
Jenn Galinato

ASI Vice President of Academic Affairs

To: 2024-2025 ASI Board of Directors
From: Jenn Galinato
ASI Vice President of Academic Affairs
Subject: October Board Report

General Information

- Office Location: University Union | 3rd floor in Room 3255
- Office Hours for the Fall Semester
 - Mondays, Wednesdays, and Fridays: By request (please email first for availability)
 - Tuesdays and Thursdays: 10:30 A.M. to 12:30 P.M.

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A Special Note to Our Hornets:

Mabuhay Hornets, I hope that you were all doing well at this time- especially during the spooky season! To our first-generation and student parents, I want to personally honor you for your achievements- I see you and am in absolute awe of you. Your commitment to both your studies and your family while shattering glass ceilings and creating legacies greatly inspires me and we are here to support you in this journey! For our Hispanic and Filipinx students, happy Hispanic Heritage and Filipino-American history month! Thank you for sharing the beauty of your heritage, history, and culture as you all further empower our diverse campus community as Jose Rizal is famously quoted as, “*No history, no self. Know history, know self*”. I am incredibly honored to be in this space to celebrate and honor all of you- today, tomorrow, and always! Don’t get too scared, Hornets, midterms are around the corner- I encourage and implore all of you to utilize the resources that our university offers to ensure that you succeed during the scariest time of the year. Please do not hesitate to reach out to our Board to assist you in your academic endeavors for the remainder for the academic strong- let’s do this Hornets!

Stingers up!

Your ASI Vice President of Academic Affairs for the 2024-2025 academic term

2024-2025 Strategic Priorities Updates

- 1.0: Support Enrollment, Engagement, and Retention Efforts
 - 1.2: Explore outreach opportunities in conjunction with Admissions and Outreach
 - 1.2.1: Meet with admissions and outreach to determine opportunities
 - Deadline: By the end of fall semester (**COMPLETED**)
 - Strategic Priority Update: Met with the enrollment division team on Thursday, September 19th and will continue meeting with the team
 - 1.4: Engage with Orientation Department to enhance the student experience
 - 1.4.1: Meet with the Orientation Department and IPGE to provide feedback
 - Completion Deadline: October 31st, 2024 (**IN-PROGRESS**)
 - Strategic Priority Update: Met with the Executive Director of Admissions, Outreach, and Orientation on Thursday, September 19th and scheduled a follow-up meeting for Friday, October 11th but awaiting response from IPGE to meet
 - 1.4.2: Advocate for the inclusion of resources during the orientation process
 - Completion Deadline: March 31st, 2025 (**IN-PROGRESS**)
 - Strategic Priority Update: Will be determined after meeting with both Orientation and IPGE departments
- 3.0: Support and Advocate for Academic and Career Resources
 - 3.3: Advocate for embedding programs in each college for experiential learning
 - 3.3.1: Determine experiential education opportunities in the college and report back to the Board
 - Completion Deadline: October 31st (**IN-PROGRESS**)
 - Strategic Priority Update: College Directors are meeting with their respective Deans and Directors on a frequent basis and inquiring about current experiential educational opportunities
 - College specific updates have been received from the following College Directors on this priority: EDU, NSM, and SSIS
 - 3.3.2: VPAA/Student Academic Senate advocate for expanded experiential education within Faculty Senate

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- Completion Deadline: March 31st, 2025 (**IN-PROGRESS**)
 - Strategic Priority Update: Update: Will continue to be determined after College Directors meet with their respective Deans and Directors meet in one-on-ones or provide updates, but the issue has been raised during the Faculty Senate Executive Committee meeting that occurred on Tuesday, September 24th in Open Forum

*Additional notes: **No specifically assigned priorities outlined for 2.0: Support Student Services, Programs, and Centers outside of all Board assigned priorities**

Academic Affairs Campus Updates

- Enrollment Updates (pre-census data)
 - Fall 2024 data
 - Headcount:
 - Pre-census count: 30,691
 - Post-census count: *Will present this information to the Board and include in the November report**
 - FTE (Full-time enrollment): 26567.5
 - Pre-Census data: 158
 - Mid-Census data: 25864.8 (**up 215 FTEs**) *Fall 2024 Resident FTE
 - Goal: 25649
 - Post-Census data: *Will present this information to the Board and include in the November report**
 - New Undergraduate Transfers:
 - Pre-census data: 4,295 students taking an AUL (average unit load) of 12.86 units
 - Post-census data: *Will present this information to the Board and include in the November report**
 - New Undergraduate Freshman
 - Pre-census data: 4,016 students taking an AUL (average unit load) of 14.94 units
 - Additional information (for the upcoming spring 2025 semester)
 - FTF (first-time freshman):

