

**Armando J. Perez**  
Director of Undeclared Students

**To:** ASI Board of Directors

**From:** Armando J. Perez  
*Director of Undeclared Students*

**Subject:** October 2024 Board Report

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### **General Information**

**Office Hours:** Wednesdays 9am-1pm

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### **A Special Note to Our Hornets**

Hello Hornets. Hope you all are doing well and those who have finished your Midterms, congratulations! Regardless of the grade, the most important thing to remember is that you tried your best and no grade defines who you are as a person. For those who haven't completed their midterms, good luck and do your absolute best! We are rooting for you. Hope all of you Hornets are enjoying your semester, whether you are a first-year or graduate student! Fall is here and make sure to take precaution with illnesses as the weather gets colder! If you need to talk to someone, academic-related or not, I am here! Stingers Up!

### **Internal Committee Updates**

*Lobby Corps:*

September 24<sup>th</sup>:

Discussed two bills. SB 995 and AB 1524. Bills talked about requiring the Chancellor of the California State University to develop, in consultation with and the Chancellor of the California Community Colleges, Colleges to develop a 5-year pilot program to commence with the 2025-26 school year to recruit high-quality teaching candidates at 3 California State University campuses in partnership with 3 community college campuses. As well as requiring the CSU to create a pathway from a community college campus that can then be completed at a California State University campus that will allow, but not require, the participating student to complete a baccalaureate degree and a teaching credential in 4 years.

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October 8<sup>th</sup>:

Guest speaker came to Lobby Corps; Sac Semester Coordinator Jamie Jackson. Talked about the different opportunities that are provided for students outside of the Sac Semester program such as Capitol Fellows/Senate Fellows. Opened the floor to Q&A and answered questions about the requirements for Sac Semester and other questions as well.

October 22<sup>nd</sup>: TBA

### **University Committee Updates:**

#### **Student Fee Advisory Committee 💰:**

Will be meeting soon to discuss Student Fees which will undergo an Audit Review. In mid-late February, this meeting is to review any proposals received for Category III Student Fees (Course Fees). These are relatively common. If there are a lot of Fee proposals, we may need two meetings to review and make recommendations to the President.

#### **Curriculum Policies Committee 📄:**

Received reports from our representatives from Academic Program Review Committee, Council on Preparation of School Personnel, Curriculum Subcommittee, Senate Executive, and Deans of Graduate and Undergraduate Studies. Discussed about the E-Learning Policy Change Review and the Consultation Policy on Curricular Processes.

For more information, please reach out to me to give further details.


#### **Commencement Committee 🎓:**

October 3<sup>rd</sup>:

Committee discussed **9 proposals** for the President for the upcoming ceremonies. See below 😊

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Winter 2024 Commencement will be held on **December 14<sup>th</sup>, 2024.**

 <b>WINTER 2024 COMMENCEMENT</b> Saturday, December 14, 2024   Golden 1 Center		
SATURDAY, DECEMBER 14, 2024		
TIME	ACTIVITY	
1:00 AM - 6:00 AM	Load In/Set-Up At G1C	
TIME	ACTIVITY	ESTIMATED ELIGIBLE GRADS <small>(max grads: 1,702)</small>
6:30 AM - 8:00 AM	Graduate Check In and Guest Doors Open (1.5 hour)	
<b>8:00 AM - 10:30 AM</b>	<b>A&amp;L (359), EDU (209), NSM (150), ECS (392), COB (374)</b>	1484
10:30 AM - 12:00 PM	<b>Mandatory Break/Turn-Over (1.5 hours)</b>	
12:00 PM - 1:30 PM	Graduate Check In and Guest Doors Open (1.5 hour)	
<b>1:30 PM - 4:00 PM</b>	<b>SSIS (536) and HHS (666)</b>	1202
4:00 PM - 5:30 PM	<b>Mandatory Break/Turn-Over (1.5 hours)</b>	
5:30 PM - 7:00 PM	Graduate Check In and Guest Doors Open (1.5 hour)	
<b>7:00 PM - 9:00 PM</b>	<b>Class of 2020 &amp; 2021 Graduation Rewind Celebration (637+)</b>	900
9:00 PM - 11:00 PM	Move Out/Strike (2 hours)	
		<b>3586</b>

For the Fall 2024, there are approximately 2,686 graduates that applied. For the Class of 2020/21 (COVID Graduation), there were over 600 applications, needed to be re-evaluated as some students applied that do not come from the class of COVID.

9 tickets will be given for each graduate.

**Times/Dates for Registration:**

<b>Registration Windows</b>		
	General Registration Oct. 21 - Nov. 19 <i>(midnight)</i>	Late/Onsite Registration Nov. 22 - Dec. 14
Access to (9) Guest Tickets		
Name to be displayed on Jumbotron during ceremonies		
Easy Check-In at G1C (no additional check-in requirements)		<i>You will be required to check in at the onsite helpdesk when you arrive. Your grad card will not be pre-printed</i>
Name Pre-Recorded by Professional Name-Reader		<i>Your name will not be pre-recorded, and can instead be read aloud during ceremony</i>

**Recommendation #1 – Student Speakers**

One student speaker per academic college, 125 words maximum.

