

**Jenn Galinato**

**ASI Vice President of Academic Affairs**

**To: 2024-2025 ASI Board of Directors**  
**From: Jenn Galinato**  
*ASI Vice President of Academic Affairs*  
**Subject: September Board Report**

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**General Information**

- Office Location: University Union | 3rd floor in Room 3255
- Office Hours for the Fall Semester
  - Mondays, Wednesdays, and Fridays: By request (please email first for availability)
  - Tuesdays and Thursdays: 10:30 A.M. to 12:30 P.M.
- Contact Information:



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*A Special Note to Our Hornets:*

Mabuhay Hornets, I hope that you were all doing well at this time! I sincerely do hope that your courses and professors are treating you well during this time, given that we are now into the third week of the semester. I encourage you to use your resources, including myself, should you have any troubles during your academic journey this year- I implore and encourage you to utilize this Board as one of your many resources here on campus. I look forward to seeing your successes and please know that I, along with our board, are cheering you on throughout the year! While it is early in the semester and I have had the privilege of meeting some of you, I strongly urge all of our Hornets to get involved as much as they can- whether it be within ASI as a committee member or the greater campus community. It is my hope that I get the chance to work with each of you to better serve and strengthen our Hive, as it is our home. I know our Hornets are the smartest of them all and am incredibly excited (and thankful to you all) to be in the position to support all of your endeavors- whatever they shall be.

**STINGERS UP HORNETS!**

Your ASI Vice President of Academic Affairs for the 2024-2025 academic term

**2024-2025 Strategic Priorities Updates**

- 1.0: Support Enrollment, Engagement, and Retention Efforts
  - 1.2: Explore outreach opportunities in conjunction with Admissions and Outreach
    - 1.2.1: Meet with admissions and outreach to determine opportunities
      - Deadline: By the end of fall semester
        - Strategic Priority Update: Working on scheduling meetings with Admissions and Outreach

\*Additional notes: *The membership working on this strategic priority has changed*

- 1.4: Engage with Orientation Department to enhance the student experience
  - 1.4.1: Meet with the Orientation Department and IPGE to provide feedback
    - Completion Deadline: October 31st, 2024
      - Strategic Priority Update: Working on scheduling meetings with Orientation and IPGE departments

\*Additional notes: *The membership working on this strategic priority has changed*

- 1.4.2: Advocate for the inclusion of resources during the orientation process
  - Completion Deadline: March 31st, 2025
    - Strategic Priority Update: Update: Will be determined after meeting with Orientation and IPGE departments

\*Additional notes: *The membership working on this strategic priority has changed*

- 3.0: Support and Advocate for Academic and Career Resources
  - 3.3: Advocate for embedding programs in each college for experiential learning
    - 3.3.1: Determine experiential education opportunities in the college and report back to the Board
      - Completion Deadline: October 31st
        - Strategic Priority Update: Update: College Directors are currently in the process of scheduling meetings with their respective Deans and Directors
    - 3.3.2: VPAA/Student Academic Senate advocate for expanded experiential education within Faculty Senate
      - Completion Deadline: March 31st, 2025
        - Strategic Priority Update: Update: Will be determined after College Directors meet with their respective Deans and Directors meet in one-on-ones or provide updates

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**Academic Affairs Campus Updates**

- Enrollment for Fall 2024
  - Headcount: 30,691
  - FTE (Full-time enrollment): 26567.5
  - New Undergraduate Transfers:
    - 4,295 students
    - 12.86 AUL (average unit load)
  - New Undergraduate Freshman
    - 4,016 students
    - 14.94 AUL (average unit load)
  - New Graduates
    - 1,075 students
  - Fall 2024 resident FTE
    - Current: 25864.8 (up 215 FTEs)
    - Goal: 25649
- Graduation Rates and Target
  - First-time full-time students:
    - 4-year:
      - Actual: 30.7%
      - Goal: 27.7%
    - 6-year:
      - Actual: 56.4%
      - Goal: 58.8%
  - Transfer students:
    - 2-year:
      - Actual: 43.7%
      - Goal: 36.8%
    - 4-year:
      - Actual: 75.6%
      - Goal: 79.8%

**Academic Affairs Committee Updates**

- University (External)
  - Academic Affairs Budget Advisory Committee
    - Unknown or no meeting at this time
      - No meeting information provided at this time

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- Academic Information and Technology Committee
  - Unknown or no meeting at this time
    - No meeting information provided at this time
- Academic Policies Committee
  - Unknown or no meeting at this time
    - No meeting information provided at this time
- Curriculum Policies Committee
  - Unknown or no meeting at this time
    - No meeting information provided at this time
- Committee on Diversity and Equity
  - Unknown or no meeting at this time
    - No meeting information provided at this time
- Council on the Preparation of School Personnel
  - Unknown or no meeting at this time
    - No meeting information provided at this time
- Faculty Policies Committee
  - Convened on Friday, September 6th
    - No meeting information at this time
- Faculty Senate Executive Committee
  - Convened on Tuesday, September 3rd
    - Prepared for the upcoming Faculty Senate meeting, reviewed procedures and resolutions, and discussed meeting modality
- Friends of the Library Committee
  - No meeting information or no meeting at this time
- Grade Appeals Panel
  - Will not meet until September 20th
- General Education and Graduation Requirements Policy Committee
  - Unknown or no meeting at this time
    - No meeting information provided at this time
- Graduate Studies Committee
  - Unknown or no meeting at this time
    - No meeting information provided at this time
- NSM Academic Committee
  - Will be meeting on Tuesday, September 10th
    - No meeting information provided at this time
- NSM Diversity and Equity Committee