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- 260 applications for the 2025 spring semester
- 160 application have been accepted
- Post-census data: *Will present this information to the Board and include in the November report**
 - New Graduates
 - Pre-census data: 1,075 students
 - Post-census data: *Will present this information to the Board and include in the November report**
- Graduation and retention updates
 - Graduation rates are going to reach the 38% for four years
 - Retention rates are going back to pre-COVID numbers
 - Graduation Rates and Target (pre-census data)*
 - First-time full-time students:
 - 4-year:
 - Actual: **30.7%**
 - Goal: **27.7%**
 - 6-year:
 - Actual: **56.4%**
 - Goal: **58.8%**
 - Transfer students:
 - 2-year:
 - Actual: **43.7%**
 - Goal: **36.8%**
 - 4-year:
 - Actual: **75.6%**
 - Goal: **79.8%**

**Post-census data will potentially be presented to the Board (if made available by the first October Board meeting) and included in the November report*

- CSU Academic & Student Affairs Updates:
 - Current year outcome by cohort
 - First-time students sorted by Fall 2023 cohort return rate:
 - Fall 2023
 - Sacramento State Campus Numbers in Fall 2023 cohort:
 - Return year 1 (Fall 2023 cohort): 82.2%
 - Difference from prior 1 year return rate: 1.2
 - CSU Total Numbers in Fall 2023 cohort:

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- CSU Grand Total in Return year 1: 82.5%
- CSU Grand Total Difference in Return year 1: 0.8
- Fall 2022
 - Sacramento State Campus Numbers in Fall 2022 cohort:
 - Return year 2 (Fall 2022 cohort): 70.2%
 - Difference from prior 2 year return rate: 1.1
 - CSU Total Numbers in Fall 2022 cohort:
 - CSU Grand Total in Return year 2: 72.9%
 - CSU Grand Total Difference in Return year 2: 2.1
- Fall 2021
 - Sacramento State Campus Numbers in Fall 2021 cohort:
 - Return year 3 (Fall 2021 cohort): 63.3%
 - Difference from prior 3 year return rate: 2.7
 - CSU Total Numbers in Fall 2021 cohort:
 - CSU Grand Total in Return year 3: 66.7%
 - CSU Grand Total Difference in Return year 3: 1.2
- Fall 2020
 - Sacramento State Campus Numbers in Fall 2020 cohort:
 - 4 year graduation rate (Fall 2020 cohort): 31.3%
 - Difference from prior 4 year graduation rate: 3.5
 - CSU Total Numbers in Fall 2020 cohort:
 - 4 year graduation rate (Fall 2020 cohort): 34.1%
 - Difference from prior 4 year graduation rate: 0.1
- Fall 20219
 - Sacramento State Campus Numbers in Fall 2019 cohort:
 - 5 year graduation rate (Fall 2019 cohort): 47.9%
 - Difference from prior 5 year graduation rate: -1.2
 - CSU Total Numbers in Fall 2019 cohort:
 - CSU Grand Total in 5 year graduation rate: 54.5%
 - CSU Grand Total Difference from prior 5 year graduation rate: -0.1%
- Fall 2018
 - Sacramento State Campus Numbers in Fall 2018 cohort:
 - 6 year graduation rate (Fall 2018 cohort): 56.4%
 - Difference from prior 6 year graduation rate: 0.6
 - CSU Total Numbers in Fall 2018 cohort:

