

December 2, 2022

TO: Associated Students Board of Directors
FR: Sandra Gallardo, Executive Director
RE: December Report to the Board

ADMINISTRATION & DEPARTMENTS

▪ Board of Directors

- ASI Scholarships awards were reported to Sac State Financial Aid Office. Congratulations to all of the scholarship recipients!
- Continue to have my 1:1 meetings with each of you – sometimes multiple 1:1s as we discuss your future graduate school plans. Remember I am always happy to support your graduate school application efforts.

▪ Department Highlights

- **Business & Administration** – I have been working with Mark and HR to finalize the minimum wage increases that will take effect on January 1, 2023.
- **Children's Center** – Continues to serve children with 153 children currently enrolled.
- **Student Engagement and Outreach** – I am proud to announce that this year SEO distributed over 200 Thanksgiving Food Baskets. 150 students received a food basket and a \$30 gift card to purchase a turkey. Successfully fundraised \$9,800 for this effort.
 - Specifically, the baskets distributed as follows:
 - 150 went to Sac State students
 - 50 full Thanksgiving food baskets went to Opening Door, an organization serving refugees resettling in Sacramento
- The food pantry had 1,557 visits in November- pantry closed during three days in November (Veteran's Day, Thanksgiving). We are seeing a steady increase in numbers month over month. As a reminder, October's numbers were 1,767 visits. September we had 1,923 visits.
- This past month I continued to meet with the Sacramento Food Bank to kick off a bi-weekly delivery of food purchased at wholesale prices, with an ETA start in the Spring.
- **Peak Adventures**- Continues to have a successful semester with a successful fall semester for fall trips and bike trips – great to see the Alternative Transportation Funds put to good use. We had a 92% go-rate for all scheduled trips.
- **Government Office**- Great work with your kick-off events, I am trying to visit them if time allows. Great work in the All Ears Event, very well executed. We are wrapping up the semester with our check-ins and finishing off strong.
- **Aquatic Center** – Entering its quiet season. Hours have been shortened to reflect the season. They are working on submitting their Department of Boating and Waterways (DBAW) grant and Annual Report.

UNIVERSITY & ASI EVENTS

Dia De Los Muertos, November 2nd
AICP Advisory Council, November 4th

CSU Analytics Class – Received Certificate
CARES and ASI Working Lunch, November 29th
Stinger's Expo, November 30th
Employee Appreciation Dinner, December 2nd
Aquatic Center Holiday Dinner, December 9th
Lunch with SALT Mentee, December 14th

COMMITTEE & TASK FORCE APPOINTMENTS

- **University Committees & Administrative Meetings**
 - President's Administrative Council – November 2nd, December 14th
 - Student Affairs Leadership Council – every other week
 - Student Affairs Manager's Meeting – every other week
 - Attended Children's Center Parent Advisory Council meeting, December 6th
- **AOA Executive Committee Meeting**, November 18th
- **Bi-Weekly AOA – System wide Executive Directors Meeting**, November 19th
- **ASI Internal Committees & Task Forces**
 - **Children's Center Parents Advisory Council**- November 7th, December 5th
 - **Student Social Justice and Equity Council** – bi-weekly
 - **Election Planning Group** – bi-weekly meetings
 - **Finance & Budget Committee** – Meetings are several Tuesdays, 3:00 – 5:00pm
 - **Executive Committee** – Meetings are scheduled after regular board meetings, time permitting
 - **Cook Brown Annual Legal Update**, November 16th