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**Jenn Galinato**

**ASI Vice President of Academic Affairs**

**To:** 2024-2025 ASI Board of Directors  
**From:** Jenn Galinato  
*ASI Vice President of Academic Affairs*  
**Subject:** February Board Report

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**General Information**

- Office Location: University Union | 3rd floor in Room 3255
- Office Hours for the Fall Semester
  - Mondays and Wednesdays: 8:30 A.M. to 10:30 A.M.
  - Tuesdays, Thursdays, and Fridays: By request (*please email first for availability*)
- Contact Information:



: [asi-vpaa@csus.edu](mailto:asi-vpaa@csus.edu)



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*A Special Note to Our Hornets:*

Mabuhay Hornets, welcome to a brand-new semester at Sacramento State! Whether you are returning for another semester or brand new to our beautiful campus, we are so incredibly excited to have you back and look forward to seeing all the incredible things you'll accomplish this term. As you dive into your classes and campus activities, remember that Sacramento State offers a wide range of resources to help you succeed—whether it's academic support, career services, mental health resources, or opportunities to get involved in our vibrant campus community. I highly recommend you to get involved and urge that you utilize these resources for your success! If you ever find yourself in need of guidance, support, or just someone to talk to, please don't hesitate to reach out to Associated Students, Inc. (ASI). We're here to represent you, advocate for you, and ensure you have the tools you need to thrive.

Wishing you a successful and fulfilling semester ahead. Let's make it a great one, Hornets and Stingers Up! 🐝

Jenny G

Your ASI Vice President of Academic Affairs for the 2024-2025 academic term

### 2024-2025 Strategic Priorities Updates

- 1.0: Support Enrollment, Engagement, and Retention Efforts
  - 1.1 Support OGA Civic Engagement Efforts
    - 1.1.1 Actively engage in voter registration efforts
      - Deadline: By November 5th (**COMPLETED**)
        - Strategic Priority Update: Attended various election events and partook in voter engagement incentives
    - 1.2: Explore outreach opportunities in conjunction with Admissions and Outreach
      - 1.2.1: Meet with admissions and outreach to determine opportunities
        - Deadline: By the end of fall semester (**COMPLETED**)
          - Strategic Priority Update: Met with the enrollment division team on Thursday, September 19th and will continue meeting with the team
    - 1.3: Engage Students in Financial Literacy Events
      - 1.3.2 Promote ASI Financial Resources
        - Deadline: By March 2025 (**COMPLETED**)
          - Strategic Priority Update: Posted social media graphics and assisted in presentations about ASI scholarships for the fall semester 2024; will continue this into the spring semester
    - 1.4: Engage with Orientation Department to enhance the student experience
      - 1.4.1: Meet with the Orientation Department and IPGE to provide feedback
        - Completion Deadline: October 31st, 2024 (**IN-PROGRESS**)
          - Strategic Priority Update: Met with the Executive Director of Admissions, Outreach, and Orientation on Thursday, September 19th and scheduled a follow-up meeting for Friday, October 11th but awaiting response from IPGE to meet
      - 1.4.2: Advocate for the inclusion of resources during the orientation process
        - Completion Deadline: March 31st, 2025 (**IN-PROGRESS**)
          - Strategic Priority Update: Will be determined after meeting with both Orientation and IPGE departments
  - 3.0: Support and Advocate for Academic and Career Resources
    - 3.3: Advocate for embedding programs in each college for experiential learning

Jenn Galinato

**ASI Vice President of Academic Affairs**

- 3.3.1: Determine experiential education opportunities in the college and report back to the Board
  - Completion Deadline: October 31st (**COMPLETED**)
    - Strategic Priority Update: College Directors are meeting with their respective Deans and Directors frequently and inquiring about current experiential educational opportunities
      - College-specific updates have been received from the following College Directors on this priority: EDU, NSM, and SSIS
      - Missing college-specific updates from the following College Directors on this priority: A&L (*working with Director McCraney to create a report*)
- 3.3.2: VPAA/Student Academic Senate advocate for expanded experiential education within Faculty Senate
  - Completion Deadline: March 31st, 2025 (**COMPLETED**)
    - Strategic Priority Update: Will continue to be determined after College Directors meet with their respective Deans and Directors meet in one-on-ones or provide updates, but the issue has been raised during the Faculty Senate Executive Committee meeting that occurred on Tuesday, September 24th in Open Forum