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- CSU Grand Total in 6 year graduation rate: 61.1%
- CSU Grand Total Difference from prior 6 year graduation rate: 0.1%
- Fall 2017
 - Sacramento State Campus Numbers in Fall 2017 cohort:
 - 7 year graduation rate (Fall 2017 cohort): 58.6%
 - Difference from prior 7 year graduation rate: 0.5
 - CSU Total Numbers in Fall 2017 cohort:
 - CSU Grand Total in 7 year graduation rate: 63.8%
 - CSU Grand Total Difference from prior 7 year graduation rate: -0.2%
- Transfer students sorted by Fall 2023 cohort return rate:
 - Fall 2023
 - Sacramento State Campus Numbers in Fall 2023 cohort:
 - Return year 1 (Fall 2023 cohort): 89.5%
 - Difference return year 1 compared to prior actual: 4.1
 - CSU Total Numbers in Fall 2023 cohort:
 - CSU Grand Total in 7 year graduation rate: 88.8%
 - CSU Grand Total Difference return year 1 compared to prior actual: 1.6%
 - Fall 2022
 - Sacramento State Campus Numbers in Fall 2022 cohort:
 - 2 year graduation rate (Fall 2022 cohort): 44.2%
 - Difference 2 year graduation rate compared to prior actual: 3.6
 - CSU Total Numbers in Fall 2022 cohort:
 - CSU Grand Total in 2 year graduation rate: 42.6%
 - CSU Grand Total Difference 2 year graduation compared to prior actual: 2.2
 - Fall 2021
 - Sacramento State Campus Numbers in Fall 2021 cohort:
 - 3 year graduation rate (Fall 2021 cohort): 67.9%
 - Difference 3 year graduation rate compared to prior actual: 0.3
 - CSU Total Numbers in Fall 2021 cohort:

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- CSU Grand Total in 3 year graduation rate (Fall 2021 cohort): 68.5%
- CSU Grand Total Difference 3 year graduation rate compared to prior actual: 1.4
- Fall 2020
 - Sacramento State Campus Numbers in Fall 2022 cohort:
 - 4 year graduation rate (Fall 2020 cohort): 75.6%
 - Difference 4 year graduation rate compared to prior actual: -4.0
 - CSU Total Numbers in Fall 2020 cohort:
 - CSU Grand Total in 4 year graduation rate: 75.2%
 - CSU Grand Total Difference 4 year graduation rate compared to prior actual: -3.8
- Fall 2019
 - Sacramento State Campus Numbers in Fall 2022 cohort:
 - 5 year graduation rate (Fall 2019 cohort): 81.8%
 - Difference return year 1 compared to prior actual: -0.2
 - CSU Total Numbers in Fall 2019 cohort:
 - CSU Grand Total in 4 year graduation rate: 81.7%
 - CSU Grand Total Difference 5 year graduation rate compared to prior actual: -0.5

Academic Affairs Committee Updates

- University (External)
 - Academic Affairs Budget Advisory Committee
 - Unknown or no meeting at this time
 - No meeting information provided at this time
 - Academic Information and Technology Committee
 - Convened on Friday, September 20th and Friday, October 4th
 - No meeting information provided at this time
 - Academic Policies Committee
 - Convened on Friday, September 20th and Friday, October 4th
 - Reviewing and providing revisions to referred policies from Faculty Senate Executive Committee: student excused absences, syllabus, and grading policies

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- Curriculum Policies Committee
 - Convened on Tuesday, September 17th and Tuesday, October 1st
 - Providing revisions to the current consultation policy on curricular processes and non-responsive proposer referral while reviewing e-learning policy and minor overlap referral
- Committee on Diversity and Equity
 - Convened on Monday, September 16th and Monday, October 7th
 - No meeting information provided at this time
- Council on the Preparation of School Personnel
 - Convened on Wednesday, September 11th
 - No meeting information provided at this time
- Faculty Policies Committee
 - Convened on Wednesday, September 18th and Wednesday, October 1st
 - No meeting information at this time
- Faculty Senate Executive Committee
 - Convened on Tuesday, September 10th; Tuesday, September 17th; Tuesday, September 24th; and Tuesday, October 1st
 - Prepared for the upcoming Faculty Senate meeting, reviewed procedures and resolutions to be voted
- Friends of the Library Committee
 - Unknown or no meeting at this time
 - No meeting information provided at this time
- Grade Appeals Panel
 - Convened on various dates for different panels
 - Panels have been assigned cases to review and discuss at length the ruling prior to the deadline set next week on Friday, October 18th
- General Education and Graduation Requirements Policy Committee
 - Convened on Monday, September 16th and Monday, October 7th
 - No meeting information provided at this time
- Graduate Studies Policies Committee
 - Convened on Tuesday, September 17th and Tuesday, October 1st
 - No meeting information provided at this time
- Graduate Council
 - Unknown or no meeting at this time
 - No meeting information provided at this time
- NSM Academic Committee

