

**To:** ASI Board of Directors

**From:** Robert Moon  
Director of Graduate Studies

**Subject:** November 2020 Board Report

---

### **General Information**

**Office Hours:**

Thursday: 9:00am – 11:00am & 2:00pm – 4:00pm (and by appointment)  
Zoom <https://csus.zoom.us/j/6013077738>

**Contact Information:**

Email: asigraddirector@csus.edu  
Instagram: @SacStateASIGrad

### **Message to the Hornet Family**

Hey hornets,

Welcome to week 13, I hope everyone has a safe socially distant Thanksgiving this week. With the end of the semester just a few weeks away now is the time to finish off this semester strong. I realize it might be difficult to remain motivated this semester with all its difficulties, but I believe in each and every last one of you. We have made it this far in this semester, what's a few more weeks?

With Thanksgiving this week, it is important to be thankful for what we have accomplished this semester. That being said, try not to get too upset about the things you weren't able to accomplish, with the global pandemic still going strong just staying safe and sane is the biggest accomplishment of the year for all of us. Try to remain focused on the positive and be thankful to be where you are instead of defeated that you're not further. And if you are having difficulty staying positive, don't be afraid to ask for help, we may not be able to be physically together as a campus but we are all part of Sacramento State and we will make it through this.

We've got this. You've got this. And when the semester is over, regardless of the outcome I want everyone to look back and give themselves a pat on the back because you survived, regardless of the difficulties, you have made it this far and we'll make it through this.

I wish everyone success in their endeavors in these last few weeks,

Robert Moon

### **Internal Committee Updates**

*Student Academic Senate*

Attended October 28<sup>th</sup> meeting

### **University Committee Updates**

*State Hornet Publications Board*

Attended October 26<sup>th</sup> meeting

*Graduate Council*

Did not meet

### **Strategic Priority Updates**

1.1.2 Collaborate with campus partners (Financial Wellness, Academic Colleges, etc.) on initiatives and resources to help the fiscal burden endured by students

2.1.1 Assess the feasibility of holding donation drives and food distribution events in collaboration with campus centers and programs

2.1.2 Support housing and personal hygiene-based needs  
Contacted the Women's resource center  
Flyer is being created

2.1.3 Research the feasibility of a Clothing Closet/Drive

3.3.1 Continue "Don't Litter our River" campaign

4.4.1 Investigate the creation of a student briefing newsletter or other forms of communication to disseminate information.  
Met with workgroup and SEO.

4.4.2 Continue the ASI KSSU podcast.  
Met with workgroup, contacted SEO.

4.7.1 Increase student attendance at ASI Board meetings  
Instagram campaign is currently active.

### **Current Project Updates**

### **Office Hours**

*List activities that took place during your office hours, below.*

Composed and responded to emails

Worked on homework

### **Meetings, Events, & Presentations**

*List the events, presentations, and meetings you attended, below.*

#### **ASI Meetings**

November 2020

- 2 Meeting with Dean Newsome
- 3 Priority 4.4.1 Meeting
- 7 Formal Board Meeting
- 9 I am ASI planning
- 13 Priority 4.4.1 Meeting
- 14 Working Board Meeting
- 20 Safe Zone Training
- 21 Formal Board Meeting
- 23 Priority 4.4.1 Meeting
- 23 I am ASI planning
- 26 State Hornet Publication Board Meeting
- 28 Student Academic Senate Meeting
- 28 ASI Special Board Meeting
- 28 Working Board Meeting
- 30 Priority 4.7.1 Meeting

#### **Campus Events**

N/A

#### **ASI Presentations**

Emails sent out to: ACCY269, ACCY266, ACCY265(Class Completed/Not Posted), ACCY250(POSTED), ACCY264, ACCY263, ACCY261(POSTED), ART297, EEE225, ENGR201/202, HIST280A, MBA224, MBA240, MBA206, MBA203, ME275, NURS232(POSTED), EDTE283(Class Completed/Not Posted)

Video posted to: ACCY250, ACCY261, NURS232

Replies not received from: ACCY269, ACCY266, ACCY264, ACCY263, ART297, EEE225, ENGR201/202, HIST280A, MBA224, MBA240, MBA206, MBA203, ME275