

**Prabhjot Shinh**  
Director of Undeclared Students

**To: ASI Board of Directors**

**From: Prabhjot Shinh**  
Director of Undeclared Students

**Subject: April Board Report / End of the year Report**

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**General Information**

Office Hours:

Monday: 1:30 pm – 5:00 pm

Zoom Meeting ID: 731-233-263

Thursday: 1:25 pm – 1:55 pm

Zoom Meeting ID: 652-005-887

Office Location: Zoom

Contact Information: [asiunndirector@csus.edu](mailto:asiunndirector@csus.edu)

**News**

*Hello Hornets!!*

*Hope you are all doing well, staying inside home, and studying well for the mid-terms.*

*The 2019-20 academic year is about to end, and this is my last Board report. I am glad I got the opportunity to serve you as the Director of Undeclared Students for this academic year. I hope I was able to voice the opinions of undeclared/expressed interest students, and fulfilled the responsibilities assigned to my role.*

*A lot of changes happened due to the coronavirus situation, including the virtual classes and Board meetings. I miss being on campus, and I believe so do you. Even with all these problems, ASI Board tried its best to be able to assist students in any way possible. I hope that students were able to get help from the resources that the Board of Directors shared.*

*At this moment, I want to share my major accomplishments and highlights of what I did over the course of this year. The next Director of Undeclared students will take on from here and they will be the one to be your voice on the Board. I wish the upcoming Director of Undeclared students success for their time on Board. I would like to thank all the Board members and staff that I got a chance to work with. You all were amazing colleagues and I hope we stay in touch. And to my dear hornets, especially undeclared students, please continue using the resources that ASI provides to you. I wish you success in your life. Study well for your exams and have a great summer break.*

*In service,*

*Prab*

### **Committee Involvement**

Following are the committees that I was a part of:

*ASI Scholarships Committee*  
*ASI Student marketing and outreach committee*  
*The Well Advisory Group*  
*University Sustainability steering committee*  
*SEO Director Search Committee*  
*IAAC*

### **Strategic Priorities**

*1.1.2 Support/market voter registration to Sac State students*  
Did tabling with other Board members and OGA

*1.2.1 Collaborate with other campus partners in support of census education*  
Board worked with Serna center to promote CENSUS 2020

*1.2.2 Promote census education*  
I participated in CENSUS challenges and promoted them on social media

*1.5.1 Promote CHESS Conference Attendance*  
Promoted and attended CHESS conference

*1.6.1 Support the continued efforts of the “Don’t Litter Our River” campaign*  
Volunteered for the river cleaning.

*1.6.2 Check feasibility of a carpool application for CSUS students to promote carpool while maintaining security.*  
Met with UTAPS. The application can be built in collaboration with Waze/Google. There are no costs for the development of the application, and no costs from Waze/Google for licensing. The only costs that are involved are regarding promotions and incentives for students.

*3.3.2 Support and partner on Mental Health Initiatives*  
Being part of the Well Advisory group, I got a chance to know what the health initiatives are in progress.

*4.1.1 Promote Career/academic focused campus programs*  
Promoted SSA on ASI social media for their smart planner workshops  
Promoted Focus 2 during the ASI Und & A&L kick-off and on Social media

Promoted Meet the majors on Instagram Story

*4.1.2 Assess the feasibility of an online platform compiling career/academic initiatives across campus partners*

In the meeting, we got to know that the online platform already exists.

*4.1.3 Investigate current strategies being used by departments to support career/academic success*

Met Dr. German, the strategies that focus on the academic and career success of the undeclared students include First Year Experience program, the Career Center (for career exploration), and the Focus2Career Application – a tool to help with career exploration.

*4.2.1 Educate Board regarding SMART planner usage*

Attended the Smart Planner Workshop during the Working Board Meeting

Finally, because of the COVID-19 situations, in the month of April and May, I worked with the ASI President and EVP in promoting CENSUS and resources that students might need because of the Coronavirus situation.

**Events/Calendar:**

April:

8 Board Meeting  
10 Meeting with ASI President  
10 Meeting with ASI EVP  
15 Board Meeting  
15 Well Advisory Group Meeting  
20 Meeting with Sandra  
23 Meeting with ASI EVP – discuss regarding COVID-19  
23 SEO Director Search – Interview  
24 SEO Director Search – Interview  
27 Student Staff Awards Celebration  
27 SEO Director Search – Interview  
27 SEO Director Search – Interview  
27 SEO Director Search – Interview  
27 SEO Director Search – Interview  
28 SEO Director Search – Interview  
29 Board meeting

May:

4 Meeting with the UND elect for 2020-21  
6 Board meeting  
8 IAAC meeting

**Social Media Promotions:**

April:

- 3 Updates on Campus
- 3 Student Health resources
- 3 Wifi on campus
- 10 Commencement ceremony updates
- 10 Online classes tips
- 14 Participated in the CENSUS challenge
- 14 Zoom link for the Board Meeting
- 22 CENSUS challenge update
- 22 Earth day
- 26 CENSUS art challenge
- 26 Promoted Open Forum during Board meeting
- 30 Participated in art contest
- 30 Promoted art contest for CENSUS
- 30 Promoted ASI Board

May:

- 1 CARES/HEERF funding