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- Convened on Tuesday, September 8th
 - No meeting information provided at this time
- NSM Diversity and Equity Committee
 - Will be meeting at a later date
 - No meeting information provided at this time
- Procedural Advisory Board
 - Will not meet until after grade appeals process ends in late October or early November
 - No meeting information provided at this time
- University Committee on Internalization
 - Unknown or no meeting at this time
 - No meeting information provided at this time
- University Disability Advocacy Committee
 - Unknown or no meeting at this time
 - No meeting information provided at this time
- Internal
 - Student Academic Senate
 - Convened on Friday, September 20th and Friday, October 2nd
 - Members were informed about the committee's duties, reviewed Faculty Senate agendas, discussed committee Strategic Priorities, and met with the Provost and members of Faculty Senate (Chair Gibbs and Parliamentarian Peigahi) within their assigned committee priorities

Events

- ASI Events
 - Attended the ASI Board Photoshoot on Wednesday, September 11th
 - Attended the ASI Food Pantry's Free Grocery Pop-up on Monday, September 23rd
 - *Assisted in tabling at this event*
 - Attended ASI and CapRadio's Voter Education and Discussion on Tuesday, September 24th
 - Attended the Annual ASI Salsa contest on Monday, September 30th
 - *Participated as a contestant in this event*
 - Attended ASI Week: Quadcast on Monday, September 30th
 - Attended ASI Week: Day on the Lawn on Tuesday, October 1st

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- Attended ASI's Bingo with the Board event on Wednesday, October 2nd
- Attended the ASI Food Pantry's Free Grocery Pop-up on Monday, October 7th
 - *Tabled at this event*
- University Events:
 - Attended the SWANA Center Opening on Tuesday, September 10th
 - Attended to WEUSI's 3rd Annual Music Festival on Friday, September 13th
 - Attended the Football Home Game: Hornets versus Jackrabbits on Saturday, September 14th
 - *Participated as Deputy Hornet Huddle Hype Team member*
 - Attended the ASI Executive Director finalist candidate presentations on Tuesday, September 17th
 - Attended the California API Policy Summit on Wednesday, September 18th
 - Attended the Serna Center's La Bienvenida (The Welcome) on Wednesday, September 18th
 - Attended the Sacramento State Police Department Police Department Lieutenant Town Hall on Tuesday, September 17th and Thursday, September 19th
 - Attended the Football Watch Party: Hornets versus Aggies on Saturday, September 21st
 - Attended the Operation LIT: Student Focus group on Thursday, September 26th
 - Attended Tai Chi and Kung Fu with Mark Wheeler on Thursday, September 26th
 - *Attended with Chair Gibbs*
 - Attended the 57th Annual California Native American Day at the Capitol on Friday, September 27th
 - Attended the Football Watch Party: Hornets versus Lumberjacks on Saturday, September 28th
 - Attended the Student Academic Success Symposium on Monday, September 30th
 - Attended LoveFest on Tuesday, October 1st
 - Attended the Career Fair on Tuesday, October 1st and Wednesday, October 2nd
 - Attended the Women's Resource Center's "Her Ideas, Her Voice: Women Sharing Their Work" on Thursday, October 3rd
 - *Participated as a presenter in this event*

Office Hours Tasks

- Created promotional content and materials for upcoming events
- Drafted legislation and appointment memorandums for Board review

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- Emailed administrators, Board members, faculty, and students to follow up on ongoing projects, tasks, or information
- Met with students about any questions and concerns pertaining to academic affairs
- Scheduled upcoming meetings with administrators and Board members

Presentations

- Presented to ETHN 30 on Wednesday, September 11th
- Presented to on Friday, September 13th
- Presented and gave an office tour to Thursday, September 26th
- Presented to on Monday, September 30th
- Presented to ETHN 116 on Wednesday, October 2nd and Monday, October 7th
- Presented on Thursday, October 3rd
- Presented twice during the ASI Free Grocery Pop-up event on Monday, October 7th
 - *Presented to seniors from Fremont Oakland High School and a campus orientation*

