

December 2, 2021

TO: Associated Students Board of Directors  
FR: Sandra Gallardo, Executive Director  
RE: December Report to the Board

### **ADMINISTRATION & DEPARTMENTS**

#### ▪ **Board of Directors**

- ASI Scholarships awards were reported to Sac State Financial Aid Office. Congratulations to all of the scholarship recipients!
- Continue to have my 1:1 meetings with each of you – sometimes multiple 1:1s as we discuss your future graduate school plans.

#### ▪ **Department Highlights**

- **Business & Administration** – I have been working with Mark and our HR team to finalize the minimum wage increases that will take effect on January 1, 2022. I continue to support our Department Directors in messaging the full-time minimum wage increases. Mark and I are planning another “Ask Sandra and Mark” town hall event on December 14<sup>th</sup>.
- **Children’s Center** – Continues to serve children through the pandemic with 105 children currently enrolled continuing with COVID-19 safety operations (e.g. outdoor pick-up, masking at all times, etc.). I am working with Sherry Velte on discussions on how to safely open an additional classroom in Spring 2022.
- **Student Engagement and Outreach** – I am proud to announce that this year SEO distributed over 200 Thanksgiving Food Baskets. SEO also partnered with a local synagogue, Mosaic Law, that offered 25 free turkeys to students. 15 out of the 25 students picked up their free turkey.
  - Specifically, the baskets distributed as follows:
    - 150 went to Sac State students
    - 50 full Thanksgiving food baskets went to Opening Door, an organization serving refugees resettling in Sacramento
- The food pantry had 868 visits in November. We are seeing a steady increase in numbers month over month. As a reminder, October’s numbers were 658 visits.
- **Peak Adventures**- Continues to have a successful semester with a successful fall semester for fall trips and bike trips – great to see the Alternative Transportation Funds put to good use. I ask the Board to continue to re-post their stories on your Instagram.
- **Government Office**- Great work with your kick-off events, I am trying to visit them if time allows. We are wrapping up the semester with our check-ins and finishing off strong.

### **UNIVERSITY & ASI EVENTS**

Education Kick-Off Event, December 2<sup>nd</sup>

NSM Kick-Off Event, December 2<sup>nd</sup>

Sacramento Hispanic Chamber of Commerce, Estrella Awards, December 3<sup>rd</sup>

### **COMMITTEE & TASK FORCE APPOINTMENTS**

- **University Committees & Administrative Meetings**
  - President's Administrative Council – December 2<sup>nd</sup>
  - Student Affairs Leadership Council – every other week
  - Student Affairs Manager's Meeting – every other week
  - Attended Children's Center Parent Advisory Council meeting, December 6<sup>th</sup>
  
- **AOA Executive Committee Meeting, November 19<sup>th</sup>**
- **Bi-Weekly AOA – System wide Executive Directors Meeting, November 19<sup>th</sup>**
  
- **ASI Internal Committees & Task Forces**
  - **Children's Center Parents Advisory Council-** December 6<sup>th</sup>
  - **Student Social Justice and Equity Council** – bi-weekly
  - **Election Planning Group** – bi-weekly meetings
  - **Finance & Budget Committee** – Meetings are several Tuesdays, 3:00 – 5:00pm
  - **Executive Committee** – Meetings are scheduled after regular board meetings, time permitting
  - **Alliant Webinars on COVID-safety, December 8<sup>th</sup>**