\*Additional notes: **No specifically assigned priorities outlined for 2.0: Support Student Services, Programs, and Centers outside of all Board assigned priorities**

**Academic Affairs Campus Updates**

- [2024-25 Academic Affairs Budget](#)
  - 2024-25 Central Baseline Allocation – Operating Fund Sources
    - 23-24 Baseline \$126,085,651
    - 24-25 Permanent Baseline Allocation – GI 2025 \$4,724,287
    - 24-25 Baseline Allocation – Comp Increases \$8,694,522
    - Continuing Costs for Research Funding (Class 2986A) \$1,100,000
    - 2024-25 Baseline Reduction (\$9,606,964)
    - 2024-25 Baseline Allocation Adjustments (+/-) (\$1,365,159)
      - Total Sources: \$129,632,337
  - 2024-25 Central One-Time Sources

**Jenn Galinato**

**ASI Vice President of Academic Affairs**

- 23-24 Division Carryforward \$9,481,099
- 23-24 Carryforward Swept by University (\$2,210,464)
- 23-24 Benefits Pool (\$223,827)
- 23-24 Program Center/Colleges Pass-through Carryforward (\$6,381,914)
- 24-25 Miscellaneous Central One-Time Sources \$7,099,954
  - Total Sources: \$7,764,848
- 2024-25 Academic Affairs Sources – Projected
  - 24-25 Central Baseline Allocation \$129,632,337
  - 24-25 Central One-Time \$7,764,848
    - Total \$137,397,185
- 2024-25 Central Uses - Projected
  - Continuing Costs for Research Funding (Class 2986A) \$1,100,000
  - 24-25 Moving, Relocation & Start-up \$771,900
  - 24-25 Personnel \$140,324,082
  - Operating Expense Allocation \$7,473,718
    - OE with 15% cut (\$1m savings) \$5,526,716
    - Historically Lottery with 15% cut \$988,501
    - Strategic Imperative \$958,501
    - Total \$149,669,700
- 2024-25 Sources & Uses - Projected
  - Sources \$137,397,185
  - Uses \$149,669,700
    - Total (\$12,272,515)
- 2024-25 Central Uses –Revisions
  - Operational Changes (\$2,502,162)
  - Personnel Pauses (\$5,541,248)
  - Program Pauses (\$974,571)
  - Reduced Discretionary (\$298,333)
    - Total (\$9,316,314)
- 2024-25 Sources & Uses – Revised Projections
  - Sources \$137,397,185
  - Uses \$140,353,386
    - Projected Uses \$149,669,700
    - Reductions (\$9,316,314)
    - Total Sources: (\$2,956,201)
- Cost-Reduction Strategies (Worst-Case Scenario):

ASI Vice President of Academic Affairs

- Reduced Hiring and Elimination of Positions
- Defer Capital/Maintenance Projects
- Reduce Part-Time Faculty/Lecturers
- Reduce Faculty Release Time
- Restructure Departments
- Voluntary Separation/Retirement Programs
- Enrollment Updates
  - Fall 2024 data
    - **Provost's note about enrollment:** Sac State is reporting a positive trend in our enrollment numbers for the Fall 2024 after the Census, reflecting Sacramento State's continued commitment to providing accessible, high-quality education
    - Total Headcount:
      - Pre-census count: 30,691
      - Post-census count: 30,893
        - Enrollment increased by 2.3%
    - FTE (Full-time enrollment): 26567.5 \*Fall 2024 Resident FTE
      - Pre-Census data: 158
      - Mid-Census data: 25864.8 (up 215 FTES) Goal: 25649
      - Post-Census data: 26,577.43
        - FTES (full-time equivalent students) increased by 2.7%
    - New Undergraduate Transfers:
      - Pre-census data: 4,295 students taking an AUL (average unit load) of 12.86 units
      - Post-census data: *Will present this information to the Board and include in the State of Academic Affairs presentation and report\**
        - AUL increased by 0.9%, now at 12.75
      - **Provost's note about transfer enrollment:** Similarly, transfer students demonstrate a strong retention rate of 89.5% from the Fall 2023 cohort, marking a 4.1% increase from the prior year
    - New Undergraduate Freshman
      - Pre-census data: 4,016 students taking an AUL (average unit load) of 14.94 units
        - Additional information (for the upcoming spring 2025 semester)
          - FTF (first-time freshman):

