

ASI SPECIAL WORKING BOARD MEETING MINUTES
OCTOBER 23, 2024
IMMEDIATELY FOLLOWING THE CONCLUSION OF THE ASI BOARD
MEETING
GREEN & GOLD ROOM

APPROVED 11/6/2024

- I. CALL TO ORDER – 3:36 PM**
- II. ROLL CALL – SEE ATTACHED**
- III. PUBLIC COMMENT – NONE**
- IV. PRESENTATION OF ASI PRESIDENT’S RECOMMENDATIONS FOR BOARD OF DIRECTOR VACANCIES**

The process of the special Board meetings was shared with the Board. The process followed for the Board appointments was shared for both the Director of Business position and Director of Health and Human Services position. The Operating Rules followed were shared. The timeline for the search was shared including when the application opened up and the priority deadline. At the priority deadline 19 applications were received of which only 3 applicants were deemed eligible through Student Affairs. Each of the eligible applications was screened by ASI full-time staff and the top candidates were presented to the search committee for interviews. Many applicants were express interest students which is considered as undeclared and therefore the reason for the low number of eligible applicants. Armando Perez and Sabrina Charleston served on the search committee in addition to the ASI President and the ASI Executive Director. The applications are screened by ASI full-time staff to avoid conflicts of interests and the top candidates are presented to the search committee for interviews. For the Director of Business, the recommended appointment is Juliette Lopez who was invited to deliver comment on her experience. Questions were asked by the Board to the including what she plans to achieve as the ASI Director of Business.

The processes followed were the same as that of the ASI Director of Business appointment. The timeline for the search was shared including when the application opened up and the priority deadline. At the priority deadline 23 applications were received of which only 11 applicants were deemed eligible through Student Affairs. Each of the eligible applications was screened by ASI full-time staff and the top candidates were presented to the search committee for interviews. Gabriel Conejo Gallegos and Colin Kemp served on the committee for the Director of Health and Human Services appointments as Board members and Annalisa Vasquez as the ASI full time staff member who was the designee for the ASI Executive Director. For the Director of Health and Human Services the nominee is Anthony Lopez. Nominee was invited to deliver comment on their experience. Questions were asked by the Board.

Sac Send were sent out for both vacancies within the respective colleges.

V. PRESENTATION OF ASI EXECUTIVE DIRECTOR RECOMMENDATION

The timeline for the Executive Director (ED) was shared which included the formal resignation of the former ED, the appointment of an Interim ED, the opening of the application and formation of the search committee. The timeline for the ED search took place over the course of 7 months, from March to October. The search committee selected the top three candidates from the pool of applicants to invite to campus for in person interviews after the initial screening by the committee. Upon the conclusion of on campus interviews a feedback survey was sent out and responses were shared with the search committee. Deliberation was had by the search committee to select the top candidate to present to the Board during which it was decided that the ED recommendation would be Hoan Nguyen. Members of the search committee were invited to deliver comment on the recommendation of Hoan Nguyen. Hoan was invited to deliver comment on his experience. Questions were asked by the Board.

VI. AGENDA REVIEW FOR SPECIAL BOARD MEETING OF OCTOBER 23, 2024

CALL TO ORDER

LAND ACKNOWLEDGEMENT

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

NEW BUSINESS

2024/25-10-44/ Andrade-Dominguez – Appointment of Director of Business

No discussion.

2024/25-10-45/ Andrade-Dominguez – Appointment of Director of Health & Human Services

No discussion.

2024/25-10-46/ Andrade-Dominguez – Recommendation to Hire New ASI Executive Director

No discussion.

2024/25-10-47/ Andrade-Dominguez, Conejo Gallegos, Galinato, Hamdani – Statement in Support of Sacramento State Mission Statement

No discussion.

ADJOURNMENT

VII. ADJOURNMENT – 4:34 PM



ASI SECRETARY TO THE BOARD

11/12/24
DATE



RECORDER

11/12/2024
DATE

