

Sadia Ashraf
Vice President of Academic Affairs

To: ASI Board of Directors

From: Sadia Ashraf
Vice President of Academic Affairs

Subject: December 2021 Board Report

General Information

Office Hours:

Tuesday: 1:30pm - 2:30pm (and by appointment)
Wednesday: 10:00am - 12:00pm (and by appointment)
Thursday: 1:30pm – 2:30pm (and available online through Zoom)
Zoom: <https://csus.zoom.us/j/86176898990>

Contact Information:

Email: asi-vpaa@csus.edu
Instagram: [@SacStateASIVPAA](https://www.instagram.com/SacStateASIVPAA)

A Special Note to Our Hornets

Hello Hornets!

Final season is upon us, and we are so close to being done with this semester! This semester truly did go by in the blink of an eye, but it was an amazing opportunity to serve all of you in this role. As finals are nearing, I want to urge you all to take care of yourselves, whether that be physically, mentally, emotionally, or spiritually. At the end of the day, our bodies are fragile and having good health is the key to success. Make sure to get enough rest, plenty of food and exercise, and try to finish this semester strong. As always, if you are struggling, please reach out to Student Health and Counseling Services. I cannot stress how amazing this service has been, and it is covered as part of the tuition fee best of all! I have added contact information for SHCS with this report. And as always, stingers up!

Student Health & Counseling Services at The WELL

Mon - Thu: 8:30 a.m. - 5 p.m. , Fri: 9:30 a.m. – 4 p.m.

Phone: (916) 278-6461

Best wishes for continued success,
Sadia Ashraf

Internal Committee Updates

Student Academic Senate Committee

Split off into three main subcommittees that will tackle each issue: culturally inclusive campus, student basic needs, and faculty salary. Pushed for legislation for faculty salary increase. Current goal is to have an action plan for next semester.

University Committee Updates

Faculty Senate

Discussed the following issues: transfer credit evaluation report, bias incident reporting tool, no longer requiring GRE for certain masters program

Faculty Senate Executive

Discussed the same issues as the Faculty Senate

Strategic Priorities Update

- 1.1.3 Promote Alumni Center & Alumni Associations' initiatives on social media
 - Alumni center does not have any posts out at the moment.
- 1.3.1 Promote internship & volunteer opportunities on social media
 - Have been promoting on Instagram
- 2.1.2 Promote financial resources through social media and marketing
 - Have been promoting on Instagram
- 2.1.3 Meet with CARES and communications stakeholders to ensure effective dissemination between services and students
 - Will be filming a video with CARES to promote services
- 2.2.1 Advocate for student wellness regarding COVID-19
 - Will be receiving a booster with fellow BOD and promoting it on social media, emailed Ed Mills for video
- 3.1.3 Conduct individual review of ASI Operating Rules to ensure equity and inclusion
 - Skimmed the operating rules, see no corrections as of yet.
- 4.1.2 Promote ASI positional accounts
 - Upto 300+ followers.
- 4.1.3 Collaborate with SEO on follower loop giveaway
 - Students will follow main ASI Instagram and OGA in order to participate in loop giveaway for a prize.
- 4.1.5 Establish a podcast in collaboration with KSSU to promote ASI
 - Will be recording third episode on 12/17
- 4.4.1 Increase student engagement with CSSA through their meetings and initiatives
 - Attended CSSA Plenary 11/6
- 5.1.1 Share Food Pantry & Free Groceries Pop Up information
 - Have been promoting on Instagram
- 5.1.2 Support CARES office on housing initiatives

- In contact with CARES office
- 5.1.4 Promote and advocate for initiatives to bridge the digital divide
 - Promoting on Instagram

Office Hours

List activities that took place during your office hours, below.

- Compiled information for the December board report
- Worked on legislations
- Worked on Student Academic Senate minutes/agendas
- Worked on Academic Report Presentation
- Replied to emails

Meetings, Events, & Presentations

List the events, presentations, and meetings you attended, below.

Campus Meetings & Events

November 2021

- 2 Faculty Senate Executive Meeting
- 3 Meeting with CSU Chancellor Castro
- 4 Faculty Senate Meeting
- 6 CSSA Plenary
- 8 ASI Strategic Priority 4.1.3 Meeting
- 9 Meeting with Sandra
- 10 1:1 with ASI OGA
- 10 1:1 with ASI President
- 12 ASI Podcast Recording
- 15 Meeting with Provost Perez
- 16 Faculty Senate Executive Meeting
- 17 Student Academic Senate
- 18 1:1 Board Evaluation with ASI President
- 18 Faculty Senate Meeting
- 19 Meeting with Jim Dragna
- 19 Organizational meeting for Faculty Success Committee
- 22 Safe Zone Training
- 24 ASI Podcast Discussion
- 30 Faculty Senate Executive Meeting

December 2021

- 1 Student Academic Senate
- 2 Faculty Senate Meeting
- 3 ASI Podcast Recording

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- 7 1:1 with SSIS Director
- 8 Dinner with CSU Trustee Wenda Fong

ASI Presentations

- Completed all ASI Presentations