

Shachee Baraiya
Director of Undeclared Students

To: ASI Board of Directors

From: Shachee Baraiya
Director of Undeclared Students

Subject: Summer 2022 Board Report

General Information

Office Hours:

Wednesday: 12:00 pm-1:50 pm

Room 3250, Government Office, 3rd Floor, University Union

Friday: 12:00 pm-2:10 pm

Room 3250, Government Office, 3rd Floor, University Union

*Available on Zoom outside of office hours by appointment

Contact Information:

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A Special Note to Our Hornets

Fellow Hornets,

It's so nice to see you all back to the campus again. The time I saw this beautiful campus filling up with you all was two years back. But, I'm so excited since this is my first-ever board report as a Director of Undeclared Students for the year 2022-23.

My main priority is to help our undeclared students/expressed interest to navigate and shape their passion in order to achieve their career and dreams. There are plenty of resources on-campus to help you succeed in your school and I am more than happy to help you by connecting to those.

Being a student is not an easy task, so what I want to remind you is to take time for yourself. Spend time on what makes you happy because a happy student is a productive student.

"YOU MATTERS TO US, YOU MAKE US"

Best,
Shachee Baraiya

Internal Committee Updates

ASI Finance & Budget Committee

Appointed and had first meeting on September 20, where we introduce ourselves to the committee and talked about the timeline with what we are expected to do throughout the year.

University Committee Updates

Union WELL Inc. Audit Committee

Appointed and had meeting on September 7th. It meets once per semester, so we are done with this committee for this semester. We went over financial statements with auditors' reports. Next meeting scheduled for next semester.

Friends of Library

Appointed and met on September 9th. Meetings this academic year are on the second Friday of every months. They welcomed me as their new ASI representative. We talked about to promote membership and authors for the new books.

Strategic Priority Updates

ASI board of Directors voted on 2022-2023 Strategic Priorities on September 14 and I have been appointed to the following priorities:

2.2.1 Support campus partners on the basic needs resource fair

- *Held meeting with CARES to get a general idea about Basic needs resource fair, when Director of GRAD joined me. Held another meeting with Anastasia and Jessica from CARES with VPF to discuss about setup and expected deliverables. Finally, we support CARES to execute their fair by ushering community partners to their tables and setting up/taking down.*

1.3.1 Explore the opportunity to provide a matching Student Entrepreneur Growth Grant (SEGG)

1.2.1 Collaborate with Alumni Center/Association and other campus partners on speed networking event for students.

2.1.2 Promote the Wellness Campaign Initiatives

3.1.1 Support the Antiracism and Inclusion Campus Action Plan (AICAP) in concert with Inclusive Excellence (IE)

3.1.2 Collaborate on a Cultural Celebration

3.2.1 Support Sacramento's States participation in the California State Student Association (CSSA)

3.2.2. Support the Office of Governmental Affairs (OGA) with active participation in events and initiatives

- *Joined for an hour to do tabling on National Voter Registration Day on 09.20.22 to support the OGA office to voters to get registered.*

3.3.1 Promote Board Meetings

Office Hours

Office hours are effective September 7th and are held in Room 3250, Government Office, 3rd Floor University Union. Office hours are posted on [ASI Website](#).

List activities that took place during your office hours, below

- Compiled information for the September board report
- Organizing office space and working on emails
- Meet with CARES to support basic needs resource fair
- Meet with students who interested to join ASI

Meetings, Events, & Presentations

List the events, presentations, and meetings you attended, below.

ASI Meetings

June 2022

- 3 ASI Swearing – In Ceremony
- 13 Board orientation with Sandra Gallardo (ASI Executive Director)
- 13 Board orientation with Lisa Dalton (Executive & Board Associate)
- 13 Board orientation with Eveli Rocha (Administrative Assistant)

August 2022

- 12 Board Retreat Day 1
- 13 Board Retreat Day 2
- 14 Board Retreat Day 3
- 31 ASI Board Photos

September 2022

- 2 Meeting with Dean of Undergraduate Studies, Dr. James German
- 7 ASI Working Board Meeting
- 14 ASI Formal Board Meeting
- 15 ASI Block Party
- 15 Meeting with GRAD, Anastasia from CARES
- 21 Meeting with VPF, Jessica & Anastasia from CARES
- 21 ASI Working Board Meeting
- 26 Meeting with VPF, BUS, NSM on priority of 1.3.1 (SEGG Grant)

Committee Meetings

September 2022

- 7 Union/WELL Inc. Audit Committee
- 9 Friends of Library
- 20 ASI Finance & Budget Committee

Campus Events

August 2022

- 21 India Day Celebration
- 25 President's Fall 2022 Address

ASI Presentations

September 2022

- 9 Club Presentation (Tabletop activities and Gaming)
- 27 Classroom Presentation (Jonathan Chen's PHIL 21)

ASI Tabling

August

- 31 ASI Tabling at Library Quad (Club Days)

September

- 15 ASI Tabling at Block Party