

**FINANCE & BUDGET COMMITTEE**  
**FEBRUARY 25, 2020**  
**PACIFIC SUITE I**  
**3:00 PM**  
**APPROVED 3/3/2020**

- I. **CALL TO ORDER-3:02 PM**
- II. **ROLL CALL-SEE ATTACHED.**
- III. **APPROVAL OF MINUTES FROM 2/18/2020** were adopted as distributed.
- IV. **PUBLIC COMMENT—NONE**
- V. **NEW BUSINESS**
  - a. Review of External Grant Applications for the following:
    - **MLK Center**

They are requesting 37.5% of their budget from ASI. The center provides a study lounge space and they feel like they have outgrown the space that is allocated to them. They would like to hire more staff to support the center. They are requesting ASI funding for food, meeting expenses (food), printing, program supplies and honoraria. They did not request monies for student wages.
    - **Museum Educator Program**

They are requesting almost 70% of their funding from ASI. This is a new program on campus and have not received funding from ASI previously. They are beginning their outreach in spring 2020. They would like to train 10 new students every fall and will be a diverse group. The program will build career development for the students who are hired. The program supplies include outreach materials including tables and chairs, posters. The first priority would be for student wages.
    - **Odyssey Mentoring Program**

The request is for almost 50% of their funding from ASI. It supports the political science department and is a peer to peer mentoring program. They recently had the most mentors and mentee register for the fall semester. The funding would be used for student assistant wages. They would also like to provide grad stoles to the graduating students. The program is student run.

- **PAL Program**  
They are requesting approximately 18% of their budget from ASI. They would like to hire more PAL facilitators which teach supplemental courses aligning with the most difficult to pass STEM courses. The facilitators are also available with regular office hours to assist any Sac State students. They requested monies for travel but did not complete the travel request page including the no. of students and locations.
  
  - **Partnerships to Advance the Value of Education (PAVE)**  
They are requesting 50% of their funding from ASI. This is the first time they have applied to ASI. They partner with Sacramento City Unified and work with their high school students. The students go out into the community to provide tutoring as volunteers and they may be providing stipends. Their request is for outside services, food, program supplies, promotion, printing and meeting expenses.
  
  - **Peer and Academic Resource Center (PARC)**  
They provide tutoring to all Sac State students in the PARC location as well as Supplemental Instruction leaders for the courses that are offered on campus. They are requesting monies for food to be served at meetings, training meetings, workshops and community events. They would like to send student leaders to conferences. The travel page was not completed. Program supplies include graduation stoles.
  
  - **Peer Mentor Program (FYE)**  
They are requesting approximately 6% of their funding from ASI. The funding would be used for student wages in addition to food, printing and awards. The program has been growing. The funding would be used for training and workshops, food, conference registration. They would like to hold a banquet at the end of the year and provide awards to the peer mentors. Most students who have taken part in the FYE program have rated the program very high for the impact on their college experience and academic achievement. This would support the mentors that assist the program.
- b. Assign External Grants for next meeting
- Project Attain
  - Project HMONG
  - Project Rebound
  - Sacramento State Strings Project

**VI. ANNOUNCEMENTS**

**Garcia-** Reminder to the committee that we will begin department presentations next meeting. Please turn in your rubrics to Corinne at the next meeting so she can add to spreadsheet. Doc Workshop coming up in March 13. ASI Scholarships open until March 13. Please sign up to serve as a volunteer for Commencement.

**Walters-** You are encouraged to listen to the "I am ASI" podcast.

**VII. ADJOURNMENT-4:46 PM**

*Denisse Garcia*  
**VP OF FINANCE**

*3/5/2020*  
**DATE**

*Lo Paltr*  
**RECORDER**

*3/4/2020*  
**DATE**