**Jenn Galinato**

**ASI Vice President of Academic Affairs**

- 260 applications for the 2025 spring semester
- 160 application have been accepted
- Post-census data: *Will present this information to the Board and include in the State of Academic Affairs presentation and report\**
- New Graduates
  - Pre-census data: 1,075 students
  - Post-census data: *Will present this information to the Board and include in the State of Academic Affairs presentation and report\**
- DFW Rate (D, F, or Withdrawal Rate)
  - Pre-census data: *Will present this information to the Board and include in the State of Academic Affairs presentation and report\**
  - Post-census data: *Will present this information to the Board and include in the State of Academic Affairs presentation and report\**
    - **Provost's note about DFW rates:** Sac State has decreased the rate of DFWs. Through targeted programming and initiatives, we have supported efforts across Academic Affairs to advance student success. A key example is the development of the Provosts' College Success Program, which enhanced our students' educational journey by offering up to \$70,000 per academic college to boost outreach, recruitment, and retention efforts. The impact of these initiatives is evident in our DFW rates, which have been reduced by 9% from the 2021-2022 to the 2023-2024 academic year. This significant improvement reflects the dedication and adaptability of our faculty in supporting student success, as well as the effectiveness of our strategic interventions.
- Graduation and retention updates
  - Graduation rates are going to reach the 38% for four years
    - Retention rates are going back to pre-COVID numbers
      - **Provost's note about retention:** The retention rate for first-time students in the Fall 2023 cohort is 82.2%, showing a 1.2% increase from the previous year. Similarly, transfer students demonstrate a strong retention rate of 89.5% from the Fall 2023 cohort, marking a 4.1% increase from the prior year
    - Graduation Rates and Target (pre-census data)\*
      - **Provost's note about graduation:** During the last three years (from 2021 to 2024) the 4-year graduation rate for first-time students increased from 25.8% to 31.3%, which is a 21.3% increase. We

Jenn Galinato

**ASI Vice President of Academic Affairs**

have achieved our Graduation Initiative 2025 goal of reaching a 30% graduation rate a year ahead of schedule.

- First-time full-time students:
  - 4-year:
    - Actual: **30.7%**
    - Goal: **27.7%**
      - *Will present updates to the Board and include in the State of Academic Affairs presentation and report\**
  - 6-year:
    - Actual: **56.4%**
    - Goal: **58.8%**
      - *Will present updates to the Board and include in the State of Academic Affairs presentation and report\**
- Transfer students:
  - 2-year:
    - Actual: **43.7%**
    - Goal: **36.8%**
      - *Will present updates to the Board and include in the State of Academic Affairs presentation and report\**
  - 4-year:
    - Actual: **75.6%**
    - Goal: **79.8%**
      - *Will present updates to the Board and include in the State of Academic Affairs presentation and report\**
- Faculty Advancement and Administrative Advancement
  - **Celebrating the Launch of the BFA in Architecture at Sac State!:** Under the guidance of Assistant Professor of Design Emily Potts, students are already diving into hands-on projects, such as designing scale models for a dismountable pavilion that will be showcased in Osaka, Japan. With a focus on practical learning, the BFA program includes 78 units of major-specific coursework, addressing key issues like sustainability and social justice, including homelessness. Professor Carolyn Gibbs, the program director, emphasizes that this unique, architecturally focused degree will prepare students for diverse career paths in architecture, from design to advocacy and emerging fields like space habitat design. The program also aims to foster a more diverse architecture



**Jenn Galinato**

**ASI Vice President of Academic Affairs**

workforce, with nearly half of its inaugural class identifying as Latinx and an increasing representation of Black and Middle Eastern students.

