

To: ASI Board of Directors
From: Mark Montalvo, Director of Finance and Administration (DFA)
Subject: October 9, 2019 Board Report

Finance/Accounting:

- The final 2018/19 year-end ASI audit report has been filed with the Chancellors Office and is now posted on our website. Thanks to the Business & Administration staff for all their hard work with no audit findings to report.
- The business office is in the final stages of completing the Chancellors Office audit providing campus with the last three requested items. The contract with the State of CA to operate the Aquatic Center at Lake Natoma is in the final stages of review and a signed operating agreement will be in place soon.
- Staff has begun compiling information for the 2018/19 990 tax returns and working with the Aquatic Center and Peak Adventures to determine operations that are not part of the ASI mission and therefore are subject to the Unrelated Business Income Tax (UBIT) and the filing of the 990T income tax return.

Committee/Meetings:

- Department meetings, Sept 13, Oct 3.
- Business & Admin Strategic Plan, Sept 13, 25.
- Auxiliary/Campus Summer Fees, Sept 17.
- MWT, Sept 17, Oct 1, 7.
- Union-Well Board, Sept 18.
- DRUM, Sept 18.
- DOC, Sept 23, Oct 7.
- CA Mobility Center, Sept 19, 24, 30, Oct 1.
- Finance & Budget, Sept 24, Oct 8.
- VP ABA One-on-One, Sept 25.
- UTAPS, Sept 26, Oct 3.
- ASI Board & MWT meet-up, Sept 30.
- Planetarium, Oct 7.