



**ASSOCIATED
STUDENTS, INC.**
SACRAMENTO STATE

**ASI FINANCE & BUDGET COMMITTEE
OCTOBER 6, 2020
3:00 PM**

Join Zoom Meeting

<https://csus.zoom.us/j/82100229974?pwd=bituckF6dENTYkk3ZWFOtKE3aEw5Zz09>

Meeting ID: 821 0022 9974

Passcode: 751882

One tap mobile

+16699006833,,82100229974# US (San Jose)

APPROVED 10/20/2020

I. CALL TO ORDER-3:00 PM

II. ROLL CALL-SEE ATTACHED.

III. APPROVAL OF MINUTES FROM FINANCE & BUDGET MEETINGS OF 9/22/2020 were adopted as distributed.

IV. PUBLIC COMMENT—NONE

V. NEW BUSINESS

A. Department Presentations

- Government – Sandra Gallardo, Executive Director
See presentation attached.
- Student Engagement & Outreach – Wil Chen, Director
See presentation attached.

B. Review of the ASI Student Employment Grant Application

Programs that are granted ASI funding must provide acknowledgment of the source of funds by printing "Student Employment Supported by ASI" on all websites, social media, printed promotional material prepared for the program. Supported suggests not fully funding student employment. Who would do the checking? Is it a request or requirement? We should have acknowledgement of the ASI support. Include a photo of this for documentation. This item would be in addition to the final year-end report requirement. At least three (3) photos in the final report. We will create a logo and have on the ASI website for departments and programs to use on their website and printed material graphics to demonstrate acknowledgement.

Add before bold no. 2 at least student employment supported by ASI. And then explicit in no. 5 also.

C. Review of Operating Rule 400.4 – Travel Funds

National Travel Fund and National Championship Fund

The proposed updated operating rules were shared with the Finance & Budget committee. The committee reviewed a proposed schedule of allocations which included: Up to \$ 625 \$750 \$875 \$1000 Business department could create a funding grid. Different amounts for one traveler o multiple travelers. What about International travel? The current overall budget is \$12,500 for the travel fund and \$5000 in championship fund. We are adding an appeals process to both the National Travel Fund and National Championship Fund grant programs. Do we need to adjust for International travel up to \$1000.00? We want to make as many clubs have access to the monies as possible so \$1000.00 will be the maximum. Mark Montalvo will create a chart of regions and allocations for the board's consideration.

D. Election of Finance & Budget committee vice chair

We have had several committee members volunteered to serve as Vice Chair. Kyle, Joshua Dhruvisha which can be elected by email or survey monkey for confidentiality. The committee chose Survey Monkey. Lisa will send out to the committee.

VI. ANNOUNCEMENTS

Shinh - ASI Scholarships are open until October 23 at 5:00 PM and committee members not serving on the ASI Scholarship committee are encouraged to apply. There are 28 scholarships available totaling \$16,500 in value. Please apply and share with friends. Please attend #WhyHornetsVote Webinar – Thursday, October 15 5:00 PM. Hear from student panelist about why they vote. You can find the ZOOM registration in the ASI Calendar at www.asi.csus.edu and don't forget to register to Vote, if you're eligible. In California, by October 19 to get your ballot mailed to you. There is a Link on our website at <https://asi.csus.edu/pod/register-vote>. Remember to re-register if you moved since March 2020.

Please return your signed Conflict of Interest form and Viewpoint Neutrality Form by completing and sending to Corinne. All VOTING members of F & B need to complete and submit. DOC applications are open, so please apply. The Information is on the website. Please encourage clubs to complete their updated Club Agreement Form agreements.

VII. ADJOURNMENT-4:42 PM

Prabhjyot Shinh
VP OF FINANCE


RECORDER

10/21/2020

DATE

10/21/2020

DATE