- **Provost's Visit to Strengthen Global Partnerships in China:** On October 25, Interim Provost Carlos Nevarez, along with Interim vice Provost, David Zeigler and Global Affairs Liaison Cheng Kunyi from International Programs & Global Engagement (IPGE), visited our longstanding partner, [Hangzhou Normal University](#), in China. This visit celebrated the collaboration established in 2017 and explored opportunities to further enhance joint initiatives, including the "China-US Talent Development Program" 1+2+1 dual-degree initiative. The delegation engaged in productive discussions with university leaders, faculty, and students, focusing on student exchange, faculty collaboration, and advancing international programs. These conversations laid the groundwork for deeper, more impactful partnerships that align with CSUS's strategic goals. The visit also included a special session with the School of Mathematics, providing insights into academic programs and fostering connections with faculty and students. This exchange underscores Sacramento State's commitment to global engagement and collaborative innovation in higher education.
- **Sac State Campus Highlights and Updates**
  - **Celebrating Student Research at the Fall Poster Forum:** The Student Research Center hosted the Fall Poster Forum, a vibrant showcase of student research projects across various disciplines by having 100 student participants and almost 300 attendees including President Wood. This event provided an opportunity for our undergraduates, graduate students, and recent alumni from all disciplines to participate to present their work, connect with faculty mentors, and engage with the broader campus community. The impressive range of research topics and the dedication demonstrated by our student researchers underscore the culture of intellectual curiosity and innovation that thrives at Sacramento State. We extend a heartfelt thank you to the [Student Research Center](#) and [The Offices of Research, Innovation & Economic Development](#) for hosting this event and for their continued support in fostering an environment where research can thrive.
  - **Celebrating Innovation and Teamwork: AI Hackathon Results:** The AI Hackathon, powered by Hornet Hacks, brought together over 120 students eager to develop groundbreaking solutions in artificial intelligence. The participants were guided by 5 experienced mentors and their ideas were evaluated by a panel of 6 distinguished judges. A total of 17 innovative teams showcased their projects during the event. AI Hackathon held across two days—October 18th and October 25th—the event offered students the chance to compete in two main categories: AI models and AI service-oriented applications. Participants could choose to focus on a single category or integrate both, fostering creativity and skill-building in AI.
  - **2024 Annual Research Conference:** The Psychology Department's Annual Research Conference is a great tradition that highlights the research and



**Jenn Galinato**

**ASI Vice President of Academic Affairs**

productivity of our faculty and students. The scholarship allows our students to engage in experiential, hands-on learning within the research laboratory and put all the tools in our methods and statistics courses into practical use. With the help of 87 students and 16 faculty members, our Psychology Department showcased 47 posters at this year's conference and had over 400 attendees. Becoming a student researcher can make science come alive for our students, opening the creative mind to future discoveries, and building professional futures that would otherwise be undiscovered

- **CEC's Impact on Academic Internships and Community Partnerships:** The Community Engagement Center is busy this fall supporting faculty, staff, and students in their academic internships, service learning, and other types of community-engaged academic experiences. Each year, the CEC helps approximately 193 academic internship course sections, involving 1,425 students and 95 faculty. Sac State students are engaged in over 20,000 internship hours a year! In addition, there are 95 service-learning course sections, whereby 45 faculty engage 2,211 students in community-engaged learning experiences. None of this could be possible without our strong partnerships with over 900 community organizations, including businesses, nonprofits, healthcare and government agencies, and more. These community partners support students in applying course learnings to real-life programs and services, which can contribute to job skills and career development. The CEC also houses Jumpstart, which is a grant-funded AmeriCorps program where 31 Sac State students from a variety of majors are trained and paid to deliver literacy education and social-emotional learning with local Head Start programs. As Sac State students deliver a proven curriculum, preschool children develop the language and literacy skills they need to be ready for school, setting them on a path to close the achievement gap. Please visit their [website](#) for more information!
- **Master of Public Health in Health Promotion, Policy, and Leadership - A Success Story:** The Master of Public Health in Health Promotion, Policy, and Leadership program, offered through the College of Continuing Education, has equipped our students with the knowledge and skills to make a meaningful impact in the field of public health. As evidenced by a recent success story featured on the CCE , our graduates are making waves in their communities, leveraging the transformative opportunities available at Sacramento State. We celebrate the continued success of our graduate programs and the impact our students make in their communities.
- **Sac State Shines at CAHL College Bowl Competition!:** Sac State's *Master of Public Health (MPH)* students, from the College of Continuing Education (CCE), achieved an incredible victory at the California Association of Healthcare Leaders (CAHL) College Bowl Case Study Competition held at Sutter Health in Sacramento on Nov. 16. Competing against teams from across Northern California, the MPH team claimed first place in the graduate division! Adding to

**Jenn Galinato**

**ASI Vice President of Academic Affairs**

the triumph, *CSUS Healthcare Administration* teams also made a strong impression, with one team advancing to the finals and securing second place in the undergraduate division. Congratulations to all participants for showcasing Sac State's excellence and leadership in healthcare education!