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- Will be meeting on Tuesday, September 10th
  - No meeting information provided at this time
- Procedural Advisory Board
  - Will not meet until after grade appeals process ends in late October or early November
    - No meeting information provided at this time
- University Disability Advocacy Committee
  - Unknown or no meeting at this time
    - No meeting information provided at this time
- Internal
  - Student Academic Senate
    - Convened on Friday, September 6th
      - Members were informed about the committee's duties, Faculty Senate, and began discussing committee priorities for the year

**Events**

- Attended the ASI Swear-in Ceremony on Friday, May 31st
- Attended Freshman Orientation on Tuesday, July 16th through Wednesday, July 17th and Tuesday, July 23rd
  - *Tabled at all three events*
- Attended the ASI Board of Directors retreat between Friday, August 9th through Sunday, August 11th
- Attended the Student Fees Proposal townhalls and forum between Monday, August 12th through Thursday, August 15th
- Attended the President's Fall Address on Thursday, August 22nd
- Attended both New Student & Family Convocation sessions on August 22nd
- Attended Asian Pacific Islander Desi American (APIDA) Welcome Week from Monday, August 26th through Thursday, August 29th
- Planned and attended the Football Kickoff Watch Party: Hornets versus Spartans on Thursday, August 29th
- Attended Swarm Day on Friday, August 30th
- Attended Phlageblast on Wednesday, September 4th
  - *Tabled at this event*
- Attended the final Student Fees townhall on Thursday, September 5th
- Attended the NSM Fest on Thursday, September 5th
  - *Tabled at this event*

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- Planned and attended Football Watch Party: Hornets versus Bulldogs on Saturday, September 7th
- Attended the ASI Food Pantry's Grocery Pop-up on Monday, September 9th
  - *Tabled at this event*

**Presentations**

- Presented to ETH 11 on Tuesday, September 3rd
- Presented to ETH 116 on Thursday, September 5th
- Presented to POLS 113 on Thursday, September 5th
- Presented to MATH 10 on Friday, September 6th
  - *Rescheduled to a later date*
- Presented on Monday, September 9th
  - *Class unknown at this time*

**Meetings**

- Administration and Faculty Meetings:
  - Met with the Student Appeals manager and Grade Coordinator on Thursday, July 25th
  - Met with the Vice Provost for Academic Success on Tuesday, August 20th
  - Met with the Provost on Tuesday, August 27th
  - Met with the Athletics Director on Friday, August 30th
  - Met with Athletics Department, Student Affairs, University Union, and University Housing administrators on Tuesday, September 3rd
- ASI Meetings:
  - Attended the special Board meeting on Friday, June 7th
  - Attended the ASI Executive Board orientation and training on Tuesday, June 11th
  - Attended an ASI Board of Directors vacancy interview prep meeting on Monday, July 8th
  - Attended an interview for the VPUA finalist candidate on Monday, July 15th, Monday, July 18th, and Monday, July 22nd
  - Attended an interview for ASI Director of Undeclared Studies vacancy interview on Monday, July 17th and Monday, July 22nd
  - Attended the special Working Board meeting on Friday, July 26th
  - Attended the special Board of Directors on Friday, July 26th
  - Attended the working Board meeting on Wednesday, September 4th

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- Attended an informal Executives meeting with ASI Staff on Wednesday, September 4th
- Attended the Student Academic Senate Committee meeting on Friday, September 6th
  - *Served as Chair*
- Attended the Wellness, Safety, and Sexual Assault Awareness Committee meeting on Monday, September 9th
- Attended the Student Marketing and Outreach Committee meeting on Monday, September 9th
- Committee Appointment/Interest Outreach and Student Concerns Meetings:
  - Wednesday, June 12th (Committee appointment and interest)
  - Saturday, July 6th (Student concern meeting )
  - Thursday, July 11th (Student concern meetings)
  - Saturday, July 13th (Students concern meeting)
  - Wednesday, July 24th (Student concern and committee interest)
  - Thursday, July 25th (Committee appointment and interest)
  - Thursday, August 8th (Committee appointment and interest)
  - Friday, August 16th (Committee appointment and interest)
  - Monday, August 26th (Committee appointment and interest)
  - Wednesday, August 28th (Committee appointment and interest)
  - Wednesday, September 4th (Committee appointment and interest)
  - Friday, September 6th (Committee appointment and interest)
- Director One-On-One Meetings:
  - Monday, July 22nd (Director of Graduate Studies)
  - Tuesday, July 23rd (Director of Natural Sciences and Mathematics)
  - Friday, July 26th (Director of Education)
  - Thursday, August 22nd (Director of Undeclared Studies)
  - Monday, August 26th (Director of Arts and Letters)
  - Tuesday, August 27th (Director of Social Sciences and Interdisciplinary Studies)
  - Thursday, August 29th (Director of Engineering and Computer Sciences)
- Executive and ASI Staff Check-Ins:
  - Met with VPF on Monday, July 12th through Monday, September 9th
  - Met with VPUA between Monday, July 12th through Monday, September 9th
  - Met with the Associate Director on Tuesday, June 11th through Monday, September 9th

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- Met with the Executive Director between Tuesday, June 11th through Monday, September 9th

If there are any questions regarding any of the aforementioned information in my report, please contact me here: [asi-vpaa@csus.edu](mailto:asi-vpaa@csus.edu) or at (916) 278-4169

For students, by students, and with students in the name of academia,



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ASI Vice President of Academic Affairs (2024-2025)

Associated Students Inc. at California State University- Sacramento