. There were no meetings in fall semester due to the campus being closed. But we did get the chance to have a meeting in Spring semester and discussed about the programs and services to offers to students for the upcoming semesters.

**2020-2021[Vice President of University Affairs] Strategic Priorities**

**2.0 Support students' basic needs and safety**

**2.1 Support ongoing efforts that provide basic needs to students.**

**2.1.1 Assess the feasibility of holding donation drives and food distribution events in collaboration with campus centers and programs.**

-shared about ASI food pantry drive on social media.

-shared about the nutrition workshops, pop-up pantry on social media.

2.4.1 Support workshops on topics such as financial literacy and budgeting to aid students with managing their finances.

-shared the flyers about holding a financial literacy workshop on social media

**4.0 Increase student participation and voice**

4.8.1 Conduct an in-depth polling/survey of the student body to garner a better understanding of issues at hand.

-shared the survey on social media and also through email with other students.

**Noteworthy Events and Initiatives**

**June**

3 Touch Base – EVP  
4 Board Orientation  
5 Board Orientation – Corinne  
9 Meeting with President - Noah  
10 Touch Base – Assistant to the Board of Directors  
16 Board Orientation follow up– Lisa  
18 Freshman Orientation via zoom  
23 Committees and Summer Orientation follow up - Lisa  
24 Freshman Orientation via zoom  
29 Committee Appointments follow up - Lisa

**July**

7 Meeting with Executive Vice President  
8 ASI Special Working Board Meeting  
9 Freshmen Orientation  
20 Committee Interest Meeting - VPAA  
23 Freshmen Orientation  
29 ASI Special Working Board Meeting  
29 ASI Special Board Meeting  
3 Parliamentary Procedure Training  
4 Freshmen Orientation  
7 ASI Board Retreat (Day 1)  
8 ASI Board Retreat (Day 2)  
9 ASI Board Retreat (Day 3)  
13 Freshmen Orientation  
13 Children’s Center Director Presentation  
17 Business, HR & Student Shop Director Presentation  
19 SEO Director Presentation  
21 IT Director Presentation  
24 Peak Adventures Director Presentation  
26 ASI Full-time Staff Orientation  
27 ASI Part-time Staff Orientation

27 Fall Safe Zone Training – Pride Center  
28 Follow up committees – Lisa  
September 2020  
3 Attended President Fall Address  
4 Committee Structure Touch Base – EVP  
8 Touch Base with EVP, VPAA & VPF  
16 Union Well Inc. Board of Directors Committee Meeting  
27 Touch Base with EVP

**October**

1 Meeting with student regarding committees  
8 Touch base with Lisa about committees  
16 Attended California Student Leadership Conference  
21 Attended Meet & Greet  
22 Discussion with Kathryn about Trigger Warning Advocacy Form  
22 Discussion about committee with Lisa  
23 Attended ASI Past President Reflect Event  
28 Wellness, Safety and Sexual Assault Committee meeting  
29 Discussed with Donna about open form  
30 Committees discussion with Lisa

**November**

4 Townhall with CSU Chancellor Timothy P. White  
4 Election Debrief Forum  
6 Meeting with Sandra  
6 Meeting with Lisa and Kathryn about Resolution  
6 Attended Feel Good Friday  
11 Strategic priority meeting with Noah and Joshua  
13 Meeting with Director of IPGE  
17 Attended the networking challenge  
17 Attended Hornet Trivia Night  
18 Union Well Board of Directors meeting  
18 ASI open forum & Kickoff event  
18 Meeting for 2.1.1 Priority planning  
20 Participated in ASI Panel  
30 Executive committee meeting

**February**

Share about events on Social Media  
Attended Feel Good Fridays  
Sends emails to students for committee appointments  
Touch base with Lisa  
Discussed about Trigger Warning Resolution with other departments  
Union Well Inc. Board of Directors Meeting  
Touch Base with Lisa  
Spread the word about The Great Hornet Cook-off  
Share about ASI Scholarship Openings on Social-Media

Discussion with student about committees  
Discussion meeting with Lisa during office-hours  
Sends emails to students for committee appointments  
Meeting with students for election inquiries  
Touch base with Lisa

**March**

Attended WSSA Committee  
Created new flyers for students search for committees  
Touch Base with Sandra  
Met with Kathryn for Trigger Warning discussion  
Appointed students and Board members to the committees  
Attended on the Rise  
Discussed about Trigger Warning Resolution with other departments

**April**

Appointed new directors to their committees  
Answered students' general questions  
Attended ASI Working Board Meeting  
Discussed about upcoming events with ADCW  
Sent emails to professors for remaining presentations  
Attended ASI Board Meeting  
Meeting with Health Educator  
Sent emails to students to promote Outofthedarkness virtual walk  
Meeting with ASI President  
Worked on the website for WSSA committee  
Attended the Intersection of Environment and Race event  
Meeting with Union Well Inc. Board of Directors  
Classroom Presentations

**May**

CSSA Meeting