- **Global Partners: Sac State Welcomes Students from Germany's AKAD University:** Sac State recently welcomed exchange students from Germany's AKAD University for a three-week program, offering courses in *Intercultural Competence and Project Management*. Students gained valuable cultural and academic experiences, transitioning from distance learning to on-campus immersion. The program, a partnership since 2014, concludes with a graduation ceremony at Sac State's College of Continuing Education, providing participants with certifications from both institutions.
- **Made the news with our participation and the Twin Rivers College Fair:** Sacramento State was proud to participate in the recent Twin Rivers College Fair held at Rio Linda High School. Matt Schmidlein from the Department of Geography represented the College of Natural Sciences and Mathematics, showcasing the diverse academic opportunities available at our university. This event provided a valuable platform for connecting with prospective students and their families, highlighting Sacramento State's commitment to academic excellence and community engagement.
- **Communication MA Program Wins National Recognition:** We are thrilled to announce that our College's Communication MA program has been recognized by the National Communication Association Master's Education Section with the *Outstanding Program Award!* This prestigious honor will be presented during their annual conference in New Orleans, LA. This award is a testament to the program's commitment to excellence and innovation in communication education.
- **Ribbon Cutting for the New Art Studio Lab Building:** The ribbon-cutting ceremony for the new Art Studio Lab Building marks a significant milestone in our commitment to fostering creativity and innovation. This state-of-the-art, 20,377-square-foot, \$18.5 million facility meets LEED Silver Standards and is located between the old Art Sculpture Lab (ASL) and the ASI Children's Center. It features cutting-edge amenities, including a 3D technology lab, drawing and painting labs, a metal shop, graduate studios, an outdoor sculpture yard, and a lobby gallery showcasing student and faculty work. This new space will inspire and support the next generation of artists and creators. Sacramento State's new Art Studio Lab is officially open and will begin welcoming students for classes in the spring 2025 semester.
- CSU Academic & Student Affairs Updates:
  - Current year outcome by cohort
    - First-time students sorted by Fall 2023 cohort return rate:
      - Fall 2023
        - Sacramento State Campus Numbers in Fall 2023 cohort:
          - Return year 1 (Fall 2023 cohort): 82.2%
          - Difference from prior 1 year return rate: 1.2

**Jenn Galinato**

**ASI Vice President of Academic Affairs**

- CSU Total Numbers in Fall 2023 cohort:
  - CSU Grand Total in Return year 1: 82.5%
  - CSU Grand Total Difference in Return year 1: 0.8
- Fall 2022
  - Sacramento State Campus Numbers in Fall 2022 cohort:
    - Return year 2 (Fall 2022 cohort): 70.2%
    - Difference from prior 2 year return rate: 1.1
  - CSU Total Numbers in Fall 2022 cohort:
    - CSU Grand Total in Return year 2: 72.9%
    - CSU Grand Total Difference in Return year 2: 2.1
- Fall 2021
  - Sacramento State Campus Numbers in Fall 2021 cohort:
    - Return year 3 (Fall 2021 cohort): 63.3%
    - Difference from prior 3 year return rate: 2.7
  - CSU Total Numbers in Fall 2021 cohort:
    - CSU Grand Total in Return year 3: 66.7%
    - CSU Grand Total Difference in Return year 3: 1.2
- Fall 2020
  - Sacramento State Campus Numbers in Fall 2020 cohort:
    - 4 year graduation rate (Fall 2020 cohort): 31.3%
    - Difference from prior 4 year graduation rate: 3.5
  - CSU Total Numbers in Fall 2020 cohort:
    - 4 year graduation rate (Fall 2020 cohort): 34.1%
    - Difference from prior 4 year graduation rate: 0.1
- Fall 20219
  - Sacramento State Campus Numbers in Fall 2019 cohort:
    - 5 year graduation rate (Fall 2019 cohort): 47.9%
    - Difference from prior 5 year graduation rate: -1.2
  - CSU Total Numbers in Fall 2019 cohort:
    - CSU Grand Total in 5 year graduation rate: 54.5%
    - CSU Grand Total Difference from prior 5 year graduation rate: -0.1%
- Fall 2018
  - Sacramento State Campus Numbers in Fall 2018 cohort:
    - 6 year graduation rate (Fall 2018 cohort): 56.4%
    - Difference from prior 6 year graduation rate: 0.6