Class of 2020 and Class of 2021 will each have a President’s Awardee, 125 words maximum

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**Recommendation #2 – Deans**

Each Dean will have their time when they speak at the podium, responsible for a certain section.

**Recommendation #3 – Faculty**

Academic College Coordinators will be encouraged to invite all faculty members and track their interest for each ceremony. Seating arrangements will depend on the number of faculty members who RSVP.

**Recommendation #4 – Gonfalons**



Gonfalon processional to only include one for each academic college. Also include a Gonfalon for BHC and the Honors College. \*Will be asked for clarification on the Honors College since it is technically a Program...\*

**Recommendation #5 – Arena Floor Signs**

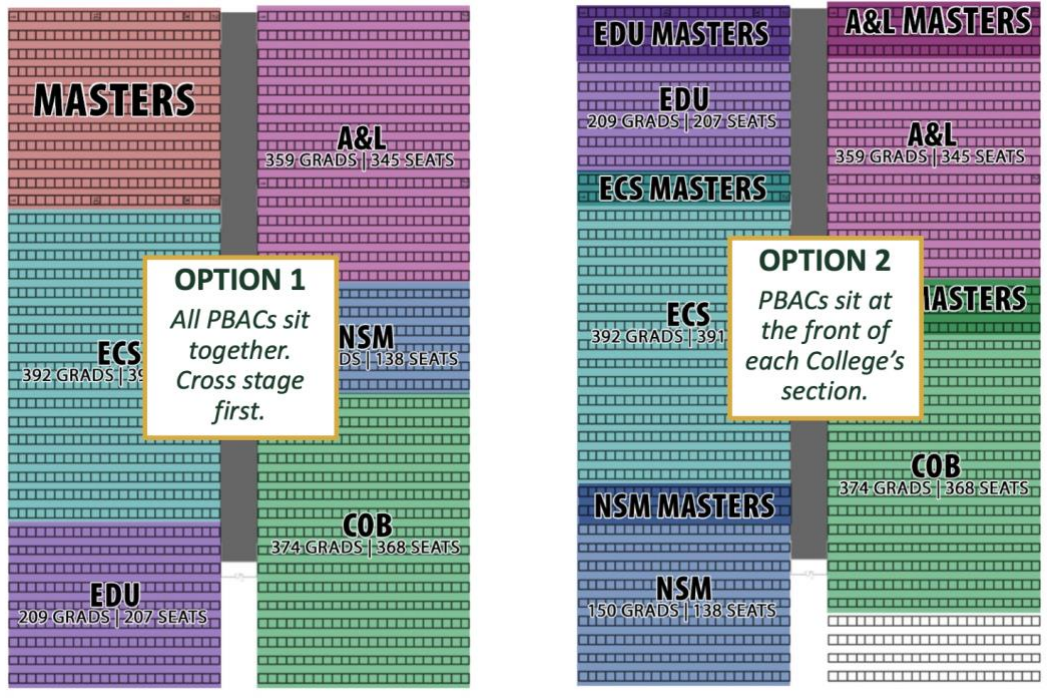


**Only display name for individual academic college:**

1. A&L, EDU, ECS, NSM, COB
2. SSIS, HHS
3. SSIS, HHS, A&L, EDU, ECS, NSM, COB

**Recommendation #6 – Master’s Graduates**

Option 2 was chosen for the recommendation.



**Recommendation #7 – Halftime Party**

Discussed the halftime ceremony that was done at Fresno State’s recent commencement where there was Live Banda for their Chicanx/Latinx Ceremony. Discussed other options because it could create more difficulty to bring everyone back together if students try to leave/parents/guests.

**Recommendation #8 – Transition Cards**

- Historically, each college had transition cards for every department/major
- This totaled roughly 105 transition cards (~10 - 15 per ceremony)
- Handed the card to the first graduate in each section (based on Arena Floor Signs/departments)


**THIS YEAR:**

- Arena Floor Signs will only separate by College (not major/department)
- Keep in mind, degrees are listed on screen as grads cross the stage

• **QUESTION:**

- Should we provide Academic Colleges with their transition cards, and allow them to distribute as they see fit? -or-
- Should we only do transition cards between the colleges?

