

April 20, 2020

TO: Associated Students Board of Directors
 FR: Sandra Gallardo, Executive Director
 RE: April Report to the Board

ADMINISTRATION & DEPARTMENTS

- **All Departments.** All Departments are currently putting together their second budgets that will take into account COVID-19 impacts on our programming. Notably, this second budget will eliminate any summer revenues for July and August 2020. We hope to bring this second budget to Finance and Budget committee next week and for Board passage and review the following week (the date of the last board meeting).
- **Board of Directors –**
 - ASI 2020-2021 Annual Budget was approved by the Board of Directors on April 15, 2020. This was the “first” draft of the budget that includes no impacts due to COVID-19.
- **Department Highlights**
 - **ASI Business Office** - Mark Montalvo and his team have been very busy applying for the CARES Act Stimulus funding. We needed to apply to become a client of RiverCity Bank so that they assisted with our funding application. Samantha Elizalde, in her role as Board Secretary, assisted with the application. Mark is now busy with working on the second version of the ASI Budget. We have a meeting with President Nelsen on Friday, May 1st.
 - **ASI Student Shop –** Has moved its services on-line. Students may order their cap and gown regalia via the Jostens website to participate in virtual graduation occurring on June 6, 2020. The Student shop has also moved our free legal services to online format—please go to the ASI student shop website for more information.
 - **Government/Elections –** ASI Elections were held on April 15 & 16. Voter turnout was 6.5%. Congratulations to all the new incoming board – including four current Board members! I want to thank the Elections Planning Group for quickly transitioning the elections process to an online process – including hosting virtual campaign statements and hosting online competition to encourage get out the vote efforts.
 - **Student Engagement & Outreach –**
 - The Food Pantry statistics during the COVID-19 period (having served 478):

March 2020	Monday, March 16, 2020	53
	Tuesday, March 17, 2020	34
	Wednesday, March 18, 2020	103
	Thursday, March 19, 2020	32
	Tuesday, March 24, 2020	33
	Wednesday, March 25, 2020	39

Thursday, March 26, 2020	26
Wednesday, April 1, 2020	36
Thursday, April 2, 2020	21
Tuesday, April 7, 2020	27
Wednesday, April 8, 2020	15
Thursday, April 9, 2020	11
Tuesday, April 14, 2020	11
Wednesday, April 15, 2020	22
Thursday, April 16, 2020	15

- **Peak Adventures** –Is currently working on finalizing their trip schedules for 2020-21 academic year.
- **Aquatic Center** – Is currently working on hiring and onboarding their summer 2020 staff, in the event the AC can be opened for the 2020 summer camp season.

UNIVERSITY & ASI EVENTS

- Viewed all ASI Candidate Forums
- DRC Legal Briefing, April 17th
- 2020 Census Collaboration Meetings (bi-weekly)

COMMITTEE & TASK FORCE APPOINTMENTS

- **ASI Internal Committees & Task Forces**
 - **SALC Meetings** – held weekly
 - **Student Social Justice and Equity Committee**—all meetings cancelled through the end of the year
 - **Election Planning Group** – will meet to debrief on April 23rd
 - **Finance & Budget Committee** – concluded their meetings on April 7th, but will likely reconvene before the term is over to review the updated budget projections due to COVID-19
 - **Executive Committee** – Meetings are scheduled after regular board meetings, time permitting
 - **Parent Advisory Committee (PAC)**, April 13th (held via Zoom)
- **University Committees**
 - Administrative Council, April 15th