Meetings

- Administration and Faculty One-On-One Meetings:
 - Met with Athletics Department on Saturday, September 14th
 - Met with the Student Appeals manager and Grade Coordinator, Dr. Emily Wickelgren, on Wednesday, September 18th
 - Met with Associate Vice President for Enrollment Management and Student Services, Tara Hardee Teodoro, on Thursday, September 19th
 - Met with the Executive Director of Admissions, Outreach, and Orientation, Brian Henley, on Thursday, September 19th
 - Met with the Director of the Student Service Center and Financial Wellness, Jeffrey Weston, on Thursday, September 19th
 - Met with the Hornet Launch Core team on Thursday, September 19th and Thursday, October 3rd
 - Met with the Provost on Monday, September 30th
 - Met with the interim Chief Diversity Officer, Dr. Michael Ngyuen, on Wednesday, September 25th
 - Met with Faculty Senate Chair, Dr. Carolyn Gibbs, on Thursday, September 26th
 - Met with interim Provost/Vice President of Academic Affairs, Dr. Carlos Nevarez, on Monday, September 30th
 - Met with Dr. Derek Bradley, Ed.D, on Friday, October 4th

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- Met with Leha Hawkins from Student Affairs on Friday, October 4th
- ASI Meetings:
 - Attended the ASI Executive Director finalist candidate meetings and interviews on Tuesday, September 10th; Tuesday, September 17th; and Thursday, September 19th
 - Attended formal Board meetings on Wednesday, September 11th and Wednesday, September 25th
 - Attended working Board meetings on Wednesday, September 18th and Wednesday, October 2nd
 - Attended the Student Academic Senate Committee meeting on Friday, September 20th and Friday, October 4th
 - *Served as Chair*
 - Attended an informal Executives meeting with ASI Staff on Wednesday, September 25th
- Committee Appointment/Interest Outreach and Student Concerns Meetings:
 - Wednesday, September 11th (Committee appointment and interest)
 - *Two student meetings on this day*
 - Thursday, September 12th (Student concern and committee interest)
 - Friday, September 13th (Committee interest and constituency work interview)
 - Monday, September 23rd (Student concern)
 - Tuesday, September 24th (Committee appointment and interest)
 - Thursday, September 26th (Student concern)
 - Friday, October 4th (Student concern and committee interest)
- Director Check-Ins and One-On-One Meetings:
 - Monday, September 16th; Monday, September 23rd; and Monday, October 7th (Director of Arts & Letters)
 - Tuesday, September 17th; Tuesday, September 24th; and Tuesday, October 1st (Director of Social Sciences and Interdisciplinary Studies)
 - Monday, September 23rd; Friday, September 27th; and Friday, October 4th (Director of Natural Sciences and Mathematics)
 - Wednesday, September 18th; Wednesday, October 2nd; and Friday, October 4th (Director of Education)
 - Monday, September 30th and Wednesday, October 2nd (Director of Undeclared Studies)
 - Tuesday, September 24th and Tuesday, October 1st (Director of Engineering and Computer Sciences)

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- Wednesday, October 2nd (Director of Graduate Studies)
- Executive and ASI Staff Check-Ins:
 - Met with ASI Marketing and Outreach Manager, Kayla Koroush, on Tuesday, September 17th
 - Met with President Andrade-Dominguez on Thursday, September 19th
 - Met with Executive Vice President Conejo Gallegos between Monday, September 9th through Monday, October 7th
 - Met with Vice President of Finance Hamdani between Monday, September 9th through Monday, October 7th
 - Met with the Associate Director on Monday, September 9th through Monday, October 7th
 - Met with the Executive Director between Monday, September 9th through Monday, October 7th
- Faculty Senate Committee Assignments:
 - Attended Academic Policies Committee on Friday, September 20th and Friday, October 4th
 - Attended Curriculum Policies Committee on Tuesday, September 17th and Tuesday, October 1st
 - Attended Faculty Senate Executive Committee on every Tuesday between the dates of Monday, September 9th through Monday, October 7th
 - Attended Faculty Senate on Thursday, September 19th

If there are any questions regarding any of the aforementioned information in my report, please contact me here: asi-vpaa@csus.edu or at my office line at (916) 278-4169



For students, by students, and with students in the name of academia,

Jenn Galinato

ASI Vice President of Academic Affairs (2024-2025)

Associated Students Inc. at California State University- Sacramento