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Report to the ASI Board of Directors

Board Meeting Date: October 8, 2025

Submitted by Margaret Hwang (Vice President for Administration/CFO Designee)

1. Division of People and Climate

As announced in a SacSend, a new division has been established — People and Climate. Machele Martin, who has served as Senior Associate Vice President for Human Resources since 2019, has been appointed Vice President for People and Climate. Her leadership portfolio includes Human Resources (Employment Services, Payroll Services, Classification and Compensation, Benefits, Learning and Development), University Labor and Employee Relations, the Office for Equal Opportunity, and Risk Management Services. The Division of Administration and Business Affairs (ABA) continues to oversee Budget Planning and Administration, Financial Services, Facilities Management (including Print and Mail Services and UTAPS), and the Police Department.

2. Academic Information Resource Center (AIRC)

The survey requesting student and campus community feedback on AIRC operational hours has been active for almost two weeks, and as of October 7, we have received 271 responses. The Division of Administration and Business Affairs is actively exploring solutions to adjust building hours to better align with student needs. Additional updates will be shared with the Board as plans are finalized.