

**To: ASI Board of Directors**

**From: Gabriella Santiago**  
Director of Graduate Studies

**Subject: December & January Board Report**

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**General Information:**

Office Hours:

Wednesday 12:00pm – 2:00pm

Thursday 1:00pm – 3:00pm

Contact Information:

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**Message to the Hornet Family**

*Hello Hornets!*

*I hope your semester is starting out well and you're finding time to breathe between classes! I'm excited to say that your board has some wonderful things planned for this upcoming semester. We're excited to close out our time as your representatives by providing as many resources and events as possible. We have a basic needs forum being put together for April, an amazing workshop on how to run for student government on February 14<sup>th</sup>, and several trips being put together by Peak Adventures among several other wonderful things!*

*There are a number of events coming up that I'm very excited to work on. First, several board members and myself have been collaborating with a number of campus programs to put together a Campus Diversity Week! This will take place from April 20<sup>th</sup> – April 24<sup>th</sup>, ending the week with the Multi-Cultural Education Conference on April 25<sup>th</sup>. If you're interested in getting any events listed on this calendar that involve Diversity and Inclusion, please reach out to me with the event details.*

*If you're interested in running for ASI Government Positions please visit our website for information about the process and attend our upcoming "How to Run for Office Workshop" on February 14<sup>th</sup> from 11:30am – 3:30pm in the Foothill Suite (Folsom Room).*

*Respectfully yours,*

*Gabriella Santiago*  
*Director of Graduate Studies*



**News:**

**Upcoming Events:**

- “How to Run for Office Workshop”
  - o 02/14: Foothill Suite (Folsom Room), 11:30am – 3:30pm
- *CHES Conference*
  - o 03/07 – 03/09
  - o ASI will be rewarding 20 Scholarships for this conference
  - o Applications due online, February 14<sup>th</sup>
- *JCPenney Suit-up Event*
  - o 02/09: Arden Fair Mall, 6:30pm – 9:30pm
- *Hornet Family Study Care Day Camp*
  - o 02/15, 02/29, 03/14, 04/18, 05/02, 05/09
  - o Free Child Care for Pell Student-Parents
  - o Ages Kindergarten to 15
  - o Saturdays, 9:00am – 3:00pm
  - o Sign-up at [csus.edu/parents](http://csus.edu/parents)
- *Transfer Student Association: Cosumnes River Preserve Hike*
  - o Meet in the Union by the Hornet’s Nest @ 9:00am to carpool
- *Community Forum – Wellness*
  - o Full Circle Project: Union, Redwood Rm., 12:00pm – 1:00pm
- *Study Abroad Informational Sessions*
  - o 02/06: 10:30am – 11:30am
  - o 02/07: 12:00pm – 1:00pm
  - o Virtual Info Session, connect via zoom
    - <https://csus.zoom.us/j/240136211>
    - Or Call 1-669-900-6833
- “I Am ASI” KSSU Podcast
  - o Every Tuesday
  - o 2:00pm – 3:00pm, episodes uploaded to KSSU.com under Podcasts

**Committee Updates:**

- *Faculty Senate Committee (University Committee)*
  - o No Current Updates
- *Campus Educational Equity Committee (University Committee)*
  - o First Meeting – 02/20/20
- *Student Academic Senate (Internal Committee)*
  - o No Current Updates
- *Marketing Committee (Internal Committee)*
  - o No Current Updates
- *Student Social Justice & Equity Committee (Internal Committee)*
  - o We held our first meeting on 01/27
  - o We have been discussing several upcoming ideas!

- “Campus Diversity Week” – a collaboration with several campus partners to create a calendar for “Campus Diversity Week”
- Collaborating with the Office of Inclusive Excellence to conduct student focus groups about the 2019 campus climate survey results
- SSJ&E members are interested in tabling for the council alongside the pop-up pantry to market resources and opportunities to get involved
- SSJ&E would like the council to consider holding a resource fair during the Fall where all campus partners that can provide information
- Diversity Council (University Committee)
  - The Diversity Council is working on a number of projects
    - There is a subcommittee working on combating white nationalism on campus through an educational program.
- Graduate Council (University Committee)
  - The graduate council has no scheduled meetings at this time.

**Strategic Priority Updates:**

*1.3 Enhance Political Education – How to be an educated voter*

- The voter education packet has been formatted and is ready to be linked to a QR code for easy marketing
- The bookmarks for this initiative have been ordered and will be ready to bring to tabling events in the coming week

*1.6.2 Check feasibility of a carpool application for CSUS students to promote carpool while maintaining security*

- This has been handed over for next steps to UTAPS for follow-up on feasibility and longevity.