**Recommendation #9 – Spring 2025 Schedule**

 <b>SPRING 2025 COMMENCEMENT</b> (Spring'25 + Summer'25 Grads) MAY 16-17, 2025   Golden 1 Center		
<b>DAY 1   Friday, May 16, 2025</b>		
TIME	ACTIVITY	ESTIMATED ELIGIBLE GRADS <i>(max grads: 1,702)</i>
7:00 AM - 8:30 AM	Graduate Check In & Guest Doors Open (1.5 hour)	
<b>8:30 AM - 10:30 AM</b>	<b>College of Arts &amp; Letters</b>	967
10:30 AM - Noon	<b>BREAK/TURNOVER (1.5 hours)</b>	
Noon - 1:30 PM	Graduate Check In & Guest Doors Open (1.5 hour)	
<b>1:30 PM - 3:30 PM</b>	<b>College of Business</b>	845
3:30 PM - 5:00 PM	<b>BREAK/TURNOVER (1.5 hours)</b>	
5:00 PM - 6:30 PM	Graduate Check In & Guest Doors Open (1.5 hour)	
<b>6:30 PM - 9:00 PM</b>	<b>College of Engineering &amp; Computer Science (682) -AND- College of Natural Sciences &amp; Mathematics (407)</b>	1089
<b>DAY 2   Saturday, May 17, 2025</b>		
TIME	ACTIVITY	ESTIMATED ELIGIBLE GRADS <i>(max grads: 1,702)</i>
6:30 AM - 8:00 AM	Graduate Check In & Guest Doors Open (1.5 hour)	
<b>8:00 AM - 10:30 AM</b>	<b>College of Health &amp; Human Services</b>	1675
10:30 AM - Noon	<b>BREAK/TURNOVER (1.5 hours)</b>	
Noon - 1:30 PM	Graduate Check In & Guest Doors Open (1.5 hour)	
<b>1:30 PM - 4:00 PM</b>	<b>College of Social Sciences &amp; Interdisciplinary Studies</b>	1441
4:00 PM - 5:30 PM	<b>BREAK/TURNOVER (1.5 hours)</b>	
5:30 PM - 7:00 PM	Graduate Check In & Guest Doors Open (1.5 hour)	
<b>7:00 PM - 9:00 PM</b>	<b>College of Education</b>	899
		<b>6916</b>

## **Strategic Priority Updates**

### ***Director-Specific:4***

#### **1.1.2: Engage in letters of support**

- Created a Teams Group chat to start creating resolutions with our Leg. Affairs Coordinator!

#### **1.4.1: Meet with Orientation Department and IPGE to provide feedback.**

- Waiting for a date/time to meet in consultation with the Priority Group.

#### **1.4.2: Advocate for the inclusion of resources during the orientation process.**

- Waiting for a date/time to meet in consultation with the Priority Group.

#### **2.1.1: Meet with Planning Committee to provide feedback**

- Waiting to hear back about date/time to meet with Committee.

#### **2.1.2: Attend the Grand Opening**

#### **2.2.1: Collaborate on at least one Wellness Initiative**

- EVP emailed the priority group regarding dates & times to meet with the Director of the WELL to discuss possible initiatives.

#### **2.2.2: Partner with The WELL on at least one nutrition event**

- EVP discussed similar response previously stated; future meeting with Jennifer Campbell & Lara Falkenstein (nutrition initiative & peer health educators program)

#### **2.2.3: Promote the Peer Health Educator Programs**

- Brainstorming ideas on possible marketing, social media outreach & tabling!

### ***ALL BOARD:***

#### **1.1.1: Actively engage in voter registration efforts**

- Promoted the Voter Education & Engagement Event on Sept. 19<sup>th</sup> on my positional account.

#### **1.3.2: Promote ASI Financial Resources**

- Promoted ASI scholarships and VPF event with clubs to discuss financial opportunities.

#### **1.3.3: Promote Sac State Financial Wellness**

- Pending.

**2.1.3: Promote the Basic Needs Center**

- Pending.

**3.1.2: Promote with Alumni Center networking events/programs**

- Pending, will discuss with PRES in connection with Alumni Association.

**3.3.1: Determine Experiential Education opportunities in the college and report back to the board**

- Pending, will meet with VPUA/VPAA.

**Office Hours**

*Responded to emails, met with some students in collaboration with other BOD. Updated my Instagram, posted my Office Hours and establishing the UND Joint Council! Trying to recruit students for that!*

*Creating Teams groups to discuss strategic priorities in an organizational and professional manner to keep things in order.*

**Meetings, Events, & Presentations**

09/23 – Director of Business Search Committee Interview #1

09/24 – ASI Bingo with the Board PROMO

09/24 – Lobby Corps Meeting

09/25 – Office Hours

09/25 – Director of BUS Search Committee Interview #2

09/25 – ASI Board Meeting

09/26 – Director of BUS Search Committee Interview #3

10/01 – ASI Day on the Lawn

10/02 – Office Hours

10/02 – Working Board Meeting

10/02 – ASI Bingo with the Board (*Attended after my evening class, helped for the second half*)

10/03 – Commencement Committee Meeting



10/08 – ASI Tabling #1

10/08 – ASI Tabling #2 (*Tabled on behalf of VPUA's absence*)

10/08 – Lobby Corps Committee Meeting

10/09 – Office Hours

10/09 – Provost & BOD Interview

10/09 – ASI Board Meeting

10/10 – Pride Fair Tabling

10/10 – Provost & BOD Interview

10/15 – Curriculum Policies Committee

10/16 – Discovery College Working Group

10/16 – Working Board Meeting