

**Sadia Ashraf**  
Director of Undeclared Students

**To: ASI Board of Directors**

**From: Sadia Ashraf**  
Director of Undeclared Students

**Subject: January 2021 Board Report**

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### **General Information**

**Office Hours:**

Monday through Thursday: 11:00am – 12:00pm (and by appointment)  
Zoom <https://csus.zoom.us/j/86176898990>

**Contact Information:**

Email: [asi-und@csus.edu](mailto:asi-und@csus.edu)  
Instagram: [@SacStateASIUND](https://www.instagram.com/SacStateASIUND)

### **A Special Note to Our Hornets**

Hello Hornets!

This is my first report for the Spring Semester as the 2020-21 Director of Undeclared Students for ASI and I am thrilled to be serving the students at Sac State in this role for my first term. Just like last semester, I am sure the Spring Semester will also pass by in the blink of an eye. While hectic, I have enjoyed every moment of being the Director and serving as a voice to my constituents. I strive to do better each day, and I hope you will join me to ensure that this semester is successful just as the last. My passion is to help undeclared students find their correct major, as well as to help destigmatize the general education major. I am also just excited to be an advocate and serve as a voice for my constituents. Our weekly board meetings are a great way to get information on policies and changes that affect students. Additionally, time is provided for students to voice any comments, questions, kudos, or concerns to the ASI Board, so I invite and welcome you to attend whenever possible.

All meetings are held online through Zoom. Dates, times, and agendas are located [here](#). I look forward to serving each of you equitably.

Best wishes for continued success,

Sadia Ashraf

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### **Internal Committee Updates**

#### *Student Academic Senate Committee*

Had a meeting on 11/25/2020. Discussed issues pertaining to grade change basis and other relating issues.

### **University Committee Updates**

#### *ASI Honorary Degree Committee*

Appointed during the 7/8/20 Special Board Meeting.

Met 11/5/2020. All nominees not up to par, picking a different nominee which will be run through with President Nelson. New update, without releasing too much information, a nominee has been chosen. Cannot confirm further due to the sensitive nature of this subject.

#### *ASI Alcohol Advisory Committee*

Appointed during the 7/8/20 Special Board Meeting.

Met on 12/10/2020. Discussed prevention/intervention methods.

#### *ASI Aquatic Center Committee*

Appointed during the 7/8/20 Special Board Meeting. Had my first meeting in December.

#### *ASI Well Advisory Committee*

Appointed during the 7/8/20 Special Board Meeting. First meeting was held on October 14th.

Appointed Vice Chair for the Well Advisory Committee. Discussed and signed meeting minutes, along with leading the meeting as Vice Chair.

### **Current Project Updates**

Contacting campus partners to collaborate with Undeclared major students along with Dean of Undergraduate instead of focusing on finding physical space on campus. Goal is to establish and expand the Undeclared major presence on campus, as well as providing adequate support and resources for students.

### **Office Hours**

*List activities that took place during your office hours, below.*

- Compiled information for the January board report
- Replied to emails
- Started preparing for the new semester
- Moved into the dorms and set up my office space
- Finished homework

**Meetings, Events, & Presentations**

*List the events, presentations, and meetings you attended, below.*

**Campus Events**

November 2020

- 20 ASI Panel Filming
- 20 Undeclared Director Meeting
- 25 Student Academic Senate

December 2020

- 1 College Director Check-In
- 1 WAG Agenda Run Through
- 2 WELL Advisory Group Meeting
- 2 ASI Board Meeting
- 4 Honorary Doctorate meeting with Donna Walters
- 4 ASI Undeclared Meeting with Dean
- 9 Aquatic Center Advisory Meeting
- 9 ASI Board Meeting

January 2021

- 20 ASI Mid Year Retreat
- 21 President's Address
- 27 ASI Board Meeting

**ASI Presentations**

January 2021

- 1 Scheduled an ASI presentation for April with Phi Mu