**Jenn Galinato**

**ASI Vice President of Academic Affairs**

- CSU Total Numbers in Fall 2018 cohort:
  - CSU Grand Total in 6 year graduation rate: 61.1%
  - CSU Grand Total Difference from prior 6 year graduation rate: 0.1%
- Fall 2017
  - Sacramento State Campus Numbers in Fall 2017 cohort:
    - 7 year graduation rate (Fall 2017 cohort): 58.6%
    - Difference from prior 7 year graduation rate: 0.5
  - CSU Total Numbers in Fall 2017 cohort:
    - CSU Grand Total in 7 year graduation rate: 63.8%
    - CSU Grand Total Difference from prior 7 year graduation rate: -0.2%
- Transfer students sorted by Fall 2023 cohort return rate:
  - Fall 2023
    - Sacramento State Campus Numbers in Fall 2023 cohort:
      - Return year 1 (Fall 2023 cohort): 89.5%
      - Difference return year 1 compared to prior actual: 4.1
    - CSU Total Numbers in Fall 2023 cohort:
      - CSU Grand Total in 7 year graduation rate: 88.8%
      - CSU Grand Total Difference return year 1 compared to prior actual: 1.6%
  - Fall 2022
    - Sacramento State Campus Numbers in Fall 2022 cohort:
      - 2 year graduation rate (Fall 2022 cohort): 44.2%
      - Difference 2 year graduation rate compared to prior actual: 3.6
    - CSU Total Numbers in Fall 2022 cohort:
      - CSU Grand Total in 2 year graduation rate: 42.6%
      - CSU Grand Total Difference 2 year graduation compared to prior actual: 2.2
  - Fall 2021
    - Sacramento State Campus Numbers in Fall 2021 cohort:
      - 3 year graduation rate (Fall 2021 cohort): 67.9%
      - Difference 3 year graduation rate compared to prior actual: 0.3

**Jenn Galinato**

**ASI Vice President of Academic Affairs**

- CSU Total Numbers in Fall 2021 cohort:
  - CSU Grand Total in 3 year graduation rate (Fall 2021 cohort): 68.5%
  - CSU Grand Total Difference 3 year graduation rate compared to prior actual: 1.4
- Fall 2020
  - Sacramento State Campus Numbers in Fall 2022 cohort:
    - 4 year graduation rate (Fall 2020 cohort): 75.6%
    - Difference 4 year graduation rate compared to prior actual: -4.0
  - CSU Total Numbers in Fall 2020 cohort:
    - CSU Grand Total in 4 year graduation rate: 75.2%
    - CSU Grand Total Difference 4 year graduation rate compared to prior actual: -3.8
- Fall 2019
  - Sacramento State Campus Numbers in Fall 2022 cohort:
    - 5 year graduation rate (Fall 2019 cohort): 81.8%
    - Difference return year 1 compared to prior actual: -0.2
  - CSU Total Numbers in Fall 2019 cohort:
    - CSU Grand Total in 4 year graduation rate: 81.7%
    - CSU Grand Total Difference 5 year graduation rate compared to prior actual: -0.5

**Academic Affairs Committee Updates**

- University (External)
  - Academic Affairs Budget Advisory Committee
    - Unknown or no meeting at this time
      - No meeting information provided at this time
  - Academic Information and Technology Committee
    - Convened on Friday, December 6th and Friday, February 7th
      - No meeting information provided at this time
  - Academic Policies Committee
    - Convened on Friday, December 6th and Friday, February 7th

