

**ASI FINANCE & BUDGET COMMITTEE**  
**SEPTEMBER 24, 2019**  
**CAPITAL ROOM**  
**3:00 PM**  
**APPROVED 10/8/2019**

**I. CALL TO ORDER-3:09 PM**

**II. ROLL CALL-SEE ATTACHED.**

**III. INTRODUCTIONS**

Committee members introduced themselves and the role they serve on the committee.

**IV. PUBLIC COMMENT—**

**V. NEW BUSINESS**

**a. Timeline Overview of Finance & Budget Committee and Expectations for the year**

Chair reviewed the timeline and commitment of committee members for the fall and spring semester. She described the meeting agenda, process and what material will be covered in each semester. Provided committee members the opportunity to ask questions.

**b. Review of External Grant Process**

**i. External Grant Collaboration as part of External Grant Application**

The ASI Board of Directors placed an item on their strategic priorities (*2. 3 External Grant Collaboration Opportunities*) to assess the feasibility to require ASI collaboration if receiving External Grant funding.

**ii. Approval of the 2020-2021 External Grant application**

A committee member asked if there is any assessment in the grant process about how environmentally sustainable a program is and if not, could that be added to the application or assessment. It was determined that we could assess on the rubric by adding a statement to the application and then scoring on the rubric. Member will meet with chair to provide a statement and assessment for the committee to review at the next meeting. We will send out the current application for the committee to review and make a recommendation at the next Finance & Budget meeting.

**c. Department Presentation**

Government – Sandra Gallardo, Executive Director  
See attached.

**VI. ANNOUNCEMENTS**

**Garcia** – She'll be hosting two more DOC workshops this fall. Thursday, September 26 from 2:00-3:00 PM and Thursday, October 10 from 2:00-3:00 PM. Great for refresher on


how to apply for DOC or for new leaders to ask questions. ASI Scholarships are open and all students are encouraged to apply for them. A variety of scholarships from \$500-\$1000 and we are accepting applications until October 18 at 5:00PM. You're encouraged to join additional committees if you have an interest, or encourage a friend/classmate. We have an opening on the ASI Board of Directors for a Director of Education. The student would have completed at least one year at Sac State and be a declared major in the College of Education. If you'll be absent for the meeting, please notify both the Vice President of Finance and Lisa Dalton so that we both know you'll be unable to attend. At our next meeting, we will elect a Vice Chair for the committee. This member would run the meeting in the absence of the Chair. She does have a class at 4:30 PM on Tuesdays and may need to leave early on occasion.

**Walters**-You're encouraged to attend our weekly board meetings which are held from 2:00-5:00 PM on Wednesdays in the Green & Gold Room.


**Curry**-She'll have to miss the next Finance & Budget meeting due to a work conflict.

**VII. ADJOURNMENT-4:16 PM**

  
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**VP OF FINANCE**

  
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**DATE**

  
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**RECORDER**

  
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**DATE**