

December 4, 2019

TO: Associated Students Board of Directors
FR: Sandra Gallardo, Executive Director
RE: December Report to the Board

ADMINISTRATION & DEPARTMENTS

▪ **Board of Directors**

- ASI Scholarship awards were reported to Sac State Financial Aid Office
- I attended several ASI Board Kick-Off Events this past month (NSM, SSIS, Education, A&L/Undeclared)

▪ **Department Highlights**

- **Business & Administration** – ASI is embarking on a Wage and Job Salary study that will review all job families and classifications and complete a market study. We may engage the Employers Group to assist in the analysis. Some equity issues are making it hard to attract and retain talent at ASI. The goal is to have this project completed by Spring 2020, in time for the 2020-21 ASI Budget.
- **Children's Center** – Enrollment in C-CAMPIS program has been so low, that several evening sessions have been cancelled from this term (e.g. December 3rd and 5th). We will still hold care on the evening of December 4th and Saturday December 7th. The attendance has ranged from 0-10 children attending. The future of this program is being evaluated as to whether it makes sense to bring it back in the Spring semester.
- **Student Engagement and Outreach** – SEO collected 160 Thanksgiving Food Baskets that were distributed to the community. This is a record for SEO. The baskets were distributed as follows:
 - 10 Baskets for Students with Families not affiliated with the Children Center
 - 28 Baskets for Student Parents who use the Children Center
 - 16 – Oak Ridge Elementary School
 - 16 – Father Keith B. Kenny Elementary School
 - 16 – Good Neighbors Child Development Center
 - 16 – BFM COGIC
 - 16 – Bret Harte Elementary School
 - 16 – James Rutter HS
 - 13 – Will C. Wood Middle School
 - 13 – Pacific Elementary

USER STATISTICS

	SEPT	OCT	NOV
18-19 Visits	1200	1178	620
19-20 Visits	1254	1572	1,205
% Increase from last year	5%	33%	94%
Feeding Numbers	2517	3320	2598
Distinct Users	704	800	664

- **Aquatic Center-** We continue to negotiate the Aquatic Center- State Parks contract. We are hopeful that we will finalize that contract by year's end or early next year. There will be the Aquatic Center Advisory Committee on Wednesday, December 4, 2019.
- **Peak Adventures-** Finalized the Outdoor Trip planning and pricing for the spring term; good news includes dropping some student pricing for trips and adding more free options for students this coming term. Look out for schedule.
- **Government Office-** The Office of Governmental Affairs (OGA) and the Board held very successful voter registration drive in the Residence Halls. Over 170+ voter registration forms were filled out. The Government Office and the Board are also collaborating in a campus-wide Census 2020 event for Spring 2020. Stay tuned for more information.
- On November 8th, I attended the ACE Women's Leadership Council with Sherry Velte, Sasha Smirnova, Valerie Regner, Samantha Criswell and Kalena Michalec.

UNIVERSITY & ASI EVENTS

- Plan to attend President's Holiday Luncheon, plan to attend on December 4th
- Plan to attend the President's Holiday Party on December 6th
- Plan to attend the Children's Center Holiday Party on December 14th
- Plan to attend Aquatic Center's Holiday Party, December 13th

COMMITTEE & TASK FORCE APPOINTMENTS

- **University Committees & Administrative Meetings**
 - President's Administrative Council – December 12th
 - Student Affairs Leadership Council – November 5th,
 - University Enterprises, Inc. Campus Grant Program Award Committee – finalized grant funding recommendations to UEI Board on
 - Attended Children's Center Parent Advisory Council meeting, December 3rd
 - Lecture of White Nationalism, November 7th
 - Diversity in the Outdoors, November 14th
 - Census 2020 Taskforce, bi-weekly meetings on Thursday afternoons
 - UEI Campus Grants Meetings – fall term
 - Student Social Justice and Equity Forum, November 19th

- Global Entrepreneurship Week, Developing Wisdom to Manage Emotional Energy– November 21st

- **ASI Internal Committees & Task Forces**
 - **Elections Code Task Force** – currently constituted
 - **Election Planning Group** – bi-weekly meetings
 - **Finance & Budget Committee** – Meetings are held every other Tuesday, 3:00 – 5:00pm
 - **Executive Committee** – Meetings are scheduled after regular board meetings, time permitting