

To: ASI Board of Directors
From: Mark Montalvo, Director of Finance and Administration (DFA)
Subject: September 11, 2019 Board Report

Finance/Accounting:

- Year-end closing (FY July 1, 2018 – June 30, 2019) has taken the majority of July and August for the Business Office staff, making sure all financial information is calculated correctly and accrued as of June 30, 2019. The “close” was completed and all G/L reconciliations were completed for our auditors.
- Our auditors from KCOE were on site during August and have now issued a final audit report as of June 30, 2019 for ASI and the Union. The ASI financial report bottom line number has not changed from what was reported and presented at the ASI board and staff retreats.
- During June, July and August the ASI Accounting staff were coordinating deadlines for documentation needed for the Chancellors Office audit. Required items have been submitted by the deadlines and everything should be completed by October, 2019.

Committee/Meetings:

- KSSU and Hornet Athletics meeting, July 2.
- MWT, July 9, 23, Aug 9, 20.
- DRUM meeting July 26, Aug 27.
- External Grant application review, Aug 7.
- Board retreat, Aug 9-11.
- Staff retreat, Aug 21.
- President’s address, Aug 22.
- FYE Convocation, Aug 22.
- Voya team meetings, July 29, Aug 28, Sept 9.
- Board meeting, Sept 4.
- Audit Committee meetings, ASI Sept 5, Union Sept 11.
- DOC, Sept 9.