*2.2.3 Spotlight one ASI department each month*

- Met with Marketing committee to decide which department will be spotlight during which time periods and how they would like to engage
- Sent the updated information to the individuals listed on the priority
- We have begun the process of creating videos and marketing materials for each of the upcoming departments.
- We have also utilized the new “I Am ASI” KSSU podcast to market and interview individuals from ASI programs

*4.2.2 Promote & Attend Diversity & Inclusion Events/Programs*

- Collaborating with several campus partners to create a “Campus Diversity Week” at Sacramento State

**Events/Committees/Meetings Calendar:**

*Proof of classroom/club presentations, meetings with deans/department chairs, ASI events, etc.*

<i>12/02/2019</i>	<i>10:00am – 11:00am</i>	<i>Pride Week Committee Meeting</i>	<i>Met with the Pride Week Committee to plan for events during Pride Week, 04/13 – 04/17</i>
<i>12/02/2019</i>	<i>11:00am – 12:00pm</i>	<i>Diversity Council:</i>	<i>Met with Subcommittee to discuss next steps in creating an educational plan for combating White Nationalism campaign</i>

		<i>Subcommittee Meeting</i>	
<i>12/02/2019</i>	<i>5:30pm – 5:45pm</i>	<i>TSA Club Presentation</i>	<i>Presented with Donna (Director of Business) to Transfer student Association</i>
<i>12/03/2019</i>	<i>10:30am – 11:30am</i>	<i>Meeting with SHCS</i>	<i>Met with Student Health and Counseling Services to discuss Spring semester collaboration</i>
<i>12/03/2019</i>	<i>4:00pm – 6:00pm</i>	<i>Taste of Asia Event</i>	<i>Attended Taste of Asia Event</i>
<i>12/05/2019</i>	<i>10:00am – 12:00pm</i>	<i>Marketing Committee Meeting</i>	<i>Attended Marketing Committee Meeting</i>
<i>12/05/2019</i>	<i>3:00pm – 5:00pm</i>	<i>Faculty Senate Meeting</i>	<i>Attended Faculty Senate Meeting</i>
<i>12/09/2019</i>	<i>10:30am – 11:30am</i>	<i>Campus Diversity Week Meeting</i>	<i>Attended first meeting with, ASI Board members, Jose (SO&amp;L), Edgardo (MCC), &amp; Tori (ASI, Peak Adventures) to collaborate on ideas</i>
<i>12/11/19</i>	<i>10:00am – 12:00pm</i>	<i>Diversity Council Meeting</i>	<i>Attended Diversity Council Meeting</i>
<i>12/11/2019</i>	<i>12:30pm – 1:30pm</i>	<i>Campus Diversity Week Meeting</i>	<i>Attended Meeting regarding Diversity Panel with Tori (ASI, Peak Adventures)</i>
<i>12/17/2019</i>	<i>9:00am – 10:00am</i>	<i>Meeting w/ Danielle Munoz</i>	<i>Attended meeting regarding Campus Diversity Week with Danielle Munoz (Interim Director CDI)</i>
<i>12/17/2019</i>	<i>11:00am – 12:00pm</i>	<i>Mental Health &amp; Pride Collaboration Meeting</i>	<i>Attended meeting with SHCS and Pride Center Coordinator to collaborate on event ideas</i>
<i>01/14/2020</i>	<i>10:00am – 12:00pm</i>	<i>KSSU Training</i>	<i>Attended a KSSU training to begin podcast with KSSU</i>
<i>01/16/2020</i>	<i>11:30am – 4:30pm</i>	<i>ASI Mid-Year Board Retreat</i>	<i>Attended Mid-Year Board Retreat</i>
<i>01/24/2020</i>	<i>10:00am – 11:00am</i>	<i>Meeting w/ Dr. Johnson</i>	<i>Met with Dr. Johnson to discuss collaborating on Campus Diversity Week and with the Office of Inclusive Excellence to start student focus groups</i>
<i>01/24/2020</i>	<i>3:15pm – 4:45pm</i>	<i>“I Am ASI” Meeting</i>	<i>Attended first meeting with Donna (Bus Director) about logistics of “I Am ASI” Podcast</i>

01/27/2020	10:00am – 11:00am	Pride Week Committee Meeting	Attended Pride Week Committee Meeting
01/27/2020	3:00pm – 4:00pm	SSJ&E Council Meeting	Chaired SSJ&E council Meeting
01/28/2020	2:00pm – 3:00pm	“I Am ASI” Podcast Show – KSSU	Held first Podcast, I Am ASI. Discussing ASI programs and conducting interview with Sasha from Peak Adventures
01/30/2020	9:00am – 10:00am	Campus Diversity Week Meeting	Held Campus Diversity Week meeting to discuss action items for coming weeks
02/03/2020	11:00am – 12:00pm	Meeting w/ Dean	Met with Dr. Chevelle Newsome to discuss Graduate Appreciation Week
02/04/2020	2:00pm – 3:00pm	“I Am ASI” Podcast	Held podcast, I Am ASI. Discussing upcoming ASI Elections and how to run for office.

*If you have any questions or concerns, please do not hesitate to contact me by phone (831) 235-4041 or by email at [asigraddirector@csus.edu](mailto:asigraddirector@csus.edu).*