**Jenn Galinato**

**ASI Vice President of Academic Affairs**

- Reviewing and providing revisions to referred policies from Faculty Senate Executive Committee: student excused absences, syllabus, and grading policies
- Curriculum Policies Committee
  - Convened on Tuesday, December 3rd and Tuesday, February 4th
    - Providing revisions to the current consultation policy on curricular processes and non-responsive proposer referral while reviewing e-learning policy and minor overlap referral
- Committee on Diversity and Equity
  - Convened on Monday, December 2nd; Monday, February 3rd; and Monday, February 17th
    - No meeting information provided at this time
- Council on the Preparation of School Personnel
  - Convened on Wednesday, December 11th and Wednesday, February 12th
    - No meeting information provided at this time
- Faculty Policies Committee
  - Convened on Wednesday, December 4th and Wednesday, February 5th
    - No meeting information at this time
- Faculty Senate Executive Committee
  - Convened on Tuesday, February 4th; Tuesday, February 11th; and Tuesday, February 18th
    - Prepared for the upcoming Faculty Senate meeting, reviewed procedures and resolutions to be voted
- Friends of the Library Committee
  - Unknown or no meeting at this time
    - No meeting information provided at this time
- Grade Appeals Panel
  - Convened on various dates for different panels
    - Panels have been recommended to the Grade Appeals Coordinator following appointment
- General Education and Graduation Requirements Policy Committee
  - Convened on Monday, December 2nd and Monday, February 3rd
    - Presented a document for Faculty Senate Executive Committee review regarding GE proposals
- Graduate Studies Policies Committee
  - Convened on Tuesday, December 3rd and Tuesday, February 4th

**Jenn Galinato**

**ASI Vice President of Academic Affairs**

- No meeting information provided at this time
- Graduate Council
  - Unknown or no meeting at this time
    - No meeting information provided at this time
- NSM Academic Committee
  - Unknown or no meeting at this time
    - No meeting information provided at this time
- NSM Diversity and Equity Committee
  - Will be meeting at a later date
    - No meeting information provided at this time
- Procedural Advisory Board
  - Will not meet until after grade appeals process ends in late February or early March
    - No meeting information provided at this time
- University Committee on Internalization
  - Unknown or no meeting at this time
    - No meeting information provided at this time
- University Disability Advocacy Committee
  - Unknown or no meeting at this time
    - No meeting information provided at this time
- Internal
  - Student Academic Senate
    - Convened on Friday, February 7th and Friday, February 14th
      - Members reviewed Faculty Senate agendas, discussed committee Strategic Priorities, discussed the current state of higher education, the impact of the state budget cuts on higher education investment, and met with the Provost and members of the Faculty Senate Executive Committee (Chair Gibbs and Parliamentarian Peigahi) within their assigned committee priorities

**Events**

- ASI Events
  - Attended ASI Winter Wonderland on Wednesday, December 4th
  - Attended the ASI Mid-year Retreat on Friday, January 17th
  - Attended Paint n Sip event on Thursday, February 6th
  - Attended the Friendship Bracelets with KSSU on Tuesday, February 11th



**Jenn Galinato**

**ASI Vice President of Academic Affairs**

- Attended ASI Random Acts of Kindness week from Monday, February 10th through Friday, February 14th
- Attended the ASI Kind-ness Bar event on Monday, February 17th
- University Events:
  - Attended the President's Spring Address on Thursday, January 16th
  - Attended spring New Convocation for New Students and Families on Thursday, January, 16th
  - Attended the Martin Luther King Jr. celebration on Saturday, January 25th
  - Attended APIDA Lunar New Year events from Tuesday, February 11th through Thursday, February 13th
  - Attended Dean Hyson's retirement and celebration event on Wednesday, February 12th

**Office Hours Tasks**

- Created promotional content and materials for upcoming events
- Drafted legislation and appointment memorandums for Board review
- Emailed administrators, Board members, faculty, and students to follow up on ongoing projects, tasks, or information
- Met with students about any questions and concerns about academic affairs
- Planned events with university partners and strategic priorities
- Reviewed current academic policies and recommended amendments
- Reviewed enrollment, graduation, retention, and transfer data reports
- Scheduled upcoming meetings with administrators and Board members

**Presentations**

- Presented to ETHN 11 on Monday, January 30th and Wednesday, February 1st
  - *Presented to two different sections of the same class for the same professor*
- Presented to ETHN 14 on Thursday, February 2nd

**Meetings**

- Administration and Faculty One-On-One Meetings:
  - Met with the Deans and Academic Affairs leadership team on Thursday, November 21st
    - *Presented The fall State of Academic Affairs*
  - Met with Provost Nevarez and Vice Provost Cameron on Monday, December 2nd
  - Met with Chairs, Deans, and Directors on Thursday, December 5th

