



To: ASI Board of Directors
From: Mari Ruiz, Associate Director of Accounting Services and Interim Director of Finance
Subject: March 19, 2025 Board Report

Finance/ Accounting:

- Accounting Services staff have been working on ASI's Chancellors Audit. This audit is on week 8 and hoping to have the informal exit meeting Friday 3/21.
- Accounting Services staff is working on Managers Response to the 403(b) audit findings. Filing will occur by 4/15/25.
- Accounting Services along with the Human Resources went live with our new HR/Payroll system, UKG and actively working through hiccups.
- Accounting Services staff has completed the University Union 2023/2024 990 Information Return and presented to the University Union Board on Wednesday 3/12.
- Accounting Services staff submitted the first round of ASI's 990 Information Return to CLA for the 2023/2024 year.
- The ASI FY 25/26 Budget Cycle is in full swing! All ASI departments have completed their first round of numbers and presenting to the F&B Committee. The ED and Interim DF are working to complete the compiled budget and present to F&B and BOD.
- The Student Shop participated in the Alumni Center's Grad Fest on Tuesday 3/11 & Wednesday 3/12—we served at least 1550 students.
- Worked with legal counsel regarding unionization efforts by CSUEU.

Committee/Meetings:

- Chancellors Audit Meetings, Feb27
- 403(b) Audit Meetings, Feb 26, Mar 12
- UKG Implementation Committee, Feb 20, Feb 27, Feb 28, Mar 5, Mar 6, Mar 13, Mar 14
- Finance & Budget Committee, Feb 18, Feb 25, Mar 4, Mar 18
- MWT Committee, Mar 4
- Accounting Services Weekly Meetings, Feb 24, Mar 3, Mar 10, Mar 14