

**Dhruvisha Budhani**  
Director of Undeclared Students

**To: ASI Board of Directors**

**From: Dhruvisha Budhani**  
Director of Undeclared Students

**Subject: December 2021-January 2022 Board Report**

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### **General Information**

**Office Hours:**

**Wednesday: 12pm-2pm**

Room 3250, Government Office, 3<sup>rd</sup> Floor, University Union

**Friday: 12pm-2pm**

Room 3250, Government Office, 3<sup>rd</sup> Floor, University Union

\*Available on Zoom outside of office hours by appointment

**Contact Information:**

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### **A Special Note to Our Hornets**

Fellow Hornets,

I hope you had a wonderful break. As we return back on-campus, I want to request you all to stay safe and take precautions. While this might be easy for some, it's okay to be overwhelmed. I wanted to highlight that Student Health and Counseling Services is available for all students and you should utilize their services.

I hope you have a safe and healthy semester ahead!

In service,  
*Dhruvisha Budhani*

### **Internal Committee Updates**

#### ***Student Marketing & Outreach Committee***

Appointed on September 15, as EVP Designee. Met on February 7<sup>th</sup> and talked about possibility of rescheduling Basic Needs Resource Fair. Danielle and Anastasia from CARES were invited and present for the meeting.

### **University Committee Updates**

#### ***University Sustainability Steering Committee***

Appointed and met twice during last semester. Meeting scheduled for February 16<sup>th</sup>

#### ***Friends of Library***

Appointed and met on October 8, 2021. Last meeting was held in January 14<sup>th</sup>, where we talked about book/author nominations and also formed a sub-committee to discuss about membership drive.

#### ***Student Fee Advisory Committee***

Appointed and we chose few services to get audited on-campus. Next meeting scheduled for February 11, 2022.

### **Strategic Priority Updates**

*ASI board of Directors voted on 2021-2022 Strategic Priorities on September 15 and I have been appointed to the following priorities:*

***1.1.3 Promote Alumni Center & Alumni Associations' initiatives on social media***  
***-Have been promoting their initiatives actively on positional Instagram account.***

***1.2.1 Host at least (2) two academic specific events***  
***-Held one NSM event in fall. Looking forward to planning another event for this semester.***

***1.3.1 Promote internship, job & volunteer opportunities on social media***  
***- Promoting event by career center actively on Instagram account.***

***1.3.2 Collaborate with campus partners to support their efforts with internship and volunteer opportunities***

***2.1.2 Promote financial resources through social media and marketing***  
***-Continuously promoting posts by Financial Wellness and more.***

***2.2.1 Advocate for student wellness regarding COVID-19***

***4.1.2 Promote ASI positional accounts***

***- Promoting account and have gained around 40 followers on positional account.***

***4.1.3 Collaborate with SEO on follower loop giveaway***

***4.1.5 Establish a podcast in collaboration with KSSU to promote ASI***

***- Episode 3 to come out this week. Thrilled to be back at the studio for our next recording.***

***4.3.1 Partner with sustainability department and stakeholders on initiatives***

***-Collaborating with Sustainability department, met with them on October 20, 2021. Planning to promote their on-going initiative this semester and planning an event for spring 2022.***

***4.4.1 Increase student engagement with CSSA through their meetings and initiatives.***

***-Promoting CSSA meetings on social media and attended CSSA meeting in November.***

***5.1.1 Share Food Pantry & Free Groceries Pop Up information***

***-Actively sharing Pop-Up Food Pantry information on Instagram positional account***

***5.1.2 Support CARES office on housing initiatives***

***5.1.4 Promote and advocate for initiatives to bridge the digital divide***

**Office Hours**

*Office hours are effective January 2022 and are held in Room 3250, Government Office, 3<sup>rd</sup> Floor University Union. Office hours are posted on [ASI Website](#).*

*List activities that took place during your office hours, below*

- Compiled information for the board report
- Replied to emails
- Worked on Agenda and Minutes for Student Marketing and Outreach committee

**Meetings, Events, & Presentations**

*List the events, presentations, and meetings you attended, below.*

**ASI Meetings**

December 2021

- 1 Working board meeting
- 6 BOD check-in with Sandra
- 14 Meeting with Danielle Munoz from CARES

January 2022

- 14 Meeting with VPAA and SSIS
- 14 Friends of Library committee meeting
- 21 President's Spring Address
- 21 ASI Board meeting
- 21 ASI Mid-year Retreat
- 21 Identity Workshop
- 26 Meeting with Emily Robinson regarding Convocation
- 31 Paying Homage Panel Dry run

February 2022

- 1 Meeting with Lisa and Corinne
- 2 ASI Working Board Meeting
- 7 Meeting with SSIS and VPAA
- 7 Student Marketing and Outreach committee meeting

**ASI Presentations**

December 2021

- 2 Classroom presentation
- 3 Classroom presentation

February 2022

- 2 Classroom presentation