**Jenn Galinato**

**ASI Vice President of Academic Affairs**

- *Presented The fall State of Academic Affairs*
- Met with Associate Vice President for Financial Services Curry and CapRadio staff on Monday, December 16th
  - *Attended this meeting with VPF Hamdani and Executive Director Nguyen*
- Met with the President's Enrollment team on Wednesday, January 29th
- Met with Dr. Bradley on Friday, January 24th, and Friday, February 7th
- Met with Chair Gibbs on Tuesday, February 4th
- Met with Business Assistant Hagele on Wednesday, February 5th
- Met with the Hornet Launch Core team on Monday, February 10th
  - *Attended this as the spring Hornet Launch retreat*
- ASI Meetings:
  - Attended the ASI Board Meet and Greet with Trustee Kimble on Friday, December 6th
  - Attended ASI Textbook Grant Information session on Wednesday, December 18th
  - Attended ASI x CapRadio P.R.E Internship Logistical Planning meeting on Thursday, December 19th
  - Attended the working Board meetings on Wednesday, January 29th and Wednesday, February 12th
  - Attended the formal Board meetings on Wednesday, February 5th
  - Attended the special Board meetings on Friday, January 31st and Wednesday, February 12th
  - Attended the special Executive Committee meeting on Wednesday, February 12th
  - Attended the Student Academic Senate Committee meeting on Friday, January 31st and Friday, February 14th
    - *Served as Chair*
  - Attended Executive Director one-on-one meetings with Executive Director Nguyen on Wednesday, January 29th and Friday, February 14th
- Community Partner Meetings:
  - Met with Education Trust-West and The Campaign for College Opportunity on Monday, February 17th
- Committee Appointment/Interest Outreach and Student Concerns Meetings:
  - Thursday, January 9th (Student Concern)
    - *Two student meetings on this day*
  - Tuesday, February 4th (Student concern)
  - Friday, February 7th (Student concern)
- Director Check-Ins and One-On-One Meetings:

**Jenn Galinato**

**ASI Vice President of Academic Affairs**

- Various dates between Tuesday, January 31st through Monday, February 18th (Director of Arts & Letters)
- Various dates between Tuesday, January 31st through Monday, February 18th (Director of Engineering and Computer Sciences)
- Various dates between Tuesday, January 31st through Monday, February 18th (Director of Education)
- Various dates between Tuesday, January 31st through Monday, February 18th (Director of Natural Sciences and Mathematics)
- Various dates between Tuesday, January 31st through Monday, February 18th (Director of Social Sciences and Interdisciplinary Studies)
- Various dates between Tuesday, January 31st through Monday, February 18th (Director of Undeclared Studies)
- Various dates between Tuesday, January 31st through Monday, February 18th (Director of Graduate Studies)
- Various dates between Tuesday, January 31st through Monday, February 18th (Director of Business)
- Various dates between Tuesday, January 31st through Monday, February 18th (Director of Health and Human Services)
- Executive and ASI Staff Check-Ins:
  - Met with President Andrade-Dominguez on various dates between Tuesday, January 31st through Monday, February 18th
  - Met with Executive Vice President Conejo Gallegos on various dates between Tuesday, January 31st through Monday, February 18th
  - Met with Vice President of Finance Hamdani on various dates between Tuesday, January 31st through Monday, February 18th
  - Met with Associate Director Atwal on various dates between Tuesday, January 31st through Monday, February 18th
  - Met with Executive Director Nguyen on various dates between Tuesday, January 31st through Monday, February 18th
- Faculty Senate Committee Assignments:
  - Attended Academic Policies Committee on Friday, February 7th
  - Attended Faculty Senate Executive Committee every Tuesday between the dates of Tuesday, February 4th through Tuesday, February 20th
  - Attended Faculty Senate on Thursday, February 6th and Thursday, February 13th
  - Attended Faculty Senate every Tuesday between the dates of Tuesday, February 4th through Tuesday, February 20th

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**ASI Vice President of Academic Affairs**

If there are any questions regarding any of the aforementioned information in my report, please contact me here: [asi-vpaa@csus.edu](mailto:asi-vpaa@csus.edu) or at my office line at (916) 278-4169

For students, by students, and with students in the name of academia,



Jenn Galinato

ASI Vice President of Academic Affairs (2024-2025)

Associated Students Inc. at California State University- Sacramento