

**FINANCE & BUDGET COMMITTEE
JANUARY 28, 2020
PACIFIC SUITE I
3:00 PM
APPROVED 2/4/2020**

I. CALL TO ORDER-3:05 PM

II. ROLL CALL-SEE ATTACHED.

III. APPROVAL OF MINUTES FROM 11/19/2019 were adopted as distributed.

IV. PUBLIC COMMENT—

Tubo- He is available to assist you with setting up Citrix on your personal computer so you may review the applications at home.

V. NEW BUSINESS

a. Overview of 2019-2020 Budget Calendar

Mark Montalvo reviewed the calendar and shared with the committee the budget process and timeline. Each ASI department will attend Finance & Budget meetings this spring in the month of March and share their budget requests with the committee prior to making a recommendation to the ASI Board of Directors.

b. Review of External Grant Application List 2020-2021

There are 41 grant applications this year.

i. Finance & Budget committee expectations

All members have completed a conflict of interest form and should keep that in mind for any applicants that would they would have a conflict. Committee members would not score those applicants that they have a direct conflict of interest.

c. Review of External Grant Applications for the following:

• **Active Minds/Mental Health Program**

Requesting 11.52% of their budget from ASI. There are a variety of student led programs, workshops and activities held on campus each year. There were less student assistants but had a higher number of requests. They receive funding from Student Health & Counseling Services but less funding would reduce student hours.

• **Career Tracks**

They are requesting 5.06% of funding from ASI to cover student assistants who are graduate student and provide career counseling and outreach to students on campus. Last year they reached 17, 318 students and they have seen increased of activities over previous years. They have had some challenges meeting the needs of the student body with seven positions. The graduate interns get a great deal of on the job experience. Their request is only for student wages.

- **Center for African Peace & Conflict Resolution (CAPCR)**
It's been active on campus since 1996. The funding assists for wages for a student assistant and Honoraria for speakers. They may have not added all numbers to their budget numbers. There are inconsistencies in the application. The speakers are open to all Sac State students and campus community.
- **College Assistance Migrant Program (CAMP)**
The total request is 7.44% of their budget and have been funded by ASI for more than 15 years. They do outreach, retention and career placement. They provided the statistics of improvement over the years. They had a national grant that was recently renewed for five years. The grant monies would go towards student assistant wages.
- **Commit to Study**
They are requesting 25% of their budget from ASI and have been funded by ASI for four years. They train peer mentors to work with students to improve their study skills. All funding would go towards student assistant wages. They asked for an increase in funding from prior years.
- **Community Engagement Center**
Approximately 2% of their monies are being requested from ASI and they have been funded for more than 5 years. Funding would be used for speakers for the Make a Difference Week and a student assistant. They were able to align their mission to a variety of ASI strategic priorities.

- d. Assign External Grants for next meeting
Dreamer Resource Center
Faculty Student Mentor Program
Festival of New American Music
First Generation Institute
First Year Advising (FYA)
First Yea Experience: FYE Space

VI. ANNOUNCEMENTS

Dalton – Look for an email from Lisa with direction of how to access the grant applications using Citrix.

Garcia-Run for Office Information sessions coming up. DOC Workshops on how to apply. You're encouraged to volunteer for Commencement and there will be free food and polo. Sign up for your college.

Gallardo – How to Run for Office Workshop on February 14 from 11:30-3:30 PM.

VII. ADJOURNMENT-5:02 PM

Denisse Garcia

FINANCE & BUDGET VICE CHAIR

2/10/2020

DATE

L. Ruiz

RECORDER

2/10/2020

DATE