

November 2, 2020

TO: Associated Students Board of Directors
FR: Sandra Gallardo, Executive Director
RE: November Report to the Board

ADMINISTRATION & DEPARTMENTS

- **Board of Directors**
 - Continued 1:1 check-ins with all Board Directors to check-in on work, schedules and how administrators can offer more support. I am popping into Board Office hours on Zoom – please be in your spots – since I can tell if you are not available!

- **Department Highlights**
 - **Business & Administration –**
 - ASI 2019– 2020 Annual Report was recently finalized and can be found on the ASI website at <http://www.asi.csus.edu/annualreport>. A special thanks to Kalena Michalec and Jazmine Cunanan for their diligent and patient work on the Report and department directors’ highlights of their departments’ accomplishments.
 - We are beginning the consultation with the ASI Director of Finance & Administration and Management Work Team, I have been assessing the financial impact of both the increase in California’s minimum wage from \$13.00 per hour to \$14.00 per hour, effective January 1, 2021.

 - **SEO Food Pantry –**
 - **New Hours** in response to Student Survey:
 - Monday 12-6pm
 - Friday 11-5pm
 - SEO held its annual Food Pantry Advisor’s meeting earlier this month. There is an excellent presentation that detailed food pantry usage for the 2019-20 year. Among the most interesting facts- including that last fiscal year
 - **8.257 Check-Ins;** 2,031 Users; 17,619 people fed
 - **Class Standing** – 55% Seniors; 13% Graduate; Juniors 15%; Sophomores 12%; Freshman 5%
 - **Thanksgiving Food Basket Drive** - “Everything but the turkey” Basket
 - **I would encourage the Board to donate a Thanksgiving Food Basket this year.** If you would like to donate food items:

Location: Children’s Center Parking Lot 7

Dates and Times:

Thursday, November 5th: 3:00pm-6:00pm
Thursday, November 12th: 9:00am-12:00pm

All the following items are required for a complete basket:

- 4 Cans of vegetables (green beans, corn, mixed vegetables)
- 2 Cans of fruit (peaches, pineapple, cocktail mixed fruit)
- 2 Cans of cranberry sauce
- 2 Cans of gravy
- 2 Cans or cartons of chicken broth
- 2 Boxes of cornbread mix
- 2 Boxes of mac & cheese
- 1 Graham cracker pie crust
- 1 Box of mashed potatoes
- 1 Box of stuffing mix
- 1 Can of pie filling

SEO Pop-Up Pantries continue successfully

Please share with your constituents – great food is being distributed!

Fall 2020 Dates:

- **September 28th**
- **October 5th & 19th**
- **November 2nd & 16th**
- **December 7th**
- **Time: 10:30 am – 12:00 pm**

• **Location: Residence Halls Parking Lot**

- **Children’s Center.** Continues to take care of children onsite (7 classrooms are open) and will open a “distance learning” class where a teacher will be mailing materials to those parents. The Center has currently 72 children enrolled.
- **Aquatic Center.** I am happy to share the AC usage for the month of October – as you can see every single day that the AC has been open, it has seen a good number of Sac State students utilizing the facilities. October saw several days of air-closures and still saw a total of 193 students coming to the AC, 113 students coming during free use days. Great mental health support for our students!!

October 1	AC closed for poor air quality
October 2	AC closed for poor air quality
October 3	AC closed for poor air quality
October 4	AC closed for poor air quality
October 5	62 rentals (6 students)
October 6	74 rentals (4 students)
October 7	40 rentals (9 students)

October 8	32 rentals (9 students)
October 9	76 rentals (19 students)
October 10	133 rentals (13 students)
October 11	148 rentals (10 students)
October 12	42 rentals (6 students)
October 13	38 rentals (5 students)
October 14	34 rentals (10 students)
October 15	65 rentals (16 students)
October 16	89 rentals (7 students)
October 17	167 rentals (28 students)
October 18	178 rentals (11 students)
October 19	58 rentals (1 student)
October 20	29 rentals (3 students)
October 21	61 rentals (4 students)
October 22	8 rentals (0 students)
October 23	53 rentals (14 students)
October 24	160 rental (18 students) Closed early due to high winds
October 25	95 rentals (0 students) Closed early due to high winds

UNIVERSITY & ASI EVENTS

- Student Affairs Division Wide Meeting, October 22
- Student Affairs SALC meetings, Bi-Weekly
- Dolores Huerta Speaks, October 9th
- Administrative Council, October 14th
- Did introduction videos for ASI Past President's Reflect, October 23rd
- Complete Campus' 2 hours Sexual Harassment Training

COMMITTEE & TASK FORCE APPOINTMENTS

- **ASI Internal Committees & Task Forces**
 - **Social Justice and Equity Council**, Meetings are held every other Monday, 3:00 – 4:00pm
 - **Election Planning Group**
 - **Elections Code Taskforce**
 - **Finance & Budget Committee** – Meetings are held every other Tuesday, 3:00 – 5:00pm
 - **Executive Committee** – Meetings are scheduled after regular board meetings, time permitting
 - **Children's Center Parent Advisory Committee**, Meetings are scheduled once a month
 - **Associate Director/Managers Meeting** – Held quarterly
 - **ASI Marketing Committee**, October 1, 2020
 - **ASI's Halloween Party**, October 30th
- Attending ASI's Anti-Racism Workshop – October 23rd
- NASPA's Conference: Leadership in a time of Crisis, October 21-22