

Sadia Ashraf
Director of Undeclared Students

To: ASI Board of Directors

From: Sadia Ashraf
Director of Undeclared Students

Subject: September 2020 Board Report

General Information

Office Hours:

Monday: 2:00pm – 6:00pm (and by appointment)
Zoom <https://csus.zoom.us/j/96499365037>

Contact Information:

Email: asi-und@csus.edu
Instagram: [@SacStateASIUND](https://www.instagram.com/SacStateASIUND)

A Special Note to Our Hornets

Hello Hornets!

This is my first report as the 2020-21 Director of Undeclared Students for ASI and I am thrilled to be serving the students at Sac State in this role for my first term.

My passion is to help undeclared students find their correct major, as well as to help destigmatize the general education major. I am also just excited to be an advocate and serve as a voice for my constituents.

Our weekly board meetings are a great way to get information on policies and changes that affect students. Additionally, time is provided for students to voice any comments, questions, kudos, or concerns to the ASI Board, so I invite and welcome you to attend whenever possible.

All meetings are held online through Zoom. Dates, times, and agendas are located [here](#).

I look forward to serving each of you equitably.

Best wishes for continued success,

Sadia Ashraf

Internal Committee Updates

Student Academic Senate Committee

Requested to be appointed through email.

University Committee Updates

ASI Honorary Degree Committee

Appointed during the 7/8/20 Special Board Meeting.

Met 7/20/2020. discussed the process for choosing our Honorary degree recipients. Will review nominees at the next meeting.

ASI Alcohol Advisory Committee

Appointed during the 7/8/20 Special Board Meeting. Missed out on initial meeting due to conflicting times with Special Working board Meeting. Next meeting is on October 8th.

ASI Aquatic Center Committee

Appointed during the 7/8/20 Special Board Meeting. Missed out on initial meeting due to conflicting times with Special Working board Meeting. Have not received a meeting invite for the next meeting.

ASI Well Advisory Committee

Appointed during the 7/8/20 Special Board Meeting. First meeting is on October 14th.

Current Project Updates

Finding a room for advising and office hours specifically for Undeclared students

Scholarship/ grant funding for Undeclared students

Office Hours

List activities that took place during your office hours, below.

- Compiled information for the September board report
- Replied to emails
- Worked on finding a room for Undeclared Office space
- Cleaned up my office space

Meetings, Events, & Presentations

List the events, presentations, and meetings you attended, below.

ASI Meetings

June 2020

- 9 Orientation with Lisa
- 9 Orientation with Corinne
- 9 2020 Orientation with Sandra

July 2020

- 8 ASI Special Working Board and Special Board meeting 7.8.2020
- 29 ASI Special Working Board and Special Board meeting 7.29.2020

August 2020

- 7-9 ASI Board Retreat August 7-9, 2020

Campus Events

May 2020

- 28 ASI Board of Directors Swearing in Ceremony

June 2020

- 29 Brunch with ASI Government
- 30 ASI VPF Interview

July 2020

- 1 ASI VPF Interview
- 2 ASI VPF Wrap up
- 8 ASI Special Working Board
- 9 Lunch with ASI Government
- 13 Brunch with ASI Government
- 20 Honorary Degree Committee
- 21 In person meeting with Lisa Dalton
- 23 Lunch with ASI Government
- 28 Brunch with ASI Government
- 29 ASI Special Working Board

August 2020

- 3 Parliamentary Procedure Training with Tami
- 4 Lunch with ASI Government
- 7 Peak Adventures Team Building
- 8 ASI Board Retreat

Sadia Ashraf
Director of Undeclared Students

- 9 ASI Board Retreat
- 13 Brunch with ASI Government
- 13 Children's Center Director Presentation
- 19 SEO Director Presentation
- 21 IT Director Presentation
- 24 Peak Adventures Director Presentation
- 26 ASI Board Staff Introduction
- 26 Initial meeting with Dean of Undergraduate
- 27 ASI Part time Staff Orientation

September 2020

- 14 Met with Lisa during OH and discussed ASI Week event – Virtual Games with the Board
- 28 ASI Week – Virtual Games with the Board 11:00-12:00 PM

ASI Presentations

September 2020

- 11 Honors Program Convocation