

October 4, 2019

TO: Associated Students Board of Directors  
FR: Sandra Gallardo, Executive Director  
RE: October Report to the Board

### **ADMINISTRATION**

**Board of Directors** – Met with and held orientation of new Director of Education, Leena Abed on October 4, 2019.

### **Department Highlights**

- **ASI 2019-2020 Strategic Priorities** have been completed and published on the ASI website:  
<http://www.asi.csus.edu/about-us/strategic-plans/>
- **ASI-Wide**
  - **Chancellor's Audit.** We continue to work to close out all the remaining outstanding items in the Chancellor's Audit. A big shout out to Humberto Perez from the Business Office for doing a lot of the heavy lifting in closing out all the items.
- **Business Office**
  - **Ceridian.** ASI closed out our contract with Providence for the work on Dayforce, ASI's HRIS system. The Human Resources team has worked diligently this past year to update the ASI onboarding, scheduling and benefits section.
  - **Updated Policies.** The Management Work Team and Human Resources worked hard on updating the Attendance and Sick Policies. They were passed by the Board of Directors on September 25, 2019.
- **Children's Center**
  - C-CAMPIS has funded extra care for evenings and Saturdays for Pell-eligible students. This Saturday is the first day of care being offered from 9am-3pm.
  - Here are the dates:
    - Sat, Oct 5 9am-3pm,
    - Sat, Oct 26 9am-3pm,
    - Sat, Nov 2 9am-3pm,
    - Sat, Nov 16 9am-3pm,
    - Sat, Dec 7 9am-3pm

Evening Care for children 6months-Kindergarten age on the following dates:

Tues, Nov 19 from 6-9pm  
Weds, Nov 20 from 6-9pm  
Tues, Dec 3 from 6-9pm  
Weds, Dec 4 from 6-9pm

Thurs, Dec 5 from 6-9pm

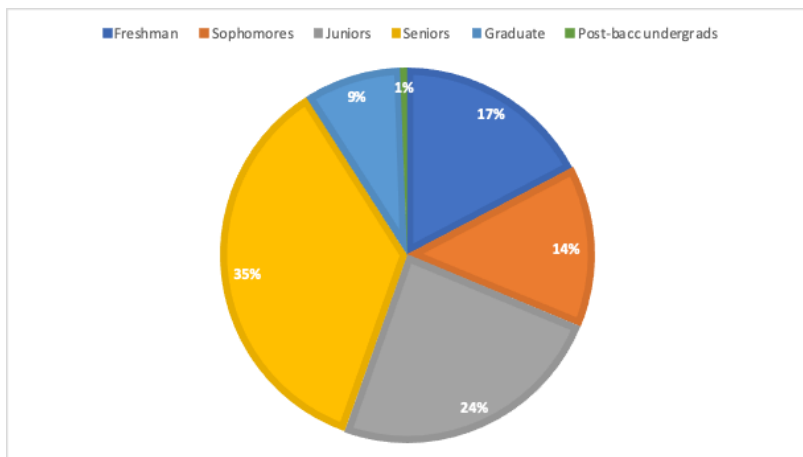
Free dinner will be provided for you and your child 6-6:30pm on all dates.

○ **Peak Adventures**

- The outdoor trip program has been a success. 18 trips were scheduled for this semester. The September trips all sold out.
- The bike shop has experienced an increase in users/purchasers this term. A positive impact of moving to the University Union. We will need to calibrate and learn what the programs new “normal” is going to be.

○ **SEO**

- In September we saw 1,254 food pantry visits (our largest month ever) from 705 distinct students (largest number ever).
- We fed 2,517 people with the food coming from our Pantry – as we ask them how many people they are serving. See attached graphic from EAB for September numbers.
- From the start of the academic year (Aug 26), we saw 1,434 visits with 753 distinct students
  - 12% were students who live on campus
  - 13% were transfer students
  - 8% were international students



The following ASI staff were recognized at the University Staff Assembly Awards Luncheon on October 28<sup>th</sup> for their years of service:

30 years	Sherry Velte, Children's Center Alma Ponce, Children's Center Cindi Dular, Aquatic Center (31 years)
10 years	Ashley Langenberg Deborah Birch Heather Wilhelmi

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#### **UNIVERSITY & ASI EVENTS**

- Attended ASI Day on the Quad, September 11<sup>th</sup>
- Attended ASI Block Party, September 13<sup>th</sup>
- Attended Board & Administration Meet and Greet, September 18<sup>th</sup>
- Opening of the Tschannen Science Center, September 18<sup>th</sup>
- La Bienvenida, Serna Center, September 10<sup>th</sup>
- Serna Center Leadership Workshop, September 20<sup>th</sup>
- Student Affairs Division Wide Meeting, September 25<sup>th</sup>
- Latina Mentoring Lunch, September 26<sup>th</sup>
- Director for Equity, Diversity and Inclusion Training Forums, Various Dates
- ASI BOD-MWT Meetup, September 30<sup>th</sup>

#### **COMMITTEE & TASK FORCE APPOINTMENTS**

- **ASI Internal Committees & Task Forces**
  - Election Planning Group – alternating Thursdays
  - Finance & Budget Committee
  - Social Justice and Equity Council – alternating Mondays
  - Executive Committee – October 2<sup>nd</sup>
  - Children’s Center Parent Advisory Council – October 12<sup>th</sup>
- **University Committees & Task Forces**
  - Administrative Council – September 20<sup>th</sup>
  - Student Affairs Leadership Council – bi-weekly meetings
  - Student Affairs Leadership Council – bi-weekly lunches
  - Student Affairs MPP Meetings – as scheduled
  - University Enterprises, Inc., Campus Grant Award Committee