



To: ASI Board of Directors
From: Hoan Nguyen, Executive Director
Subject: November 6, 2024 Board Report

Business Administration/Accounting/HR IT/Student Shop:

- ASI Student Shop participated in the Grad Fest hosted by the Alumni Center on October 29 and 30 of 2024 to feature the cap & gown and other product offerings for students graduating in December 2024. It is noted that the event was successful.
- ASI IT is installing the Key Watchers system to various ASI department locations. The system is used to control access to facility and equipment keys with access to physical documents containing Level 1 and 2 data.
- ASI selected UKG as the new HRIS system for ASI replacing Ceridian Dayforce with modules in human resources, payroll, benefits and recruitment. Due to several implementation challenges, the target deployment date for UKG will be delayed to March 2, 2025 with the new timeclock usage initiating December 15, 2024. The UKG test timeclock has been successful.
- ASI Human Resources will be conducting the RFP process for a new benefit broker.

ASI Government:

- ASI Election Committee is finalizing plans and timeline for the Spring 2025 ASI student elections. The election will take place on April 16 and 17, 2025.
- The Fall 2024 Term ASI scholarship application process was opened on September 20 and closed on October 11, 2024. The scholarship committee is reviewing the essays and will submit the list of winners to the Board for approval in the next Board meeting.
- The legislation to allocate funds for the Black Honors College director's scholarship and the scholarship for the Director is submitted to the Board today for approval.

ASI SEO:

- The ASI Student Engagement and Outreach Department just hired a new event outreach coordinator who will start in 2-3 weeks after background check.
- Friendsgiving fundraiser kickoff today. The fundraising goal is set for \$8,000 this year: <https://swarmfunding.csus.edu/project/44485>.
- ASI will begin a new "Why ASI" campaign to promote our student employment

opportunities. The promotion will start with SEO then will cover other ASI departments in the future: <https://youtu.be/t3d9f-dX16E>.

ASI Children Center:

- The Children's Center is catching up on hiring. The Center had to close a couple classroom in October for a few days amidst teacher staffing shortage.
- A federal audit has been scheduled for March 2025.
- The CC \$2M playground project is underway. Recent work bids reveal a \$1.5M shortage in funding requirement. The Parents Advisory Committee is working to close the gap.

ASI Aquatic Center:

- The ASI Aquatic Center had a very successful Head of the American regatta in October with over 600 rowing team entries – a record. These are high school and collegiate club teams. The nice weather was very cooperating.
- The AC will transition to fall and winter mode with modified weekend hours as the weather is starting to cool off, and staff are putting away some equipment to storage.

ASI Peak Adventure:

- The ASI Peak Adventures has been selling out outdoor trips as a result of new marketing strategies..
- The PA Challenge Center is slowing down operations for the season after holding 35 corporate FYE classes using the Center course.
- Two new 10-passenger vans will arriving next week.

Committee/Meetings:

- Accounting Services Monthly, Oct. 18.
- UKG Implementation Weekly Meeting, Aug-Dec.
- Student Affairs Managers' Meeting, Oct. 15.
- ASI Marketing and PR Meeting, Oct. 21.
- SALC (Student Affairs Leadership Council) Team Meeting, Oct. 14, 21, 28, Nov. 4.
- ASI Finance and Budget Committee Meetings, Oct. 15,
- ASI Working Board Meetings, Oct. 16,
- ASI HR-Accounting Services Collaboration Biweekly Meetings, Sep-Dec
- ASI Children Center Parents Advisory Committee (PAC), Nov. 4.
- Elections Planning Group (EPG) Meeting, Oct 7.
- MWT (Management Work Team), Oct. 8, 22, Nov. 5.
- ASI Board Meeting, Oct. 23, Nov.6.